



The Faculty Executive Committee

Minutes

Friday, August 18, 2017

1. Chair Ballard called the meeting to order at 3:00 pm in Science Hall Conference Room.

Members Present:

Ballard, D.	Johnson-Olin, M.	Sydow, T.
Badenhoop, J.	Ochoa, G.	Vogtman, J.
Golf, N.	Pritts, C.	Wilcox, G.

Members Absent:

Chisholm, S.	Jones, J.	Orlikoff, J.
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2. Professor Vogtman moved for approval of the FEC Minutes from April 14, 2017. (*Annex I*)
Motion Carried.
3. Dean Ochoa reported the following for President Orlikoff
 - Welcome to a new Academic Year
 - Currently Enrollment services is reporting
 - numbers for transfer students are up 39 students
 - there is an increase in 2nd year students
 - 619 First time students, this number is down slightly from last year but is still impressive
4. Dean of Academic Affairs Ochoa reported the following:
 - Welcome back after a summer break
 - A few faculty members are unable to begin the school year
 - Dr Mehra is experiencing an unplanned life event and Visiting Instructor Sindy has resigned, effectively immediately
 - Currently all classes have been covered and a long term plan is in place to find a replacement for Visiting Instructor Sindy
 - In line with Goals that President Orlikoff has given him
 - Begin to look at programs with an eye on
 1. What can we offer that we don't already
 2. What can we do quickly for the influx of preNursing students specifically
 - a. Possible Public Health or MDS degrees
 - Continue to work to make the RBA degree a Potomac State degree, not a WVU degree, hoping to complete this semester
 - Continued work on retention
 1. Hiring of a professional advisor as a pilot program

2. Additional secretarial support in the Academic Affairs office

- Budget – WVU is aware that PSC is operating on a bare bones budget so there are no additional cuts at this time

5. Chair Ballard reported the following:

- Asked for patience and cooperation as she adjusts to the new role, if she misses something please let her know
- Finishing up several items from last year, including Promotion and Tenure document, pay equity document and Governance Charter document
- A main focus will be improving communications across campus

6. Division Reports:

- AS Division had no report
- LA Division Professor Vandenberg reported the following:
 - Glitches in the printing system, including the ability to send documents to the cloud for retrieval when faculty is present at the printer. Concerned about private documents not being secure.
 - Inquired about AD 126 and if it would be appropriate to store records there since it has a fire door
 - Concerns about equity pay guidelines (held until discussion later in the meeting)
- STEM Division representative Dr. Badenhop reported the following:
 - Concern about the number of preNursing students and timely class placement when classes have caps. For example, Chemistry is maxed out in the number of students it can accommodate. Scaling up would require the purchase of more glassware, chemicals, as well as hiring additional instructors.

7. Faculty Representative Reports

- Senators Goff, Johnson-Olin, and Wilcox reported the following:
 - Last meeting was on 12 June 2017
 - AD B13 will be equipped to allow for teleconferencing for the meetings
 - Professor Jennifer Merrifield has been elected to the Senate Executive Committee
 - Passed a resolution in support of the following statement “Recognizing that a stable climate is in the best interests of our students, our university, our state, our country, and the world – and furthermore recognizing that international cooperation on an issue as complex and crucial as climate change is essential – the WVU Faculty Senate supports a resolution proposed by the Morgantown Green Team that would encourage the city of Morgantown to adopt and support the goals of the Paris Climate Agreement.”
 - Full minutes of the meeting can be found at <http://facultysenate.wvu.edu/files/d/d949f6cb-054d-40dd-b033-01c72c3b4fdb/june2017senateminutes.pdf>
- ACF Representative Sydow report the following

- Excited to work with Dr Wilcox on ACF issues
 - Referenced the report from the ACF retreat (*Annex 8*)
 - Spoke of the audit issues
 1. Because of a late filling of paperwork from the WV Office of the State Auditor, all higher education institutions in WV are facing sanctions from the federal government. Governor Justice intends to forward monies for HEPC, the effects on PSC campus might not be felt as hard. However, any new programs will need an additional, federal level of review to receive approval
 - Looking to restore HERA funding (this primarily funds faculty development sessions)
 - Dr Wilcox reported on the changes from TIAA Cref (*Annex 9*) and his analysis shows the new funds have lower management fees and slight better returns
 - Also forwarded the ACF Aug 2017 meeting report (*Annex 6*) and the draft minutes from the 11 Aug 2017 meeting (*Annex 7*)
 - ACF is looking forward to working with the new legislature and governor in hopes for greater cooperation.
 1. Developing a brochure and talking points
 2. Also looking to increase funding for PEIA as this continues to be a serious issue for all employees
8. Dr Badenhoop moved for acceptance of the proposed meeting schedule for FA and FEC. (*Annex 2*) Accepted.
 9. Chair Ballard updated on the status of the Governance Charter. It had been sent to administration last spring and minor revisions were made. It now needs to be voted on again. No discussion was needed. (*Annex 3*)
 10. Chair Ballard updated on Promotion and Tenure document. It had been given to faculty last spring at the open forum and extensive discussion was received. Minor revisions were made from that discussion. No discussion was needed. (*Annex 4*)
 11. Chair Ballard updated on the Faculty Workload and Pay Equity document. (*Annex 5*)
 - This was developed last year by the Faculty Welfare Committee. It was forwarded to Administration over the summer for comment. It will now go to the entire Faculty Assembly for discussion and approval
 - Discussion over the advanced degree compensation language regarding MFAs and hiring rank confusion
 12. Dr. Badenhoop moved to approve the amended FA Agenda. Motion carried. (*Annex 10*)
 13. New Business
 - Dr Wilcox asked for an update on the traffic light across Rt 220. Dean Ochoa will provide an update at the FA meeting on 25 August 2017.
 14. Announcements

- Dr. Brown will be hosting the Student Activity Fair on the Quad next Tuesday. Please have at least one student representative from each club that you advise contact him to secure a space.

15. The meeting adjourned at 4:00 pm to reconvene on Friday, 15 September 2017.

Joan Vogtman
Faculty Assembly Secretary