



Minutes
Faculty Assembly
Friday, December 2, 2022, 3:00 pm
Science Hall 220

1. Call to Order
-By Dr. Jay Badenhoop at 3:01 pm
2. For Approval Minutes of the October 28, 2022, Faculty Assembly Meeting (*Annex I*)
-Approved as presented.
3. Report from Campus President Chris Gilmer
-See below 'Report from the Campus President'
4. Report from Dean of Academic Affairs Phil Douthitt
-See below 'Report from Dean of Academic Affairs Phil Douthitt'
5. Report from Faculty Assembly Chair Jay Badenhoop
-Faculty Development Grant deadline is Dec.2nd, received 8 requests so far. Not funded or reduced funded applications to be sent to Dean's office. President reiterated that he will be looking at other resources to meet expectations.
- P&T guidelines document discussion has been put off into January but faculty members are encouraged to review the posted proposed changes and provide inputs.
6. Faculty Representative Reports
 - a. WVU Senate (Donna Ballard, MaryBeth Moore, Heidi Samuels)
Heidi Samuels:
-Approved the selected honorary degree candidates
-Provost Reed on academic transformation focus on retention, graduation. 4-year graduation increased, Eberly STEM instructional collaborative – Strategies on the 450 sections of introductory math and sciences courses taught each semester, mental health challenges and exploring the strategies, faculty are working together to develop new academic programs to attract students. Workload documents are available online
- Robynn Shannon updated on Creative MiniGrants, 14 semi-finalists selected
- Rob Alsop on new budget model
- Melissa Latimer and Chris Staples on P&T Guidelines. 25 Town Halls have been completed. Modified the new external review process.
 - b. WVU Senate Executive Committee (Heidi Samuels)
- President Gee on First generation student celebration. High output on enrollment among Discover Day attendees.
- Wrapping up presidential search at WVUIT.
- Overall enrollment down but retention and graduation rates encouraging.
- Budget shortfall of \$14 million, Reduced spending

- c. ACF Report (Tom Sydow)
 - See below 'ACF Report from Tom Sydow'
- 7. Abby Shillingburg, Title III Director
 - *Strengthening Institutions Grant, goal is to help succeed low income students and academic quality, can help with planning, faculty development, administrative management, student service programs (big focus). Creation of innovative and customized course materials.*
 - *Some collaborative programs completed included criminal justice career fair, partnered with SI program, help with student support fair, etc.*
 - *Email to ask about support and resources available, grant proposals accepted*
- Andrea Schafer- Assessment Director
 - *Mission is to help instructors modify the materials to facilitate students learn effectively*
 - *Targetted, focused exploration of topics, student engagement*
 - *Called for signing up. Will create groups of 8-10 faculty members, runs 4-5 weeks, implement strategies in classrooms*
- 8. Instructional Programs: (Sheri Chisholm)
 - a. New courses: PHYS 100 and STAT 101
 - b. Program Changes: AA Biology and AA Horticulture
 - Motion to approve: Chisholm, 2nd: Saifi*
 - Unanimous approval*
- 9. SI Program Update: (Jessie O'Quinn)
 - *Started with 4 SI leaders, now 3. 107 appointments, 44 students gone through the program.*
 - *SI community is growing and collaborating effectively*
- 10. New Business
 - a. Professional Development and Travel Reimbursement Handbook (*Annex 2*)
 - *Send questions to Mia Martini*
- 11. Announcements
 - *Brian Plitnik: Concerts Tuesday night*
 - *Andrea Schafer: STEM festival 3/25, call for proposals. Site is open for application*
 - *April Shapiro: Nursing BSN application due 3/15*
 - *Jessie O'Quinn: Safe Zone training Tuesday*
 - *Jay Badenhoop: Science Fair, 3rd week in February, looking for presenters and judges*
- 12. Adjournment
 - 4:35 pm, Moved to adjourn: Joan, 2nd: Heidi

