

Minutes
Faculty Assembly Executive Committee
Friday, September 10, 2021 3:00 pm
Remote Meeting- Zoom

Attendance:

D. Ballard, M. Martini, C. Pritts, T. Sydow, S. Chisholm, V. Frazier, C. Hudgins, R. Upton, H. Samuels, J. Badenhoop
J. Orlikoff, G. Ochoa, N. Hart
G. Wilcox

1. Call to Order
3:01, by D. Ballard
2. For Approval Minutes of April 9, 2021 (*Annex 1*)
Approved as distributed
3. For Approval Minutes of May 11, 2021 (*Annex 2*)
Approved as distributed
4. Report from Campus President Jennifer Orlikoff
Memorial statement re: 9/11, thank you to all who attended Taps. Hope we can use this as model for any future issues.
Mask mandate for all interior spaces on campus until Oct. 6. Offices and small meetings can be mask-free if all vaccinated.
10-12 students in quarantine, 5 in isolation. Only 35% of students vaccinated.
Morgantown is working on how to implement the federal vaccination mandate.
Re: Strategic Planning document, a survey will be circulated next week. Looking for trends and themes.
Award Ceremony 9/9: Dinah Courier, Community Trust Foundation Humanitarian Award, worked here for 32 years.
Food truck Wednesdays. Pop Up activities on the quad.
Student Activities Director: Kara Hotchkiss is very excited about the year.
Question: H. Samuels: Vaccine Mandate? What are consequences for no vaccine? Answer: Test twice a week.
Question: G. Wilcox: Staff vaccine rate has jumped, but student rate has barely moved. What's going on? Sports don't require it? Answer: Some of it is reporting, some students have only gotten one and can't report yet. NJCC does not require it at this time. We will encourage our students to vaccinate to avoid missing games/practice.
Question: R. Upton: Faculty should encourage it and talk about it. Answer: Andrea Schafer is having WVUe classes annotate an article about vaccine Sept 8 USA Today, [Covid Vaccine Misinformation is Spread by Hundreds of Websites](#)
Question: S. Chisholm: Can we have a vaccine clinic on campus? Answer: We had on one Monday after move-in. Second dose is today or Monday. If there more demand, we can probably have AJ or the Health Department come back.
5. Report from Dean of Academic Affairs Greg Ochoa
Pop Up Tables: Talk to K. Hotchkiss to sponsor a table. Activities will do all the work, we just need to show up.
Program Updates: Surg Tech will approved at next BoG, will go to Federal education department. We will begin advertising after BoG meeting. Human Nutrition degree is at the curriculum committee, they are asking for another course to be added. Will go to Faculty Senate after revision. Bachelor of Integrated Studies and AA for Mental Health and Addiction Studies are moving through the approval process for our campus.
Meeting yesterday with Benedum foundation, hoping to start Dental Hygiene program with the Health Dept. Roadblock previously was with accreditation because of issues with using outside equipment.

UPMC meeting: they would like a radiology tech program (along with WVU Potomac Valley), they would help and host practicums.

D. Ballard was approached over the summer re: certification of completion (7 credits) through the women's prison. Will add to their existing horticulture program.

Active Learning Space is up and running. Writing Center has a schedule, several students already. Y. Meadows and TLC will have faculty programs soon.

Tutor shortage: search for science and generalist/advisor. G/A interviews begin next week. Science will remain open. Temporary advisor: Ryan Gibson.

Julie Leverone is the visiting Spanish instructor; Trina Runner is the visiting business instructor.

Library Director opening, S. Caudill last day next Friday.

6. Report from Faculty Assembly Chair Donna Ballard

Hope for a smooth start to the semester.

Tell constituents- yes, these are still open meetings. People may attend as observers, and if they want to speak, they must be recognized by a member. During Zoom, anyone can request the address and observe. They can also pass information through division representatives. We also have representation at Morgantown: Dannielle Lessard Committee on Committee, Sheri Chisholm Curriculum Committee and TACO, Donna Ballard and Vik Frazier: Faculty Welfare, Heidi Samuels GEF Committee

7. Division Reports

a. Applied Science

Work groups on program creation: eSports and restarting hospitality. Will meet after files due.

