

Faculty Executive Committee

Minutes

March 8, 2019

The Faculty Executive Committee meeting of March 8, 2019, was called to order by Chair Chisholm at 3:04pm in the Science Hall Conference Room.

Members Present

Ballard, D.
Badenhoop, J.

Chisholm, S.
Goff, N.

Pritts, C.
Vogtman, J.

Members Absent

Jones, J.
Ochoa, G.

Orlikoff, J.
Sydow, T.

Secretary Vogtman moved to approve the minutes from the February 8, 2019 meeting. **Motion Carried.**

Chair Chisholm reported the following:

- Faculty Welfare is working to resolve several issues related to the annual VitaFar including
 - create guidelines for the Workload Planning Document;
 - clarifying the purpose and content of the Faculty Narrative. Dr. Orlikoff has agreed to write guidelines for this;
 - clarifying the process for rebuttals at the administration level of review;
 - clarifying several issues regarding eSEIs including
 - requiring certain response rates
 - how the SEIs are being used in the evaluation process
 - Teaching and Assessment Committee in Morgantown is looking into many issues regarding SEIs. Response rates have dropped since moving to electronic versions.
 - clarification on the assignments of administration level reviewers. The President can conduct evaluations; and does do the Division Chair evaluations. The president automatically reviews any files moving beyond our campus, and all remaining (nonactionable) file are randomly divided amongst the President, Dean and Associate Dean.; and
 - effectiveness of the faculty rubric is going to be evaluated of its use. There will be two Qualtrics surveys made to assess its use (One will go to administration, division chairs, and college-wide review committee. The other will go to faculty members.). These surveys should go out within three weeks and any changes will be brought forth in the September meeting of the 2019-2020 academic year.
- A motion was made and duly seconded to move the Faculty Executive Committee into executive session under Chapter 6, Article 9A, Section 4, Subsection B7 of the Code of West Virginia to discuss a personnel matter. **Motion carried.** Following the conclusion of Executive Session, the committee reconvened into open session.

Division Reports:

- Applied Sciences: No report.
- Liberal Arts:
 - Some faculty from the Liberal Arts division would like to know why there is a change to the college-wide review committee part in the Governance Charter. It seems to challenge faculty. Questions arose of why the division was not consulted, when the draft originated, and was there discussion before Faculty Welfare started working on it. Chair Chisholm replied that the division was consulted through division representatives on the Faculty Welfare team. Chair Chisholm replied that the change to the charter started in Faculty Welfare due to an issue with faculty recusing themselves from being assigned to CWRC, thus the draft originated when Faculty Welfare began working on it.
- STEM: No report.

Faculty Representative Reports:

- WVU Faculty Senate Committee:
 - Campus Carry was voted down by a 7 to 9 Senate vote.
 - There is talk of extending time for students to submit appeals. As of right now, students have “10 class days” to submit their appeals. John Campbell will be working on defining that timeline for students.
 - Teaching and Assessment Committee is working on a way to address the concerns with language that has been seen in SEI responses.
 - The proposal to establish a Faculty Senate Inclusion & Diversity Committee was passed.
 - Rule 1.4 (Ethics, Conflict of Interest, and Outside Consulting Arrangements) was adopted.
 - Rule 1.11 (Information Technology Resources and Governance) was adopted.
 - Rule 5.6 (Tobacco and Smoke Free Campus) was adopted. This includes vaping on-campus.
 - Rule 5.9 (Procurement and Purchasing) was open for comment.
 - Rule 5.8 (Travel) was tabled for further discussion.
 - New courses (AG 220, AG 225, etc.) were approved and added.
 - Most biology and chemistry course changes to split lab and lecture were approved, however CHEM 11 was not approved and is under review.
 - Various course changes were made as well.
 - For the full minutes (and annexes) of the WVU Faculty Senate meeting please click [here](#).
- WVU Senate Executive Committee: No report.
- ACF Report:
 - The campus carry bill was defeated.
 - Governor Justice has called a special session to focus on education in West Virginia. During this session, the 5% pay increase that was promised during the elections will be discussed. As of right now it is tabled at the Senate level as some Republicans will not approve without some sort of educational reform.
 - There is still one open spot for Great Teachers Seminar (annex).

Instructional Programs for information:

- New Course EQST 185

Faculty Welfare Committee:

- Governance Charter (Annex 2)—For information. There will be an open forum on March 20, 2019 tentatively around 4:15pm in Science 220 for any questions.
- Constitution (Annex 3)—For information

Committee on Committees:

- Chair Slate—For information

Academic Appeals:

- Dr. Ballard moved to approve the Academic Appeals Yearly Committee Report (annex 5). **Motion Carried.**

Academic Standards:

- Due to the Academic Fellowship program, there was no work to be done for this committee. Secretary Vogtman moved to approve Academic Standards Yearly Committee Report (annex 4). **Motion Carried.**

Library Committee:

- No report submitted.

Proposed Faculty Assembly Agenda:

- Chair Chisholm amended the proposed agenda to add Featured Faculty, Charles Julian. Secretary Vogtman removed Library Committee. Secretary Vogtman moved to approve the proposed agenda as amended. **Motion Carried.**

New Business:

- None.

Announcements:

- The nomination period has ended for the Outstanding Professor Award. Emails have been sent to the faculty nominated.

Adjournment:

- Secretary Vogtman moved for the meeting to be adjourned at 4:31pm. **Motion Carried.**