

The Faculty Assembly

MINUTES

Friday, August 25, 2017

1. Call to Order

Chair Ballard called the meeting to order at 3:06 p.m. in Science Hall, room 220.

Faculty Executive Committee Members Present:

Badenhoop, J.	Goff, N.	Jones, J.	Vogtman, J.
Ballard, D.	Johnson-Olin, M.	Pritts, C.	Wilcox, G.
Chisholm, S.			

Voting Members Present:

Alvaro, M.	Falkowski, H.	Meadows, Y.	Schafer, A.
Arjel, K.	Gilbert, J.	Merrifield, J.	Snider, C.
Armentrout, D.	Huffman, V.	Miller, J.	Upton, R.
Bane, L.	Hunt, R.	Moore, M.	Weaver, A.
Butcher, A.	Julian, C.	Oberlechner, S.	Westfall, K.
Chandler, N.	Kline, V.	Petersen, R.	Whitacre, K.
Cheves, R.	Martini, M.	Samuels, H.	
Cunningham, E.			

Voting Members Excused:

Little, D.

Voting Members Absent:

Beck Roth, S.	Matlick, D.	Ninesteel, J.	Stone, J.
Douthitt, P.	Mehra, D.	Plitnik, B.	Sydow, T.
Hudgins, C.	Moore, K.	Saifi, M.	Vandenberg, M.
Lawrence, C.			

Non-Voting Members Present:

Orlikoff, J.	Ochoa, G.
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Guests:

Beckley, T.	Campbell, A.
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2. Professor Vogtman moved for the approval of the minutes from the April 28, 2017, Faculty Assembly meeting (*Annex 1*). Motion Carried.
3. Campus President Orlikoff reported the following:
- Welcomed all to the New Academic Year
 - Enrollment Numbers are in

- Numbers show a loss of about 15 on campus students, however, second year transfer students are up by 39 students (from 35 to 74)
 - 1. Most from ACM, Eastern and Morgantown campus
 - Also an increase in returning sophomores, so retention numbers are going up
 - 1. Asked for all faculty to remain diligent in identifying students who are homesick or not adjusting well. Efforts can then be made to help them better connect to others on campus. Last year, about 100 students with good GPAs were lost between December and January. When asked why, students identified financial reasons and wanting to be closer to home as the main reasons for not coming back.
 - Total everyone student numbers are 1450-1500 (this includes early start students taking only one class) so the FTE is lower
 - The Facilities Service Desk has a new work order system. An email was sent out about this. Please use this system when requesting work so that things can be tracked and facilities can get credit for work done. Keeping on top of facilities problems is seen as part of the retention efforts. <https://fsd.wvu.edu/>
 - Traffic Light update – Problems with the company that was contracted to make the pole have surfaced. It cannot move forward until those issues are resolved.
 - April Shapiro has been hired as the BSN chair. She will start on 1 September.
 - Campus Conversation on 30 September at 10:30 in the Davis Conference Center will focus on the move from twice monthly pay to biweekly pay, specifically addressing personal budgeting concerns and to delay fears as the move from 24 to 26 pays is made.
 - PowerPoint was sent out that explains the effect on 9 month employees
 - Wishes everyone a tremendous Fall semester!
4. Academic Dean Ochoa reported the following:
- Reiterated a warm welcome to the new academic year
 - Thanked everyone for their flexibility as classes filled and for those who stepped up to cover for fellow faculty on short notice
 - Leadership team is talking about the way classes filled and how to offer more seats and more sections
 - With the additional pre-nursing students and the English and Math coreq classes, space filled quickly. They will be going through advising sheets to see if some tracks can change when English or Math is suggested. This will create flexibility and space for others who might need it. Some majors cannot adjust, but others may be able to
 - Working on alternative pathways for the pre-nursing students who may not be competitive enough to gain entry into the nursing program
 - Still intends to address all WVUe classes, but because he was unable to get to all classes in a timely manner last year, this year Dave Miller will record his address to be played for the students.
 - Thanked everyone for the hard work over the summer and Best of Luck as we move forward through the semester
 - Introduced Anna Campbell, new Director of Institutional Effectiveness. Her office is AD 121
5. Chair Ballard reported the following:
- Theme of the Year is Communications!
 - Her office is SCI G2, please stop by, call or email if you have any concerns
 - Reminded that the older faculty can be a great resource for the newer faculty members
6. Tracy Beckley spoke about the following
- Learning Community that was established last spring with Dr. Meadows as the facilitator.

