

Faculty Assembly

Minutes

November 19th, 2021

The Faculty Assembly meeting of WVU-Potomac State College was called to order at 3:02 pm by Chair Ballard via Zoom.

Voting Members Present

Alvaro, M.
Armentrout, D.
Badenhoop, J.
Ballard, D.
Bridges, C.
Burnett, J.
Cheves, R.
Chisholm, S.
DelSignore, R.
Douthitt, P.
Frazier, V.
Gardner, N.
Hudgins, C.

Huffman, V.
Lamichhane, R.
Lawrence, C.
Liller, B.
Little, D.
Martini, M.
Moore, M.
Morgart, J.
O'Quinn, J.
Oberlechner, S.
Petersen, R.
Plitnik, B.
Pritts, C.

Samuels, H.
Schafer, A.
Schafer, D.
Smouse, K.
Sydow, T.
Van Vranken, N.
Wilcox, G.
Zyga, L.

Voting Members Absent

Cunningham, E.
Ghimire, G.
Jones, J.
Lessard, D.
Leverone, J.
Mitchell, S.
Poole, J.
Runner, T.

Saifi, M.
Sankare, F.
Stone, J.
Upton, R.
Weaver, A.
Vogtman, J.

Non-Voting Members Present

Ochoa, G. Orlikoff, J.

Guests of Faculty Assembly

Meadows, Y. Beckley, T. Shapiro, A.

1. Call to Order 3:02 pm
2. For Approval Minutes of 29 October 2021 (*Annex I*)
Amend to delete information about Instructional Programs changes.
Move H. Samuels, 2nd T. Sydow, Carried
Approve as modified
Move T. Sydow, 2nd H. Samuels, Carried
3. Report from Campus President Jennifer Orlikoff
 - Very pleased with campus community involvement. Trunk or Treat had to get more candy. Food Truck, Vaccine testing/clinics, upcoming Frosty Fest on 12/1, 6-8 pm.
 - Chamber of Commerce and Visitor's Center are now on campus. Open house yesterday.
 - Title III grant follow-up from October: continuing the salaries will be handled through the strategic plan and we'll pursue other forms of income.
 - Bathroom doors have been painted and look better now.
 - Campus Forum in early January (6th or 12th) to touch base.
 - Tree outside of president's office is coming down on Monday, will keep the wood to make items.
 - Congratulations to Tracey Beckley on her promotion to Assistant Provost of TLC.
 - I hope we can all have some down time and recharge over break.
4. Report from Dean of Academic Affairs Greg Ochoa
 - Online Review Committee has met, has begun reviewing courses, will focus on classes that went online in the pandemic and remained there. H. Samuels is the chair.
 - Journalism workgroup has met, first meeting was productive. Looking to create a Media Technology program. A. Schafer is reviewing other majors at Morgantown to help craft our curriculum.
 - Tutoring positions are hard to fill, we have engaged a recruiter. Restarted ad and rephrased it.
 - Library Director search has 3 finalists and we'll bring them to campus in December.
 - Patti Lee is retiring; replacement is approved but details need ironed out.
 - Snow Days: we're going back to pre-pandemic plan of cancelling classes if necessary.
 - Thank you for handling the week 12 early alerts. We'll have 3 total each semester moving forward.
5. Report from Faculty Assembly Chair Donna Ballard
 - Faculty Development Workshop: Dec 10. Immediately after- Open Forum on P&T document.
 - Plan on in-person Assembly meetings in the spring. 4th Friday of the month.
 - Q: S. Chisholm: for those with alternative assignment or concerns for large group meeting, do we have alternatives? A: Our hybrid classrooms do not have a large enough capacity. We'll look for other options, but unsure if the technology will be there. I hope to have more info in January.
6. Faculty Representative Reports
 - WVU Senate (Vik Frazier, **Caitlin Hudgins**, Heidi Samuels)
 - President Gee is an advisor for the University of Austin, states it is not a conflict. He condemned the University of Florida for their restrictions.
 - Morgantown has started children's vaccine clinics.
 - Academic Transformation has discontinued some programs. It will eventually make its way to regional campuses.
 - Innovation grants are open now.
 - New college named: College of Applied Human Sciences.
 - Reminder- faculty are mandatory reporters. Go to diversity.wvu.edu for more info. DEI office is available for training, both recordings and live sessions available.
 - Curriculum Committee Reports included our new nutrition program.
 - TACO declared mission for 2021-22: more focus on SEI and complaint forms. Early Semester Assessment program.
 - Campus Carry unlikely to have enough support this year.
 - Ten year campus development plan is out for comments.
 - Attendance is an issue on all campuses. Recommending more stringent attendance policies for Spring. Accusations that non-vaccinated students are getting preferential treatment.
 - Voted on honorary degrees for three individuals.
 - Faculty Welfare are working on an exit interview for departing faculty.

- WVU Senate Executive Committee (Sheri Chisholm)
 - Met 11/15
 - Retention rate is 81.2%, best ever. 6 year graduation rate improved.
 - Lou Slimak reported on testing center, has given over 6,000 tests. Full for finals already.
 - Provost Reed and Mark Gavin reported they will not search for an Online Dean. Julie Thalman has been promoted: Assistant Provost for Online.
 - Evan Winters formed a committee to work on Spring 2022 attendance policy.
 - BOG approved: 30 day comment period open, merger of CEHS and CPASS programs.
- ACF Report (Tom Sydow)
 - No new info. Next meeting 12/3.

7. New Business

- TLC Report by T. Beckley
 - i. Changes in Provost's Office. WVU Online and TLC will report directly to Associate Provost. They will be more autonomous but also collaborative. WVU Online is about student experience, designing programs, and marketing. TLC is about best practices and course design. TLC is not compliance, though; we're here to support faculty. If standards are not met, we will come and help. Faculty have to reach out to start the conversation. TLC will be confidential. See <https://podnetwork.org/about/ethical-guidelines/>
 - ii. Quality Matters applies to all areas. Rubrics are available on their website. See: <https://tlcommons.wvu.edu/qualitymatters/qm-resources>
 - iii. Q: H. Samuels: You used to offer an online course review. Is that still offered through TLC? A: Yes, they are still available if requested, more like assistance. They do not audit them independently.
 - iv. Website also features ACUE, new micro credentials in Spring. Register by Dec 9th. iClicker app is now available to students for free (devices are still supported).
 - v. [Reflection workshop](#) available on Dec 3rd. Contact Yelena Meadows to register for the PSC in-person session or attend virtually.
- Instructional Programs, move S. Chisholm, 2nd G. Wilcox, carried
 - i. PSC_PRE_PHAR: PSC-Pre-Pharmacy
 - ii. PSC_P_NSQ_GS : PSC-Pre-Nursing (Gen Studies)
- Academic Standards: Faculty Travel and Funding Handbook, open for comments (*Annex 2*)
Q: Car rental and Enterprise relationship, Pittsburgh airport, Humanities Grant Eligibility, student activity clarification

8. Announcements

- C. Hudgins: December 1st, 5:00pm, speaker on Frederick Douglass and his work in this region.
- Library: we will be open during prep week and finals until 10 pm, plus Sunday hours. Also, the library is work study eligible and can pay \$12-13 in the Spring. History of Women's Suffrage display at Fort Ashby Library.

9. Adjournment, Motion by H. Samuels, carried at 3:57 pm.

/ **Mia Martini**
Faculty Assembly Secretary