



## The Faculty Assembly

### MINUTES

Friday, September 29, 2017

1. Call to Order

Chair Ballard called the meeting to order at 3:02 p.m. in Science Hall, room 220.

Faculty Executive Committee Members Present:

Badenhoop, J.	Goff, N.	Sydow T.	Vogtman, J.
Ballard, D.	Johnson-Olin, M.	Vandenberg, M.	Wilcox, G.
Chisholm, S.			

Voting Members Present:

Armentrout, D.	Hudgins, C.	Little, D.	Stone, J.
Bane, L.	Huffman, V.	Meadows, Y.	Upton, R.
Chandler, N.	Hunt, R.	Petersen, R.	Weaver, A.
Cheves, R.	Julian, C.	Saifi, M.	Westfall, K.
Falkowski, H.	Lawrence, C.	Schafer, A.	Whitacre, K.
Gilbert, J.	Kline, V.	Schafer, D.	

Voting Members Excused:

Butcher, A.	Oberlechner, S.	Pritts, C.	Snider, C.
-------------	-----------------	------------	------------

Voting Members Absent:

Arjel, K.	Douthitt, P.	Moore, K.	Starcher, S.
Armstrong, C.	Martini, M.	Ninesteel, J.	Walker, A.
Beck Roth, S.	Matlock, D.	Plitnik, B.	
Cunningham, E.	Mehra, D.	Samuels, H.	

Non-Voting Members Present:

Ochoa, G.

Guests:

Alvaro, M.	Little, B.	Walls, M.
Campbell, A.	Shapiro, A.	

2. Dr. Badenhoop moved for the approval of the minutes from the August 25, 2017, Faculty Assembly meeting (*Annex 1*). Motion Carried.

3. Dean Ochoa reported the following for Dr. Orlikoff:

- For the standard (not seeking action) file, the narrative should be a self reflection on teaching and self assessment of teaching practices. For those seeking action, the narrative will also need to address service and professional growth and development.
- Tuesday, 10 October, Governor Justice will be holding a Town Hall meeting at 10:30 am in the Davis Conference Center.
- Working on “Student Enrollment and Success Plan” that will be shared soon.
- Recognized April Shapiro, director of the nursing program
- The Nursing Program will undergo its board of review on Friday 13 October
- New Faculty administrative assistant has been hired. Kay Jones will start on Monday, 2 October.

4. Mindy Walls, Assistant Vice President of Entrepreneurship and Innovation presented the following

- Invited all faculty to apply for IDEA Fellows (*Annex 6a and b*)
  - Program where faculty will infuse ideas of entrepreneurship in an already existing course, create a new course, or infuse into a general education course
  - Looking for true believers in the program, in the application you need to have
    - Why you want to do it
    - Letters of support
  - This is a 2 year fellowship and will include a week at Babson College for a workshop.
  - Applications are due by 12 October and selections will be notified by 15 November
  - Ideally there will be 2 fellows selected from PSC
  - \$4000 stipend for the semester that the course is developed
    - Target run semester for the courses is Fall 2018
    - Course must be offered at least twice
  - Cohort of 5 will meet monthly
  - Visit <http://ideahub.wvu.edu/> to see existing fellows

6. Beth Little, Director of Enrollment Services presented the following

- Thanks to all who help at the Open House Saturday 23 September.
- Next Open House is Friday, 10 November
- Enrollment Presentation (*Annex 7*)
  - Overall we are down 33 First-Time Freshman
  - Up with transfers (mainly from WVU, WCM, and Eastern)
  - Biggest decline area is from the Early Start programs
    - Mainly from Berkley County
    - Shifting demographics mean fewer high school students, thus fewer for the Early Start programs
    - FTE is down only 8
  - Increase in Academic Preparedness of students
  - Moving forward under the One WVU
    - New viewbook (*Annex 8*)
    - New recruitment opportunities open to us
    - New online application for admissions
      - Very mobile friendly
      - Imported directly into Banner
      - One FAFSA code
  - Rolling out new social media handle
    - PSC Enrollment, look for it on Facebook, Snap Chat, Instagram, and Twitter
  - New website should be live by mid October

7. Chair Ballard reported the following:

- Thanks for all who helped with the Open House
- Congratulations to Cassie Pritt and Steve Oberlechner for welcoming their baby girl, Elizabeth
- Congratulations to Catie Snider on her marriage last weekend
- Reminded Committee Chairs to send out thank you letters or participation reports for service during Academic Year 2016-2017
- First set of files close Monday, October 2<sup>nd</sup> at 11:59 pm.
- Midterm grades are fast approaching (9 October)
- Spring textbook adoptions should be turned into the bookstore ASAP
- Thanks to all who are currently serving on committees. Things are moving along!

