



*FACULTY EXECUTIVE COMMITTEE MINUTES*

*November 10<sup>th</sup>, 2017*

1. Call to Order: The Faculty Executive Committee meeting of November 10, 2017, was called to order by Chair Ballard at 3:05pm in Science Hall Conference Room.

Members Present

Ballard, D.	Jones, J.	Wilcox, G.
Badenhoop, J.	Ochoa, G.	Vandenberg, M.
Chisholm, S.	Orlikoff, J.	Vogtman, J.
Johnson-Olin, M.	Sydow, T.	

Members Absent

Goff, N.	Pritts, C.
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Guests Present

Merrifield, J.

2. Prof. Jones moved to approve the minutes from the October 13th, 2017, Faculty Executive Committee Meeting (*Annex 1*). Motion Carried.
3. President Orlikoff reported the following:
  - Met with the Board of Governors and was asked to address three areas of concerns
    - There is a pressing need for a science building on WVU PSC campus.
    - WVU PSC's financial landscape (grants, student services, and faculty salaries) is very lean.
    - Facilities need to be reviewed to address the years of deferred maintenance.
  - The WVU PSC women's volleyball team made nationals.
  - There have been surveys conducted to get data collection on student life. There are also surveys on the yield rates from open-house events at WVU PSC. Data showed that if a student came to the PSC campus, there is a 60% chance the student will continue their education here.
  - The open-house event this term was very successful.
  - There is an outreach to surrounding counties, particularly Hampshire County.
4. Dean Ochoa reported the following:
  - Dean Ochoa and Dr. Huffman are working on the Digital Fellowship Program. WVU PSC's project is being implemented in Prof. Cunningham's Biology 102, where one class is being taught in the traditional person-to-person method, and the other class is being taught with person-to-person but infused with online learning. Hope that this will help in addressing the high D/F/W rates.
  - WVU's LoudCloud digital database (provided by Barnes & Noble), is an open-resourced text program.
5. Faculty Assembly Chair Ballard reported the following:

- The ad-hoc committee for revisions on the classroom evaluation form has been formed with the following members: Anna Campbell, Jay Badenhoop, Mia Martini, and Heidi Samuels.
- The P&T documents reached their deadline for comments. Chair Ballard expressed concern that after such a heated discussion, there was little additional faculty comments.
- Advising for next term is going really well. Pre-Registration numbers are up.

#### 6. Division Reports:

- Applied Sciences:
  - There are questions about the application process for the BAS program.
  - The Hospitality & Tourism program is being further discussed. Would like an update on its status.
- Liberal Arts:
  - There are difficulties with PEIA. After discussion, President Orlikoff asked for the Faculty Welfare Committee and Staff Council to put together a list of issues with the PEIA for further review and feedback.
  - Concerns with low overload pay for faculty.
- STEM:
  - No report.

#### 7. Faculty Representative Reports:

- WVU Senate:
  - No report.
- WVU Senate Executive Committee:
  - Report submitted via email (*Annex 2*).
  - The next FSEC meeting will occur on Monday, November 27<sup>th</sup>.  
*Full minutes of the October 16<sup>th</sup> WVU Faculty Senate Executive Committee meeting can be found [here](#).*
- ACF Report:
  - No report.

#### 8. Instructional Programs Committee:

- Reported changes to the following programs:
  - PSC\_AGENV\_ED: PSC-Agricultural and Extension Education
  - PSC\_WOOD\_IND: PSC-Wood Science and Technology
  - PSC\_WLD\_RESR: PSC-Wildlife and Fisheries Resources
  - PSC\_RC\_PK\_MG: PSC-Recreation, Parks, and Tourism Resources
  - PSC-EGENV-ED: PSC-Agricultural and Extension Education
  - PSC\_AG\_RS\_MG: PSC-Agribusiness Management
- Approved intent to plan for the following programs
  - Associates of Multidisciplinary Studies
  - Health Informatics and Information Technology.

#### 9. Proposed Faculty Assembly Agenda:

- Dr. Chisholm moved to approve the Proposed Faculty Assembly Agenda. Motion Carried.

#### 10. New Business:

- Chair Ballard asked for input for the December 2017 Faculty Assembly Meeting. Professor Jones moved for a special session on December 15 at 1 pm to address the Promotion and Tenure Guidelines and accompanying rubric. Motion Carried.

*11. Announcements:*

- WVU PSC's apparel is now available through the Final Touch website. All faculty are required to pay out-of-pocket for their own apparel. December 1 is the deadline for the first order.
- Auditions for Willy Wonka will be at Church McKee on Sunday and Monday, November 12 and 13.
- November 13<sup>th</sup> is the last sequential prime day of the century.

*12. Adjournment:* Chair Ballard adjourned the meeting at 4:05pm.

*-Kay Jones*

**Faculty Assembly Administrative Secretary**