

Minutes

Faculty Assembly Executive Committee

Friday, November 10, 2023, 3:00 pm

Science Hall 205

- **Call to Order**- Richard Petersen, Chair
- **Approval Minutes of October 20**(*Annex 1*)- Minutes were approved as distributed.
- **Report from Campus President Chris Gilmer** (appeared through ZOOM)
 - Thank you to everyone who participated in the Campus Forum. Another one will be hosted on November 28.
 - If there is a short fall in the budget, Dr. Gilmer will take a voluntary salary cut. He will propose the same to the PSC (Potomac State College) Senior Leadership. This similar action was taken by Morgantown Senior Leadership.
 - There will be an Online Coordinator position created at PSC. This is to meet the growing demand for online courses. This position will be competitive, although no criteria have been set to this date. In spring 2024, the position will be filled part time by a member of the faculty.; Dean Douthitt has been tasked with finalizing the position.
 - Dr. Gilmer will review Administrative Positions on the PSC Campus. This includes Chief of Staff. Talent and Culture will review position responsibilities with measurable outcomes. The positions will be regularly reviewed. There is an equivalent position titled Senior Administrator to the President on the Beckley and Morgantown Campus.
 - Dr. Gilmer recognized challenges within the University Relations Office, Facilities, and the farm. There will be restructuring announcements in the leadership team soon.
 - Dr. Gilmer also accepted the responsibility of introducing the Chief of Staff to the PSC community. He denies the existence of any pending allegations. Additionally, he clarified that the spouse of the Chief of Staff is not being considered for a position in the Office of Academic Service. In response to a question from Dr. Badenhoop, the Chief of Staff does not have supervisory responsibilities.
- **Report from Dean of Academic Affairs Phil Douthitt** (Annex 1)
- **Report from Faculty Assembly Chair Richard Petersen**
 - Dr. Petersen worked with the Faculty Executive Committee Secretary to develop a survey for faculty interest in Academic Transformation Committees. Committees will have a representative from each of the divisions, a staff member, and a student. Norma Hart will identify the staff member and Katelyn Thorton will identify the student appointments. Member for faculty on the committees is voluntary. Qualtrics surveys are due on November 14 to have committees set by November 17.
 - On behalf of the Faculty Welfare Committee, development grants are due on December 1.
 - Dr. Petersen is continuing to attend weekly meetings regarding Academic Transformation to represent faculty interests.
- **Division Reports**
 - a. Applied Science- *no updates*.
 - b. Liberal Arts- *no updates*
 - c. STEM- Representative Jessie O'Quinn proposed the concern regarding the Coordinator of

SAGE position. Dr. Gilmer responded that Dave Miller recently resigned. No discussions have occurred about this position.

- **Faculty Representative Reports**

- WVU Senate –*Dr. Ballard reported on the meeting. The Senate met in Executive Session to discuss the award of Honorary Degrees. Academic Transformation has ended on the Morgantown Campus and just starting on the branch campuses. There was a presentation on Campus Carry and Safety. A committee will be formed to respond to recent legislation. The Senate commented in support of the PSC Faculty Resolution of No Confidence in Brady Whitkey vote. Nominations will be distributed for voting on the replacement of Mary Beth Moore.*
- WVU Senate Executive Committee- *Leo Johnson volunteered to serve as representative from PSC.*
- ACF Report- *Dr. Martini spoke about the Campus Carry Act which will start on July 1. There was much discussion about issues that will still need addressed and resolved. Dr. Gilmer pledged to be an active part of the policy making for PSC campus. There is additional legislative action regarding anti tenure bill and anti-DEI regulations.*

Leadership and Cabinet combined- *Chair Richard Petersen will discuss this change in representation with the faculty assembly.*

Proposed Faculty Assembly Agenda – -

- *Jessie O’Quinn moved to add Instructional Programs to the December 1 Faculty Assembly Agenda. Leo Johnson seconded the motion. Motion carried.*
- *Mia Martini moved to accept the Faculty Assembly Agenda for December 1 as revised. Jessie O’Quinn seconded the motion. Motion carried.*

- **New Business-** none

- **Announcements-** none

- **Adjournment-** *A motion was made for adjournment.*
 - *Dr. Martini made the motion.*
 - *Jessie O’Quinn seconded the motion.*