- The goal was to increase community around effective teaching. The cohort worked through 8 modules from ACUE (Association of College and University Educators). Graduates include Professor Armentrout, Professor Butcher, Professor Goff, Dr. Huffman, Dr. Johnson-Olin, Dr. Julien, Dr. Meadows, and Professor Westfall.
- Additionally 4 members completed all 25 modules for further certification from ACUE, Dr. Johnson-Olin, Professor Butcher, Dr. Meadows, and Professor Westfall
- 2017 Celebrate featured three members (Professor Goff, Dr. Johnson-Olin and Professor Westfall) of this cohort sharing their experience
- Celebrate 2018 is set for Thursday 10 May. Hoping a bus will be provided to bring members to Morgantown campus.
- Starting a new cohort of the Learning Community this fall and another one in the spring (*Annex 11*)

7. WVU Senate Report

Senator Goff reported the following:

- Last meeting was 23 June and focused mainly on end of the year reports. The next meeting will be held 11 September.

Senator Johnson-Olin had nothing to report.

Senator Wilcox reported the following:

- Retention was addressed at the Deans Retreat
 - A 1% increase in retention would increase revenue up to \$6.8 million
- Jennifer Merrifield was elected to the Senate Executive Committee
- A resolution was passed urging the City of Morgantown to adopt the goals of the Paris Climate Agreement

Professor Merrifield reported the following from the Senate Executive Committee

- Last meeting was 22 May and focused on wrapping up from the year.
- The Faculty website has undergone a complete redesign. <http://faculty.wvu.edu/>
- 28 August is the next meeting.

Full minutes of the 12 June Senate meeting can be found <http://facultysenate.wvu.edu/files/d/d949f6cb-054d-40dd-b033-01c72c3b4fdb/june2017senateminutes.pdf>. Full minutes of the 22 May Senate Executive meeting can be found at <http://facultysenate.wvu.edu/files/d/3a118320-667e-4b09-b3ab-8bd8bdd11853/may2017execminutes.pdf>.

8. ACF Report (*Annex 2, 3, 4, and 5*)

ACF Alternate Representative Wilcox reported the following:

- Attended retreat at Pipestem. See attached report
- ACF is working on a brochure
 - Prioritizing increasing funding for PEIA
- TIAA fund changes
- Next meeting is 12 October at New River College

9. Schedule of Faculty Assembly and Faculty Executive Committee distributed for information. (*Annex 6*)

10. Revised Governance Charter distributed for information. This will be voted on at the next Assembly meeting. Please read it over. (*Annex 7*)

11. Revised promotion and tenure guidelines distributed for information. This will be voted on at the next Assembly meeting. Please read it over. (*Annex 8*)
12. Revised faculty workload and pay document distributed for information. This will be voted on at the next Assembly meeting. Please read it over. (*Annex 9*)
13. Promotion and Tenure evaluation rubric distributed for information. An Open Forum will be held on 22 Sept 2017 at 3 pm for further discussion. This is intended to provide a tool to have all levels evaluate all files the same. It will not be used this year.
14. Shipper Library in a Minute
Dr. Julian presented on some of the resources the library has to offer. (*Annex 12*).
15. New Business
 - Any advisors who wish to know which advisees have been placed in a reading class should contact Professor Upton.
16. Announcements
 - Dr. Julian announced the Library has a water bottle filling station with filtered water.
 - Professor Schafer thanked all who teach a WVUe or equivalent first year experience course for their hard work. These classes really do make a difference to the students.
 - Social Justice Club's Diversity Mixer was a success on 24 August. Hope to see more faculty at next year's event.
 - Study rooms in the Library are progressing. Working continues on design.
17. Adjournment
The meeting adjourned at 3:55 p.m. to reconvene September 29, 2017.

jmv 8/26/2017