8. WVU Senate report by Senators Johnson-Olin, Goff and Wilcox

- President Gee's State of the University address
  - State suffers from negative-elitism  
We need to change the story – start telling what is working
  - Student culture is improving – across all campuses a record number 6200 new, first-time freshman have enrolled. They have higher grades, higher tests scores and are better all-around students than previous classes.
  - Humanities Center has leveraged endowed funds
  - 8 November is a University wide Day of Giving
  - New survey will be sent out regarding the culture of the college
  - Biggest Challenge facing the University is not the financial crisis, but complacency and lack of curiosity
    - Cannot cut our way to prosperity
  - From the Senate Meeting
    - Provost McConnell reported
      - 20,000 people attended Fall Fest
      - Arrests are down, sign of the culture improving
      - Most qualified class ever
        - Over 50% female
      - Title IX is about educational equity. Will continue to keep the campus safe and not back off Title IX. Remain fully compliant with federal standards
    - Higher Learning Commission (accrediting body) is visiting March 5-6. Need to be ready on all fronts.
    - Since we have separated from HEPC, we need to write HEPC policies to BOG rules
      - Two committees have been set up
        - CB Wilson addressing faculty rules process
        - Paul Krieder addressing the academic rules process
        - Both committees will look for input from faculty
    - Title IV sanctions for failing to file audits.
      - Program approval will face higher scrutiny
        - Federal Board will need to approve changes to curriculum
      - Heightened cash monitoring process
        - Reimbursement for financial aid for students
    - Budget was passed on 29 June
      - New \$300 international student fee was approved
      - Will begin after a one year delay
      - \$1.54 bill in revenue, but \$1.66 billion in expenses
      - Voted to increase tuition by 5%
      - Cindy Roth, President of WVU Foundation, reported \$1.125 billion in endowments, but most it earmarked for specific causes
    - 13 October marks the transition from bimonthly pay to biweekly pay

- Expect a reduction of 7 to 7.5% in your paycheck. Your pay will not be reduced, just redistributed over a different number of checks.

Full minutes of the 11 September Senate meeting can be found

at <http://facultysenate.wvu.edu/files/d/e60f44b1-6a21-4ed7-b193-3558712e4a61/sept2017senateminutes.pdf>

9. WVU Senate Executive report by Professor Merrifield (*Annex 5*)

- Two action items included
  - By voice vote, Professor Merrifield will represent PSC and all regional campuses on the subset of SEC that will look at the BOG rules
  - A Google poll will be set up to look at PSC faculty interest in hosting a SEC meeting late spring, on a Monday around 3 pm.

Full minutes of the 28 August Senate Executive meeting can be found

at <http://facultysenate.wvu.edu/files/d/db479eff-e084-4458-aa10-35c49f3c913d/aug2017execminutes.pdf>.

Full minutes of the 28 September Senate Executive meeting can be found

at <http://facultysenate.wvu.edu/files/d/fbb1361d-9c52-4d40-91c6-f27cd1a5fbc7/sept2017execminutes.pdf>.

10. ACF Representative Sydow reported the following:

- Great Teacher Seminar has received an additional year of funding
- Next meeting will be 12 October
- Displayed talking points (*Annex 9*)
  - Per One WVU, no vote of endorsement

11. Dr. Chisholm presented the Instructional Resources End of Year Report (AY 2016-2017) for information. (*Annex 10*)

12. Dr. Julian moved to approve the changes as recommended by the Instructional Programs Committee. (*Annex 11a and b*). Motion carried.

13. Dr. Ballard called for a vote on “Faculty Workload and Pay Guidelines”. (*Annex 2*). Faculty overwhelming approved the document.

14. Dr. Ballard called for a vote on “Governance Charter”. (*Annex 3*). Faculty overwhelming approved the document.

15. “Promotion and Tenure Rubric” (*Annex 4*) will be voted on at the October Faculty Assembly meeting. The input from the Open Forum held 23 September was included in the revised document.

16. Work continues on the “Promotion and Tenure Guidelines”. Look for an updated version next week.

17. Shipper Library in a Minute presented by Dr. Julian. (*Annex 12*).

18. No new business

19. Announcements

- Dean Letrent invited any clubs looking for a service opportunity to consider collecting food for the Keyser food bank.
- Social Justice Council will be conducting a food drive the first two weeks of October. Look for collection bins in front of the Service Office and the Library
- WVU TLC is offering a Faculty mentoring program for new faculty members. Speak with Dr. Meadows if you are interested in participating as a new faculty member.

- FEC officers are collecting money to provide a gift for Deb Wilson. Please see Dr. Chisholm to donate. Deb Wilson will be invited to the October Assembly meeting so that a presentation can be made.
- From discussion at the Open Forum, Dr. Badenhop will collect ways that faculty have developed to have better student response rate on the SEIs. Please email him with anything you would like added to the list.
- Dave Miller has passed his small drone pilot license.
- Dr. Meadows announced that the deadline for the ACUE program has been extended for this month.
- Many faculty files are due on Monday, 2 October 2017 at 11:59 pm. Please be prompt!

20. Adjournment

The meeting adjourned at 4:22 p.m. to reconvene 27 October 2017.

jmv 9/30/2017