

**Minutes  
Faculty  
Assembly  
Friday, September 22, 3pm  
Science Hall 220**

1. Call to Order
2. For Approval Minutes of the August 25, 2023, Faculty Assembly Meeting (*Annex 1*)- *Approved as distributed.*
3. Report from Campus President Chris Gilmer (*Annex 2*)
  - *Enrollment Numbers seem to be statistically level although returning students have increased.*
  - *The plan for Academic Transformation for the branch campuses is scheduled to start in January 2024. Dr. Gilmer will have more information in October. The exact process is still not known. Non-academic programs, such as WVU Libraries are currently being evaluated.*
  - *Plans are moving forward for the Gates Center (to be in the duplex) and Alumni Center (to be named and located in the Enrollment Services building). There are plans to appoint a non-governing Board of Visitors to provide external input.*
  - *Registration for the Appalachian Conference will be free for the PSC community.*
  - *Proceeds from Kenneth Haines memorial are specified for Church-McKee Arts Center. The gift designates a clock tower and upgrades to the courtyard. The remaining funds will be applied to building repairs. An ADA gender neutral bathroom will also be installed.*
  - *The 8-week WVU Online degree course pilot will begin in the spring semester. Other degrees, micro-credentials and certificates are being explored to continue to discover new revenue sources.*
  - *Dr. Gilmer has received a request for data from a division. This will be provided along with data to all other divisions.*
  - *Questions from Faculty:*
    - *Andrea wanted additional information to address her concerns regarding a Paraprofessional Education associate degree. This degree was suggested by Morgantown, but no additional information was provided. Dr. Gilmer stated that our on-campus expertise will be used for any new programs.*
    - *A question was raised about the non-renewal process for faculty at PSC. Dr. Gilmer had no information to share at this time.*
    - *The PSC Library will not be affected by the current cuts occurring on the main campus. Our Library will be tied to our Academic Transformation process.*
    - *A question was raised about the process for updating websites. There is presently a process through University Relations. Requests should be*

*directed to Dr. Colebank.*

4. Report from Dean of Academic Affairs Phil Douthitt -(Annex 3)
  - *Dean Douthitt addressed the status of the advising proposal submitted from the Advising Ad Hoc Committee. The draft was shared with the leadership team and is part of an on-going discussion with Morgantown leaders. It is his understanding that Fall 2024 is the timeline for implementation. It will most likely be rolled into the PSC Academic Transformation process. Some discussion ensued regarding faculty responsibility in advising. Dean Douthitt is meeting with the Advising Ad Hoc Committee next week.*
  - *Spring 2024 schedule is now available. The Office of Academic Affairs should be promptly notified regarding errors. The 8-week WVU online pilot courses are listed under the COA tab.*
  - *Schedule Builder will be ready for spring 2024.*
  - *The whole language requirement for WVU degrees is being removed effective immediately. Language courses will now be counted as electives.*
  - *Late start courses will begin on October 9. There are several open seats still available for students who need additional credit hours.*
5. Report from Faculty Assembly Chair Richard Petersen
  - *Dr. Petersen reported on the WVU faculty meeting called on September 6 for the two resolutions. The resolutions, although largely symbolic, show a unity within the faculty regarding Academic Transformation.*
  - *Dr. Petersen reassured us that he will work with PSC and WVU Administration through the PSC process. He remains confident that our leadership will be transparent and keep everyone up to date.*
6. Faculty Representative Reports
  - *WVU Senate – Dr. Ballard provided the report from the September 11 meeting. Most of the focus was on two resolutions. President Gee and Mary Ann Reed both spoke. The modifications to Academic Transformation were passed by the Board of Governors. Due to lack of time, no committee reports were given.*
  - *WVU Senate Executive Committee – Mary Moore reports the next meeting will be Monday, September 25<sup>th</sup>.*
  - *ACF Report –Mia Martini reports that most of the focus has been on Academic Transformation*
7. Faculty Advisory Council
  - *Jo Ann Burnett reports that the September 22 meeting was on Academic Transformation as it affected the Morgantown Campus. She noted that programs that were successful in the appeal process provided alternative plans. Members of the Council are trying to understand the process, particularly with layoffs. JoAnn plans to consult with Dr. Gilmer through her representation to the council.*
8. Tutoring- Report from Jessie O’Quinn (Annex # 4)
  - *Jessie provided a PowerPoint presentation on the timeline, present programming, and future goals of the Supplemental Instructional Program.*
  - *There are 10 Supplemental Instructional Students in Fall 2023. These students are presently nominated by the faculty. Jessie is exploring an application process*

*to ensure a more diverse pool of students.*

- *Abby Shillingburg is accepting requests for tutors and supervising student tutors.*
- *The Supplemental Instruction Program and Peer Tutoring Program will be housed in the Academic Success Center area on the ground floor of the library.*
- *Caitlin Hudgins has agreed to represent the Liberal Arts Division.*
- *A website is being designed. Faculty are encouraged to participate in a programming survey. They may also contact Jessie for any requests, concerns and needs.*

8. New Business (if any)- *There were none.*

9. Announcements-

- *The County United Way is meeting on September 27<sup>th</sup> for the Classes for a Cause Initiative. There will also be a spring campus carnival Jo Ann Burnett encouraging anyone who wants to assist to let her know.*
- *Erin Cunningham announced a Community Tree Planting on September 28 at 1 pm.*
- *Mia Martini reminded everyone of the baby shower for Julia Leverone at the Candlewyck Inn on Saturday.*

10. Adjournment

- *Mia Martini moved for adjournment.*
- *Bruce Liller seconded the motion for adjournment.*
- *Adjournment was passed.*