



MINUTES

Faculty Assembly

Friday, January 24, 2025. 2 PM | SCIENCE HALL ROOM 220

Attendees:

M Alvaro	S Cross	B Plitnik	J Stone
J Badenhoop	R Del Signore	C Pritts	J Vogtman
D Ballard	C Hudgins	H Samuels	A Warriier
C Bilitsky	V Huffman	A Schafer	A Weaver
J Burnett	M Martini	D Schafer	N Gardner
J Carder	J O'Quinn	F Smith	E Zumbrun
R Cheves	R Petersen	C Snider	J Wallace**

*Guest **Administration

1. Call to Order 2:00 PM
2. Approval Minutes of the November 22, 2024, Faculty Assembly Meeting (*Annex 1*)
 - a. Dr Martini moved to approve; Dr Plitnik seconded. Motion Passed.
3. Report from Campus President Dr J Wallace
 - a. [Report](#) via Op Ed: published 3 times in the newspaper since starting in November; emailed report (*Annex 8*) to President Gee and Dr Paul Kreider with leadership team results; first Catamount Chat in Clarksburg scheduled for February; complimented Chair Vogtman for advocacy; he is willing to speak at local community organizations.
4. Report from Dean of Academic Affairs P Douthitt (*Annex 2*)
 - a. Dr V Huffman spoke in Dean Douthitt's place: reported as submitted; in addition, reports 251 students on Dean's List and 178 on the President's List for Fall 2024.
5. Report from the Faculty Assembly Chair J Vogtman (*Annex 3*)
 - a. Report submitted. In addition, President's report on N Drive; Faculty Welfare vote is "recommendations" only and does not change the constitution or governance charter. Voting NO returns the item to Faculty Welfare for review.
6. Faculty Representative Reports
 - a. WVU Senate by Dr D Ballard, Dr J O'Quinn, and Prof B Liller (*Annex 4*) – Report as submitted.
 - b. WVU Senate Exec by Dr S Chisholm (*Annex 5*) – Report as submitted.
 - c. ACF by Dr M Martini – No report.
7. Committee Reports
 - a. Instructional Programs by Dr J O'Quinn (*Annex 6*)
 - i. Dr Martini moved to approve changes as presented; seconded by Dr Badenhoop. Motion carried.
 - b. Faculty Welfare by Chair J Vogtman

- i. Motion to approve recommendations for Committees, Councils and Boards changes made by Dr Huffman, seconded by Prof F Smith. Discussion re Honors Award Council stating anyone can chair vs a faculty member (presented by Chair Vogtman after having Dr Plitnik cover as Chair). Dr Samuels questioned Question 1.1 definition of administrative position. Dr Hudgins questioned 3.12 membership of Library Committee including FA Chair.
 - ii. Voting conducted by Qualtrics survey; system slow to tally. Motion to amend the agenda to continue Faculty Welfare report after Announcements made by Prof A Schafer, seconded by Dr S Cross. Motion carried.
- c. Online Review Committee – Faculty Feedback Report: Online Course Development Policy (*Annex 7*)
 - i. Prof J Burnett summarized submitted report; Dr Samuels presented additional information.
 - ii. Dr Martini moved for the secretary to prepare a ballot on the developmental levels: syllabus plus module, syllabus plus start here plus module, full development and staged deadline per Heidi's presentation to be offered at the February Assembly to be voted upon. Prof J Burnett seconded. Motion carried.
- 8. New Business
 - a. Prof Alvaro presented information about the WVU Rights and Responsibilities Faculty Senate Committee.
 - b. Prof F Smith and Prof J Carder presented information about the PSC Green Team.
 - c. Prof A Schafer addressed impact of White House and WV Governor's Executive Orders and DEI.
- 9. Announcements
 - a. Dr O'Quinn has 10 Kahoot Pro licenses available.
 - b. Dr Martini reported she had no ACF report due to time conflict with Faculty Assembly.
 - c. Dr Hudgins offered Writing Center flyers.
 - d. Librarian N Gardner announced WVLA legislative committee membership.
- 10. Faculty Welfare (continued)
 - a. Chair Vogtman read ballot results (27 voters); all recommendations approved by majority. Full results are included in *Annex 9*.
- 11. Adjournment –
 - a. Meeting adjourned at 3:25 PM.