

Classified Staff Council Minutes

3/25/22

Administration Building, Room B13

In attendance: Mike Lynch, Marie Post, Jeanette Farris, Sabrina Parks, Amie Chronister, Norma Hart, Jamey Kesner

Regrets: President Orlikoff

Old Business:

Minutes from February meeting were read. Amie moved to approve the minutes. Norma second the motion.

New Business:

The Council discussed the nomination process for Outstanding Classified Staff Member of the Year. A decision was made to create an electronic form. The form would be emailed to all WVU Potomac State College employees along with a list of classified employees and criteria for nominating a classified employee. April 5 will be the deadline to submit a nomination form. The Council will meet on April 7 to discuss and select a nominee for the award. The award reception is tentatively scheduled for 3 p.m. on April 28.

The Council also discussed a campus "clean-up" day. Mike will meet with President Orlikoff regarding the details.

Amie contacted Ashley Morgan to get data regarding the reason for employee turnover over the last five years. Ashley inform her that only three people have completed an exit survey in the last five years. Two of the individuals were retirees.

The next Classified Staff Forum will be April 5 at 10:30 a.m., in the Davis Conference Center.

ACCE Update:

Jamey was unable to attend in person. He listened virtually but, was not able to clearly hear the discussions.

Norma moved to adjourned. Jamey second the motion.

The next meeting will be held on April 7 at 2 p.m., in the Heritage Room.