

Minute

Faculty Assembly Executive Committee
Friday, February 10, 2023, 3:00 pm
Science Hall Conference Room

1. Call to Order
 - *Jay Badenhoop 3pm*
2. For Approval Minutes of the January 20th, 2023, Faculty Executive Assembly Meeting (*Annex I*)
-No minutes, meeting was canceled.
3. Report from Campus President Chris Gilmer
 - *Spring enrollment up 4.71% total headcount.*
 - *Retention up 7% for FTFTF Fall 2022 to Spring 2023.*
 - *Hiring freeze and spending cuts. No mid year budget cut required. Spend foundation money first.*
 - *Combined positions Interim-Dean University Relations, Kim Colebank. Kara Hotchkiss will add Interim Residence Life Director to her other responsibilities.*
 - *Draft of the grant for the potato project.*
 - *Town Hall meeting on Facilities very productive with average of 65 to 75 attendees. 60 million in deferred maintenance, but not all is urgent.*
 - *Campus Carry will be approved in some form. WVU will have just over a year to figure out.*
 - *Expecting a one time surplus award from the the state for deferred maintenance.*
 - *Gary Howell is pushing for PSC to do a pilot program, Learn and Earn program. Students get paid for internships. The business would pay half and the state would pay the other half.*
 - *Dr. Gilmer has met with all athletic coaches. Athletes are students and scholars first. PSC has approximately 200 athletes and 10 intercollegiate sports.*
 - *PSC will be 122 years old 2/15/23.*
 - *Dr. Gilmer will present at the WVU BOG meeting 2/17/23.*
 - *Discover Day 2/20/23*
4. Report from Dean of Academic Affairs Phil Douthitt
 - *We've received 169 grad apps so far, including 40 today. They will be reviewed, and students and advisors notified whether on track or of any issues.*
 - *AA to AS – everything required has been submitted in CIM by Vicki and approved at all levels.*
 - *RNP – Registered Not Paid – 15 PSC students lost eCampus access on Feb 1 with 8 of them completing requirements to be reinstated by Feb 6. We did get inaccurate information about faculty being able to still see students in eCampus between Feb 1 and Feb 6, but we were told grades and assignments weren't lost for those who were reinstated.*
 - *Surgical Technology – our director/instructor, Rachel Hossain, resigned due to personal issues but WVU Medicine is working with us to continue classes this semester and assist with identifying a new director for the program.*
 - *The Radiology Technology Intent to Plan is being submitted and we are working with the local hospitals on plans for Fall 2024 implementation. No guarantees, but that is the goal.*
 - *We appreciate faculty who provided information on time and activities for supplemental positions. We will be reviewing soon to see if any changes are recommended.*
 - *In conjunction with ES, we have a flyer with instructions for students on how to register after meeting advisors. A copy is on the share drive in the Registration Materials folder, and we will share it with faculty before registration starts on March 21.*
5. Report from Faculty Assembly Chair Jay Badenhoop
 - *Faculty Welfare will meet next Friday, but agenda not complete.*
 - *Faculty are to give concerns to their representative.*
 - *Outstanding Professor flyer and emails go out 2/20 which is a week early. Presentation of Outstanding Professor will be in May.*
 - *Committee would like advising to be flexible. Under teaching if it is mainly their students or Service if advisor has a large number of advisees.*

- *Will look at P&T document next week.*
6. Division Reports
 - a. Applied Science (Bobby Cheves)
 - *Committees and Counsels list needs updated-need an action plan-Jay will meet with administration.*
 - *Tricia Shultz looking at all printers and asking for feedback of what stays and where.*
 - *Academic Pathways came out Monday. Noted that Extension was left off.*
 - b. Liberal Arts (Caitlin)
 - *UR concerns*
 - *Social Media regulation concerns over posting. SAGE has 1100 followers and the library has 589.*
 - *DEI concerning FERPA, can faculty discuss student information with Shannon Meek? Dr. Gilmer said that he has spoken with lawyers in the past and it has been based on whether there is a “legitimate need” to know the information.*
 - *Concern that the last update to the DEI site on PSC webpage was 2/2022.*
 - *Online policy resolution 4/22 implemented inconsistently.*
 - c. STEM (Jessie O’Quinn)
 - *Noted how overloads are paid and clarification of when to give an overload instead of offering another class.*
 - *Concern over athletic coaches not notify instructors of games that will require student athletes to miss class. Norma emailed Mandi Larkin and she has covered that concern with all coaches.*
 - *Spoke about ways we can possibly keep our classes from filling up with students from other campuses.*
 7. Faculty Representative Reports
 - a. WVU Senate (Donna Ballard, MaryBeth Moore, Heidi Samuels)
 - *No report – meet Monday*
 - b. WVU Senate Executive Committee (Heidi Samuels)
 - *50 million in deferred maintenance*
 - *Provost Reed disappointed in P&T document*
 - *New culture survey with 23 questions*
 - *Nominations for new senators*
 - *New ldr program shot down.*
 - c. ACF Report (Tom Sydow) – not well
 - *Monitoring bills – Campus Carry past Senate has wide support*
 - *Limiting subject matter not applicable to higher ed.*
 8. New Business (if any)
 - *None*
 9. Announcements
 - *Heidi mentioned that 17 faculty gave feedback on the 4-4 workload*
 - *Have comments for Assembly*
 - *Jay announced that next Tuesday was the Regional Science Fair at PSC*
 10. Proposed Faculty Assembly Agenda (*see below*)
 - *Heidi made motion and Jessie 2nd*
 11. Adjournment
 - *Heidi made motion*