

Faculty Assembly

Minutes

February 28, 2020

The Faculty Assembly meeting of WVU-Potomac State College was called to order at 3:04 pm by Chair Ballard in Science Room 220.

Voting Members Present

| | | |
|---------------------|-----------------|-----------------|
| Arjel, K. | Ghimire, G. | Plitnik, B. |
| Armentrout, D. | Hudgins, C. | Pritts, C. |
| Badenhoop, J. | Lawrence, C. | Rawlings, J. |
| Ballard, D. | Liller, B. | Schafer, A. |
| Bridges, C. | Martini, M. | Smouse, K. |
| Burnett, J. | Meadows, Y. | Stephens, V. |
| Cunningham, E. | Moore, M. | Sydow, T. |
| Chisholm, S. | Morgart, J. | Upton, R. |
| Del Signore, R. | Oberlechner, S. | Van Vranken, N. |
| Frazier, V. | O'Quinn, J. | Vogtman, J. |
| Garcia Martinez, N. | Petersen, R. | Weaver, A. |
| Gardner, N. | | Wilcox, G. |

Voting Members Absent

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|--------------|-------------|-------------|
| Cheves, R. | Little, D. | Samuels, H. |
| Douthitt, P. | Marmo, F. | Saifi, M. |
| Huffman, V. | Mullins, M. | Schafer, D. |
| Jones, J. | Poole, J. | Stone, J. |
| Lessard, D. | | |

Non-Voting Members Present

Orlikoff, J.

Guests of Faculty Assembly

Shapiro, A.

Chair Ballard, after hearing no objections, declared the minutes from January 31, 2020, ([Annex 1](#)) approved as distributed electronically.

President Orlikoff reported the following:

- Chancellor Tucker, from the HEPC and CCTC, is quite positive that the state appropriations will remain the same for the next fiscal year.
- HEPC is contracting with a vendor to provide a statewide campaign regarding the value of higher education and various financial aid options available.
- No campus carry bill will be moving forward this year.
- Apprenticeship program will be moving forward with the approval of the courses at today's meeting.
 - Once the four-year cohort becomes full, it should have 320 to 360 students. These students will not physically be on our campus.
- AA in General Studies entirely online through the Online University is about to be launched. Tuition rates are being evaluated by UPC next week, then marketing of the program can begin as the program moves to the Board of Governors for final approval.
- Next Friday is Employee Appreciation Day. There will be cupcakes, popcorn and hot chocolate.
- Thursday 26 March at 8 am, the State of the College Address will be given. Should last about 30 minutes so that all faculty with an 830 class who wish to attend can.

President Orlikoff reported the following for Dean Ochoa:

- 210 graduation applications have been submitted so far this spring. This is up from 197 total last year. Still accepting applications, but the student's names may not be listed in the program.
- Mid semester grades are due on Friday, 6 March at 12 noon.
- Please take time to review the Fall 2020 schedule. It will go live on Tuesday 10 March and priority registration begins on 17 March.

Faculty Assembly Chair Ballard reported the following:

- Expand Your Horizons sponsored by Women in STEM will be on campus on 18 April.
- Mineral County STEM Fest will be on 28 March.
- Tracey Beckley presented ACUE certificates of completion to the follow faculty
 - Ms. JoAnn Burnett
 - Mr. Vik Frazier
 - Ms. Natalia Garcia-Martinez
 - Dr. Jay Morgart

Faculty Representative Reports:

- WVU Senate Report:
 - Dr. Chisholm spoke of a new offering of a 3-week mini-mester similar to Winter Intercession. The 3-week term would run from May 11 to 29 and have a flat rate tuition with a small cohort of 10 courses.
 - Presentation by Torch Star Education ([Annex 2](#)) given focusing on all aspects of retention.

→ Full minutes of the February 10, 2020 meeting, and annexes, can be found [here](#).

- WVU Senate Executive Committee:

→ Full minutes of the February 24, 2020 meeting, and annexes, can be found [here](#).

ACF Report: ([Annex 3a](#))

- Meeting Minutes and Report from Advisory Council of Faculty, February 6, 2020.
- Professor Sydow reported that there are 2 spots remaining for the Great Teacher Seminar June 15-18. ([Annex 3b](#))

Instructional Programs Committee: ([Annex 4](#)) ([Annex 5](#))

- Dr. Chisholm moved to approve Item 1 in Annex 4. **Motion Carried.**
- Dr. Chisholm moved to approve Item 2 in Annex 4. **Motion Carried.**
- Dr. Badenhop moved to approve Item 3 in Annex 4. **Motion Carried.**

- Professor Upton moved to approve Item 4 in Annex 4. **Motion Carried.**
- Dr. Chisholm moved to approve Item 5 in Annex 4. **Motion Carried.**

College in a Minute:

- [Commercial 1](#)
- [Commercial 2](#)
- [Commercial 3](#)

New Business:

- None

Announcements:

- Acting Library Director Stephens asked about faculty interest in offering a late start, 2 credit ULIB 101, Intro to Library Research. Upon hearing interest, she will send out more information on Monday.
- It is not too late to sponsor this year's Spring Musical, High School Musical, On Stage! Cost of a production at PSC can range from \$30,000 to \$80,000 and is not covered by ticket sales alone. Soft deadline for sponsorship is Sunday, 1 March.
- Look for information about a late start, Spanish movie class. The information should be in STAR soon.
- Academic Standards is looking for best practices or "tried this and it didn't work" from faculty to be included in the Advising Handbook that is being developed.
- 28 March is the STEM Fest on campus. Hoping for a more festival feel this year, with many more presenters on the Quad. Also, any faculty members participating should park behind Science Hall, as Campus Drive will be blocked off this year.
- PSC Serves You thanks all who participated in the shoe drive to benefit those in Kenya.
- Please encourage students to register for the Study Abroad Trip to Columbia which will take place between 7 June and 3 July.
- Circle K is sponsoring its annual blood screening on Saturday 4 April from 7 to 10 am.

Adjournment:

- Professor Vogtman moved for the meeting to be adjourned at 3:39 pm. **Motion Carried.**

/ Joan Vogtman
Faculty Assembly Secretary