

Faculty Assembly

Minutes

September 25, 2020

The Faculty Assembly meeting of WVU-Potomac State College was called to order at 3:01 pm by Chair Wilcox via Zoom.

Voting Members Present

Alvaro, M.
Arjel, K.
Armentrout, D.
Badenhoop, J.
Ballard, D.
Bridges, C.
Burnett, J.
Cheves, R.
Chisholm, S.
Cunningham, E.
DelSignore, R.
Douthitt, P.
Frazier, V.
Garcia Martinez, N.
Gardner, N.

Ghimire, G.
Hudgins, C.
Huffman, V.
Jones, J.
Lamichhane, R.
Lawrence, C.
Lessard, D.
Liller, B.
Moore, M.
Morgart, J.
Oberlechner, S.
O'Quinn, J.
Petersen, R.
Plitnik, B.
Poole, J.

Pritts, C.
Saifi, M.
Samuels, H.
Schafer, A.
Schafer, D.
Stephens, V.
Stone, J.
Sydow, T.
Upton, R.
Vogtman, J.
Weaver, A.
Wilcox, G.
Zyga, L.

Voting Members Absent

Little, D.
Martini, M.

Mitchell, S.

Non-Voting Members Present

Ochoa, G.
Orlikoff, J.

Guests of Faculty Assembly

Minutes were approved as distributed

President Orlikoff reported the following:

- Welcome back to the "new semester"
- Surveillance testing for Covid-19 is ongoing. Governor recently mandated that all schools test at 10%. Moving forward the tests will be done by collecting saliva, not the nasal swabs.
- Funding for the Recycling grant has been received and the campus will soon be rolling out increased efforts for collecting recycling. The current contract with Burgmeiers Waste will accept the recycling materials.
- Onboarding of Carpenter's Apprentice AAS students begun. With 150 students in the program, this is a great opportunity for the college.
- Information cards with important phone numbers have been placed on all instructor podiums around campus.

Dean Ochoa reported the following:

- Spring/Summer Schedule will be sent to the faculty early next week. Phil has been working on it. The Spring semester will look much the same as this semester, with reduced capacity classes and mostly online labs. A few science classes have submitted proposals to safely operate labs face to face in the spring.

- The college will gain 57 FTE students from the Carpenter's Apprenticeship program.
- Dr Yelena Meadows is returning to campus as the TLC Affiliate Lead for PSC campus. She will be 80% TLC and 20% WVU Online to help with our TLC and Online courses.
- Launch Lab is finally ready to go. Dave Miller has all the approvals and will begin ordering soon. The Ag Tech building will house this space and there will be new signage there.
- Intent to Plan for the Surgical Tech Program (AAS) and Human Nutrition Program (AA) have been submitted to the Morgantown Campus.
- Dean Douthitt would like to thank all faculty whose files were due on Monday for taking extra care with the file dates and links this year. There were far fewer problems than last year.

Faculty Assembly Chair Wilcox reported the following:

- Expressed thanks for Past Chair Ballard and Chisholm for their help in the transition and to Dr Martini for her work as secretary. Also, please keep Dr Martini in your thoughts at this time. Thanked Professor Vogtman for stepping into the role as Secretary.
- Welcomed the new faculty members
 - Molly Alvaro, Psychology
 - Kasey Beckman-Sirk, Nursing
 - Roshan Lamichhane, Chemistry
 - Sandy Mitchell, Mathematics
 - Lisa Zyga, Mathematics
- Faculty Welfare will be working on changes to the Governance Charter this year.

Faculty Representative Reports:

- WVU Senate Report:
 - TACO syllabus review has happened on the Morgantown campus. Might be a good thing to do on our own campus
 - Provost Reed wants to include delivery modality in banner, possibly as a course note
 - There will be some guidance for asynchronous courses moving forward
 - Full minutes of the September 14, 2020 meeting, and annexes, can be found [here](#).
- WVU Senate Executive Committee:
 - Work group for student and faculty engagement has been established. The Provost's office is currently receiving 30 to 40 complaints a day. More information will be shared as it develops. Dr. Chisholm is on the work group.
 - Course delivery modality will be incorporated into banner.
 - Provost Reed recognizes that the past 6 months have not been ideal times, and decisions had to be made rapidly and the shared governance process wasn't always followed. This was a temporary situation.
 - If you are interested in serving on any of the work groups, please contact the Senate Chair.
 - Full minutes of the August 24, 2020 meeting, and annexes, can be found [here](#).
- ACF Report:
 - WV is doing better than most states with regards to the Covid response. An area to improve is the mental health response to covid.
 - HEPC is waiting for the new legislature to be elected.
 - HEPC was to host workshops in April regarding use of open education resources in higher ed. Those were canceled but will be rescheduled soon.
 - Lack of Teachers in WV is a concern for HEPC.
 - There is a push to allow retired teachers to teach up to 9 credits (up from 6) at the collegiate level.
 - *Annex 4*

Online Course Policy (Annex 2):

- Dr Samuels moved to approve the Online Course Policy. **Motion Carried.** After approval, Dr. Samuels thanked Dr. Orlikoff for her efforts in moving this policy forward.

Committee on Committees (Annex 3):

- Election of Chair for Instructional Resources. Professor Vik Frazier and Professor Candace Lawrence ran. Professor Vik Frazier won, with 19 of 35 votes cast.

New Business:

- none

Announcements:

- Ag Department will begin selling Mums and other related items next week. See the service desk for more information.
- 2 October is the deadline for midterm grades.

Adjournment:

- Professor Vogtman moved for the meeting to be adjourned at 3:45pm. **Motion Carried.**

/ Joan Vogtman
Substitute Faculty Assembly Secretary