Late start: Ldr

Division requested update re: Dean's action plan.

b. Liberal Arts

Question re: classroom cleaning (J. Orlikoff states protocols are the same, will reach out to Carni to follow up) Comment: H. Samuels, some things are not being cleaned, is phone number still in use? Yes, call Jenny in the business office.

Library position answers needed

c. STEM

Division concern about mask availability, can we get them back in the buildings?

Accessibility and Accommodations: need OAS assistance. (G. Ochoa- new OAS staff is Mary Connor, office on 1st floor library. OAS wants us to use the testing center through Morgantown. Will ask Connor to send email. We do not have the staffing to proctor exams.)

Faculty do not have time themselves to handle proctoring and are unhappy with Zoom proctoring. Library would be interested, but do not have staffing either. Comment: J.

Badenhoop re: problems with science and math exam creation, very different online. We need an Admin response. H. Samuels concurs that online is not a reasonable solution.

8. Faculty Representative Reports

a. WVU Senate (Vik Frazier, Caitlin Hudgins, Heidi Samuels)

H. Samuels: June 7 mtg: WVU had 82% retention rate. Provost Reed: decline 5% in summer enrollment, Academic Transformation Initiative and program portfolio reviews- struggling to perform reviews. We are under a microscope, all programs will eventually be reviewed.

Academic restructure- major changes on Morgantown. TACO: two items for approval.

Optional SEI statement passed- recommended that we use these in our review files. This will be included in the Assembly agenda as an informational annex.

b. WVU Senate Executive Committee (Sheri Chisholm)

Gee reported successful start to the year, rigorously encourage us to vaccinate and use boosters when available.

Provost website: Academic Transformation update. 48 undergrad and terminal masters that merit additional review. Present to BoG in October. Class sizes will also be under review.

Chair Martucci discussed platform for State of the University.

TACO: early semester review. Working on process to remove problematic SEI comments.

9. Follow-up from Dean re: Spring 2021 Faculty Survey and Action Plan

Commits to a variety of goals:

- Vision for Academic Affairs to share at 1st Assembly
- Respond to emails within a business day, follow-up folder
- Work with division chairs to be more inclusive re: faculty member opportunities, present opportunities more widely
- Work to close the loop by reporting back on decisions and successes

- Lead Academic SWOT recommendations and goals from strategic plan
- Build time in schedule to be proactive (reflect on processes and practices) Identify and partner with faculty to face faculty problems
- Build time to visit faculty and strengthen relationships

Others on the admin team will also work on relationship building

H. Samuels: Have you considered doughnuts? Yes, it's a possibility.

10. Online Policy/Observations

M. Martini- this is a follow-up from a few years ago, it was tabled due to Covid, but the policy requires a review process.

G. Ochoa- there will be an email coming, we will have a five-person committee. The team will create a priority list for reviews, and we need a process going forward for compensation.

11. Committee on Committees

- Updated committee membership (*Annex 3*)

12. Proposed Faculty Assembly Agenda (*Annex 4*)

Motion to approve with additions: H. Samuels, Second R. Upton, carried

13. New Business

n/a

14. Announcements

n/a

15. Adjournment

H Samuels move, carried

**Suggested Agenda
Faculty Assembly
Friday, September 24, 2021, 3:00 pm
Remote Meeting- Zoom**

- Call to Order
- For Approval Minutes of the April 23, 2021 Faculty Assembly Meeting (*Annex 1*)
- Report from Campus President Jennifer Orlikoff
- Report from Dean of Academic Affairs Greg Ochoa
- Report from Faculty Assembly Chair Donna Ballard
- Faculty Representative Reports
 - WVU Senate (Vik Frazier, Caitlin Hudgins, Heidi Samuels)
 - SEI statement (*Annex 2*)
 - WVU Senate Executive Committee (Sheri Chisholm)
 - ACF Report (Tom Sydow)
- Follow-up from Dean re: Spring 2021 Faculty Survey and Action Plan
- Online Policy/Observations
- Committee on Committees (*Annex 3*)
- New Business
- Announcements
- Adjournment