

Faculty Executive Committee Minutes

February 14, 2020

The Faculty Executive Committee meeting of February 14, 2020, was called to order by Chair Ballard at 3:04 p.m. in the Science Hall Conference Room.

Members Present

Ballard, D.
Chisholm, S.
Douthitt, P.
Frazier, V.
Hudgins, C.

Ochoa, G.
Orlikoff, J.
Pritts, C.
Samuels, H.

Sydow, T.
Vogtman, J.
Wilcox, G

Members Absent

Professor Frazier moved for approval of the minutes ([Annex 1](#)) from the January 17, 2020 faculty executive committee. **Motion Carried.**

President Orlikoff reported the following:

- Discover PSC Day will be Monday, 17 February. Currently there are 129 students registered for the event. Asked everyone to be as welcoming as possible with our guests.
- There will be no campus carry bill proposed this year.
- Council of College Presidents will be working to develop a funding formula that would be used instead of the legislature developing their own.
- HEPC RFP closed a few days ago. The robust campaign was to promote the value of higher education in WV and the variety of financial aid (including WV Invests).
- Following up with the union apprenticeship partnership. The AAS in Technical Studies is being developed, requiring 22 new courses for the degree. Very important for the health of PSC for this program to be approved at the next FA so that the courses can move through SCC in time for the fall semester. If this does not happen, the entire program could be lost. The program will bring 90 new students upon its creation.

Dean Ochoa reported the following:

- As part of his new fitness routine, he will be getting out and walking around campus more.
- Library project is moving along.
- From Dean's Council
 - Regarding number of classroom evaluations in a review period, for all faculty who are not at full professor
 - A two or three semester file should have 2 separate evaluations
 - A one semester file needs at least 1 evaluation
 - Online Course Policy has been developed by Academic Standards and is at the admin level for review. It will move through FEC and FA in March. Some noticeable items
 - Limited pool of money for development of the online courses. Faculty will receive a full overload payment if the course is brand new. If the course is already offered in a face to face format, payment will be half overload pay.
 - Priority given to 1. GEFs to support the AA in General Studies, 2. 300/400 level course, and 3. AAS in CJ

- Courses must be Quality Matters certified and undergo an internal review before they are offered three times. The review will be by a board of five faculty members, one from each division and two additional members.

Chair Ballard reported the following:

- Welcome to Spring.
- STEM Festival will be held on 28 March.
- Expanding Your Horizons (Extension service targeting 8th grade girls) will be on campus on 18 April.
- Faculty Welfare will be looking at the Promotion and Tenure documents, but this might move into next year
- Thanked all for their participation in the second round of early alerts.
- Thanked all for their efforts in the graduation applications.

Division Reports:

- Applied Sciences:
 - Big push from the Marketing Department for the Business program.
 - Developing a Partnership with South Branch Career and Technical Center.
 - AAS to BAS drop down box is still not working properly in the on-line application process.
 - See [Annex 4](#) for additional concerns.
- Liberal Arts:
 - Requested clarification regarding the number of classroom visit evaluations necessary for each file review. Asked for a written policy regarding this.
- STEM:
 - Division feels that faculty should evaluate all Deans.
 - Division is in support of overload pay for development of online courses
 - Questions about the recycling of paper in Science Hall. We recently received a grant to increase recycling efforts, but it appears we have reduced our recycling efforts.
 - Engineering faculty requested another Engineering faculty member be hired, specifically to teach the areas that Professor Saifi does not teach.
 - Administration is reviewing the engineering majors to ensure that our programs closely match those in Morgantown. There will not be a change in the number of engineering faculty.

Faculty Representative Reports:

- WVU Faculty Senate meeting:
 - Dr. Chisholm reported the Torch Star Education Presentation that discussed faculty diversity, retention, guided pathways for students not admitted to first choice major, tutoring upgrades and creative scheduling. See [Annex 6](#)
 - A three-week mini-semester being offered 5/11 to 5/29 similar to what is offered over winter break. This will be a small cohort of 10 courses with a flat tuition rate.
 - For the full minutes of the January 13, 2020 Faculty Senate meeting please click [here](#).
- WVU Senate Executive Committee:
 - For the full minutes of the December 16, 2019 Senate Executive meeting please click [here](#).
- ACF Report (Sydow, T.) ([Annex 2](#))
 - Lobbying for funding.
 - Funding formula is of concern.
 - Abolishing the business inventory tax, so it remains to be seen how that will affect things.
 - Time to recruit for the Great Teachers Seminar. There are 2 positions funded for the seminar. ([Annex 5](#))

Instructional Programs:

- Program Change
 - PSC_NSG_BSN: PSC-Nursing
- Intent to Plan
 - NEW-TBD: PSC-Technical Studies: Carpentry Technology
- Course Change
 - CIS 100: Introduction to Computer Information Systems
- Dr. Samuels moved to forward Instructional Program changes to Faculty Assembly. **Motion Carried.**

Whitmore-Gates Scholar and Outstanding Student Ad Hoc Committee:

- Committee comprised of Dr. Chisholm, Professor Sydow and Professor Lessard.
- Worked to update the requirements and provide a clear and concise timeline and expectation of duties. (*Annex 3*)

Faculty Assembly Proposed Agenda Items:

- Professor Sydow moved to approve the Faculty Assembly Proposed Agenda as it was submitted adding “College in a Minute”. **Motion Carried.**

New Business:

- None.

Announcements:

- None.

Adjournment:

- Professor Vogtman moved for the meeting to be adjourned at 4:06 pm. **Motion Carried.**

/ Joan Vogtman
Faculty Assembly Secretary