Report from the Campus President

Updates from Interim Campus President Chris Gilmer

**To the Faculty Assembly and Staff Council
December 2, 2022**

Holiday Events—December 11, 1-4 p.m., Open House at Campus President’s Home; December 16, noon to 2 p.m., All-Employee Luncheon in DCC; Keyser Christmas Parade

The Dr. Henry Louis Gates, Jr., Center for the African-American Appalachian Experience, tentative formal announcement and campus visit, rescheduled June 2023; steering committee soon to be formed, co-chaired by Chris Gilmer and Shannon Meek

The National Institutes for Historically-Underserved Students, tentatively rescheduled for June 2023

Spud Summit Follow-Up, planning to seek ARC grant

Upcoming Town Hall Meetings focusing on strategic plan, December 13 at 6 p.m. and December 14 at 1 p.m., both meetings open to the public in DCC

Strategic Rebuild of University Relations

Fiscal Update

Possible New Programs Under Consideration—radiological technology, psyche technology, paramedic, fire science, veterans advocacy

Possible New Partnerships with Eastern West Virginia Community and Technical College—statewide conference summer 2022, Ntiva

Facilities Update (joined by Micah Pears)

Upcoming Town Hall on Facilities, Deferred Maintenance, and Renovations (to be scheduled early 2023)

Questions or Comments from Faculty or Staff

Report from Dean of Academic Affairs Phil Douthitt

Searches

- Spanish: Visiting to Tenure-track with Julia
- English: Previous visiting now tenure track
- Biology: Replace Vik Frazier
- COUN/PSYC/CDFS: Replace Ruth but more counseling focus
- Should be posted by Dec 1 – finalizing wording with HR and the provost’s office

ACCESS

- Met with Hampshire HS and South Branch Tec Center about the ACCESS program
- Planning to offer AGEE 101 online to multiple high schools Fall 2023 with Bobby
- Continuing to explore other opportunities to offer ACCESS courses to other high schools not currently offering much, and to increase offerings with the goal of attracting more students to college

Advising

- Bonnie has continued to reach out to students who have indicated in previous campaigns that they plan to register but haven’t for some reason.

- Jaynie ran a new unregistered list on Wednesday. Bonnie is working to update it with previous comments before a phone campaign begins. Abby, Haley, and Michelle will be assisting, as will the tutors if needed after final exams.
- Jaynie will provide a new list to advisors on Monday. Please follow-up with advisees as needed.
- Monitoring schedule for low enrolled/full courses. Important to get students registered before courses are combined/canceled for low enrollment.

New Program Ideas

- Recent suggestions brought to us include Radiology Tech and Paramedic. We are exploring both, including the cost and options for funding.
- Welcome other viable suggestions.

Upgrade to Windows 11 will require replacement of many computers. With support from faculty through the Division Chairs, we won't be replacing computers in AC 119, and it will become another lecture classroom in Spring 2023.

ACF Report from Tom Sydow

ACF Retreat Notes 11/4/22 @ Pipestem resort

HEPC focus- ACF will play a role in promotion

Internationalization Initiatives: Study WV/JI Visitor Exchange Program/Global WV

Boost state economy; Growing International Market; Shrinking High School graduate numbers; Adds academic/cultural value; Promote WV as International Study destination
130m to state economy/Foreign investment – companies seek employees with “global competence”

Compensating for thinning grad pool: only 45% attend college

Credentialing programs

Innovative and relevant curriculum and pedagogy/mentorship/support

Legislation Radar –

Expansion of Dual Enrollment programs –

ACF concerns: often results in underprepared students; lack of assessment, credentialing of faculty; appropriate standards

Social Issues Legislation- no word yet on “anti-racism” bills, curriculum limitations

Return of Guns on Campus – eventuality; minimize effects

PROBABLE: budget cuts

ACF will once again focus on PEIA funding

ACF has identified legislators that are sympathetic to higher ed and will work towards fostering working relationships with them.

ACF is an ADVISORY body for the HEPC and Legislature, not a lobbying group

2022-2023 – focus on broader approach rather than specific

Student Safety – health and well-being

Student Success

Economic Development

Great Teachers Seminar: TBA once funding approved