

Faculty Assembly

Minutes

April 23, 2021

The Faculty Assembly meeting of WVU-Potomac State College was called to order at 3:00 pm by Chair Wilcox via Zoom.

Voting Members Present

*51 total	Ghimire, G.	Saifi, M.
Alvaro, M.	Hudgins, C.	Samuels, H.
Armentrout, D.	Huffman, V.	Schafer, A.
Badenhoop, J.	Jones, J.	Stephens, V.
Ballard, D.	Liller, B.	Stone, J.
Bridges, C.	Martini, M.	Sydow, T.
Burnett, J.	Mitchell, S.	Upton, R.
Cheves, R.	Moore, M.	Van Vranken, N.
Chisholm, S.	Morgart, J.	Vogtman, J.
Cunningham, E.	Oberlechner, S.	Weaver, A.
DelSignore, R.	O'Quinn, J.	Wilcox, G.
Douthitt, P.	Petersen, R.	Zyga, L.
Frazier, V.	Plitnik, B.	
Garcia Martinez, N.	Poole, J.	
Gardner, N.	Pritts, C.	

Voting Members Absent

Arjel, K.	Little, D.
Caudill, S.	Mullins, M.
Lamichhane, R.	Schafer, D.
Lawrence, C.	Smouse, K.
Lessard, D.	

Non-Voting Members Present

Ochoa, G. Orlikoff, J.

Guests of Faculty Assembly

Beckley, T. Little, B. Meadows, Y. Meek, S. Shapiro, A. Taylor, L. (Fatou, S.)

1. Call to Order
2. For Approval Minutes of 26 March 2021 (*Annex I*)
Accepted as distributed
3. Report from Campus President Jennifer Orlikoff
 - Everyone (staff) on campus who wants the vaccine has it.
 - Incentivizing vaccines for students, ie: With x% we can reopen this thing or hold this event. With vaccines, not periodic testing. No quarantine.
 - Graduation in-person at KHS football stadium. 5/8/21. Tickets will be distributed, 4 per grad. Hopefully they can sit together in pods.
 - Monday- ribbon cutting ceremony for the Civil War Trails sign.
 - Questions:
 - J. Badenhoop asked about accessibility, P. Douthitt says we will have the golf cart and B. Little mentioned there is limited parking by the stadium.
 - G. Wilcox asked about vaccine requirements at other campuses- how are we going to communicate with students? Yes, many emails will be sent. We'll also have a vaccination day in August.
4. Report from Dean of Academic Affairs Greg Ochoa
 - Email from Provost's office re: students with medical and mental health issues. We have the latitude to be flexible and grant extensions.
 - New form: student overload request for over 20 hours. Applicable in the Fall.
 - Acknowledge faculty nominated for Nicholas Evans Advising awards: Amy Weaver, Abigail Shillenberger, MaryBeth Moore, Vickie Huffman, and Sheri Chisholm
 - Gratitude for our work during the challenging times
5. Report from Faculty Assembly Chair Gerry Wilcox
 - I want to say we did it, but maybe premature. We're almost there! This is a historic year and he's very proud of all we've done.
6. Division Reports
 - a. Applied Science
 - n/a
 - b. Liberal Arts
 - n/a
 - c. STEM
 - n/a
7. Faculty Representative Reports
 - a. WVU Senate (Sheri Chisholm, Caitlin Hudgins, **Heidi Samuels**)
 - \$18 million was moved to surplus, but budget is fine.
 - We fended off campus carry by 1 vote!
 - Remote work program- to work in the great outdoors.
 - Provost Reed: to everyone with kids: childcare funding available over the summer and further, to record lectures and update classes. This is a grant, so apply.
 - Academic transformation
 - Bootcamp pilot discussed, cohort model, with success coaches
 - EAB presentation on transformation and national trends, slides available
 - PSC will eventually have access to EAB
 - Chair Elect Senate: voted for Malayna Burnstein over Scott Wayne
 - Early SEI- over 400 classes participated.
 - SEI complaint form is coming
 - Created an Academic Technology standing committee
 - b. WVU Senate Executive Committee (Sheri Chisholm)
 - Also voted for Malayna, results not yet reported
 - No Exec meeting since our last time

- c. ACF Report (Tom Sydow)
 - o Great Teachers Seminar, Aug 2-4, virtual. Flyer sent over email.
- 8. Committee on Committees
 - a. Yearly Report (Annex 2) Motion to approve: A. Schafer, 2nd M. Saifi, carried
 - b. Committee List AY 2021-2022 (Annex 3)
- 9. Instructional Programs
 - a. Yearly Report (Annex 4) Motion to Approve: H. Samuels, 2nd M. Saifi, carried
 - b. Program Changes: (Voted on over Qualtrics)
 - 1. PSC_CP_IN_SY: PSC—Emphasis Comp Info Systems
 - 2. PSC_ECONOMICS: PSC-Economics
 - c. Course Changes:
 - 1. New Course Proposal: CJ 242 Contemporary Policing
 - 2. New Course Proposal: CJ 250 Diversity in Law Enforcement
 - 3. New Course Proposal: CJ 460 Hate Crime
- 10. Faculty Welfare
 - a. Yearly Report (Annex 5) Motion to approve: M. Martini, 2nd S. Chisholm, carried
 - b. Promotion and Tenure Guidelines Revisions (Annex 6)
 - i. Is this for discussion or a vote? Discussion.
 - ii. A. Schafer does not recall the committee covering some of these changes, particularly those on assessment.
 - iii. Various questions to be brought back in a forum.
 - iv. Standardization is also an issue; we need training. Maybe wording matters less here than training.
 - v. Ask Assessment Council to create an SOP or procedural guide.
 - vi. Faculty can always go to evaluators with questions, though there are issues there, too.
 - vii. How do we ensure rater reliability? Consistency?
 - viii. For observations, how to handle conflict of interest?
 - ix. Motion to delay vote on document until forum meets and getting feedback from the assessment council, A Schafer, Move to amend V. Frazier, to read: Delay vote on document until forum on topic, 2nd D. Ballard, carried
- 11. Instructional Resources
 - a. Yearly Report (Annex 7) carried through acclaim
- 12. Assembly Elections
 - a. Chair Elect: Jay Badenhoop - 26 to 14
 - b. Secretary: Mia Martini – 25 to 13
- 13. New Business
 - a. H. Samuels will be working on a document regarding visiting vs. tenured faculty. Please send any info or opinions to her.
- 14. Announcements
 - a. Question on Faculty Exec- this is open to all faculty. You can attend without invite but would need an invite to speak.
 - b. Some commuter students have requested that faculty not park in student parking by Science or on the loop.
 - c. Recognition Day: Sunday at 2:00
- 15. Adjournment, Motion by H Samuels, 2nd V. Frazier, carried 4:43 pm