



West Virginia University

POTOMAC STATE COLLEGE

## Faculty Assembly

### Minutes

February 25th, 2022

The Faculty Assembly meeting of WVU-Potomac State College was called to order at 3:02 pm by Chair Ballard via Zoom.

#### Voting Members Present

Alvaro, M.  
Armentrout, D.  
Badenhoop, J.  
Ballard, D.  
Bridges, C.  
Burnett, J.  
Cheves, R.  
Chisholm, S.  
Cunningham, E.  
DelSignore, R.  
Douthitt, P.  
Frazier, V.  
Gardner, N.  
Ghimire, G.  
Hudgins, C.

Huffman, V.  
Lamichhane, R.  
Lawrence, C.  
Lessard, D.  
Liller, B.  
Little, D.  
Martini, M.  
Mitchell, S.  
Moore, M.  
Morgart, J.  
O'Quinn, J.  
Oberlechner, S.  
Petersen, R.  
Plitnik, B.  
Pritts, C.

Schafer, A.  
Schafer, D.  
Smouse, K.  
Stone, J.  
Sydow, T.  
Upton, R.  
Van Vranken, N.  
Vogtman, J.  
Weaver, A.  
Wilcox, G.  
Zyga, L.

#### Voting Members Absent

Jones, J.  
Leverone, J.  
Runner, T.  
Saifi, M.

Samuels, H.  
Sankare, F.

#### Non-Voting Members Present

Ochoa, G. Orlikoff, J.

#### Guests of Faculty Assembly

Little, B. Meadows, Y. Shapiro, A.

1. Call to Order by Chair Ballard, 3:04 pm
2. For Approval Minutes of the January 28, 2021 Faculty Assembly Meeting (*Annex 1*)
  - a. Move T. Sydow, 2<sup>nd</sup> S. Chisholm, carried
3. Report from Campus President Jennifer Orlikoff
 

Refocus to our purpose: transform lives. You are all at the forefront of this. I'm proud to know you. Covid rates continue to improve, vaccine rate has improved by removing the off-campus students. Morgantown is discussing mask requirements, even in the classroom. Watch for an announcement by Tuesday. Employee Appreciation Lunch: 3/3 11-1:15. RSVP with Cindy. Strategic Plan: Thank you for comments, it will be revised to address comments. Randy Scott, Jr. Jazz musician playing tonight at Church McKee STEM Festival, 3/26 Tarzan Musical, end of March 18, 19, 20, 25, 26, 27. Email coming for musical volunteers. Comment: B. Plitnik was listening to Scott warming up, it's going to be fantastic.
4. Report from Dean of Academic Affairs Greg Ochoa
 

Search Committees for Title III are mainly staffed, some positions are posted, remainder coming next week. D. Lessard is chairing the director search. The rest will really get going by Spring Break. Professional advisors and diversity search should be posted next week. Faculty searches: CJ, Bio, Bio/Geo, and Business are all completed and offers have been made/accepted, we'll announce as soon as contracts come back. We've restarted CIS and surgical tech searches, English coming soon. New program workgroup will have volunteers by next Assembly. Journalism workgroup: A. Schafer has created a draft advisement sheet (Media tech program) Q. M. Martini: Librarian search? D. Ochoa: will have to get back on that.
5. Report from Faculty Assembly Chair Donna Ballard
 

Please consider officer positions when nominations open next month. Thank you for evaluation feedback for Dean and President Textbooks for summer and fall- 3/15 Community opportunity- 4H is looking for volunteers
6. Faculty Representative Reports
  - a. WVU Senate (Vik Frazier, **Caitlin Hudgins**, Heidi Samuels)
 

Senate met on February 14<sup>th</sup>. Graduation rate up 10%, to 63%, over 5 years system-wide. Incoming freshmen retention is at 81%. Rob Alsop reported that WVU representatives met with Senator Rutger, the sponsor of SB 498, which would prohibit certain ideas around race from being taught in the classroom, including that one race is superior/inferior to another. WVU emphasized that we do not indoctrinate, but we do challenge our students.

Assoc. Provost Widders provided an update on Student Success and Academic Advising Transformation. He highlighted recent student success wins (redesigned suspension policy, Guided Pathways improves retention with more choices, priority scheduling reform, tutoring centers' increased data collection and newly implemented trainings) before focusing on the need to close access gaps by improving advising. WVU plans to transition to pro-active, data-driven, resource-intensive modes of advising.

    - HEPC now requires a "course cost marking system" effective fall 2022.
    - Instructional materials' cost as a course feature attribute.
    - Cost transparency is the goal.
    - Courses will be identified as:
      - No Cost
      - Low cost which indicates courses where books and course required materials are under \$75.
      - O.E.R open educational resources

- V. Frazier adds: work on improving research, also HEPC requires a course cost marking system
- b. WVU Senate Executive Committee (Sheri Chisholm)  
Academic Transformation has been a major focus in exec this year. Good success and retention rates are tied to advising, so WVU as a whole is looking to expand professional advising staffing and training. This is a good time for us to redefine advising on our campus.
  - c. ACF Report (Tom Sydow)  
Great Teachers flyer has been emailed. Conference (June) focuses on art of teaching, not subject matter. We have two seats.
7. New Business
- a. Instructional Programs (*annex 2*) Move to approve as amended: Move G. Wilcox, S. Chisholm 2<sup>nd</sup>. Carried.
    - BIOL 230
    - BIOL 231
  - b. Promotion and Tenure revisions (*annexes 3-5*)
    - Motion to vote on all changes at once: J. Stone, 2<sup>nd</sup> D. Lessard, Carried 76%
    - Motion to vote against changes, D. Schafer, withdrawn
    - Motion to approve changes: J. Badenhop, 2<sup>nd</sup> J. Stone, NOT carried 18 to 20.
8. Announcements
- a. Y. Meadows: TIG, Celebrate, TLC Associates, Friends of TLC in Teams, TLC Affiliate Center (see slide or [WVU site](#) or [PSC site](#))
  - b. S. Chisholm: Student Weekend of Honors, 4/24; please begin thinking about award. Faculty webpages and directory: working with UR, 3/25 for next photo opportunity. Due date 4/15 for photo and bio.  
Q: What if we don't want a bio? A: Not mandated but consider updating it so it's more professional.
  - c. A. Shapiro: Remind students about nursing applications, due 3/25.
9. Adjournment. Move J. Stone, 4:00 pm. Carried.

/ **Mia Martini**  
Faculty Assembly Secretary