

The Faculty Assembly

MINUTES

Friday, February 24, 2017

1. Call to Order

Chair Chisholm called the meeting to order at 3:06 p.m. in Science Hall, room 220.

Faculty Executive Committee Members Present:

Badenhoop, J.	Goff, N.	Sydow T.	Vogtman, J.
Ballard, D.	Jones, J.	Vandenberg, M.	Wilcox, G.
Chisholm, S.	Pritts, C.		

Voting Members Present:

Arjel, K.	Hunt, R.	Oberlechner, S.	Stone, J.
Armentrout, D.	Johnson-Olin, M.	Saifi, M.	Upton, R.
Bane, L.	Julian, C.	Samuels, H.	Weaver, A.
Cheves, R.	Kline, V.	Schafer, A.	Weber, K.
Cunningham, E.	Meadows, Y.	Slivoskey, E.	Westfall, K.
Falkowski, H.	Miller, J.	Snider, C.	Wilson, J.
Huffman, V.			

Voting Members Excused:

Butcher, A.	Little, D.	Merrifield, J.	Whitacre, K.
Douthitt, P.			

Voting Members Absent:

Beck Roth, S.	Mehra, D.	Ninesteel, J.	Petersen, R.
Cumbo, V.	Moore, K.	Perron M.	Plitnik, B.
Gilbert, J.			

Non-Voting Members Present:

Orlikoff, J.	Ochoa, G.
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2. Professor Vogtman moved for the approval of the minutes from the January 27, 2017, Faculty Assembly meeting (*Annex 1*). Motion Carried.

3. Campus President Orlikoff reported the following:

- As requested per Cris DeBord, Vice President of Talent and Culture at WVU Morgantown, a synopsis about WVU's University Culture Profile (*Annex 6*) was presented, which highlighted the results compiled from a survey in which administrators, faculty, and staff participated last Fall. Education, healthcare, and prosperity were noted as three strategic pillars, which are indicative for what WVU stands. Specifics relative to WVU's culture; how it matters; essential behaviors with highest scores noted as sense of pride, student focused, and fun to be around compared to actual behaviors with lowest scores noted as empowered, appreciated/recognized, and coaching/feedback; and corrective measures to enhance WVU's culture were discussed. A cross sectional workgroup with the faculty component consisting of

Professor Vandenberg, Professor Goff, Professor Upton, Dr. Julian, and Dr. Meadows is to be formed to seek and analyze PSC cultural information from faculty, staff, alumni, and students.

- Pilot program underway to fund an opportunity for PSC faculty, administration, and staff to dine and thereby integrate with students (with a maximum of two to three students) for breakfast, lunch, or dinner once per semester. Forward requests for free meal tickets along with the date and name of students dining to Cindy's attention. Success of program will be evaluated and updated later in the academic year.

4. Academic Dean Ochoa reported the following:

- The Health Program Taskforce is making good progress in determining alternative academic paths for students not admitted as nursing students. One program being considered is Health Informatics and Information Management of which the WVU director is supporting to have the first two years offered at PSC.
- He, Associate Academic Dean Douthitt, and Enrollment Services Director Beth Little are currently visiting counties in which PSC has Early Start Programs to reaffirm connections with, reiterate the College's academic commitment to, and address any concerns at these respective high schools.
- Much work is being done to upload the updated webpages submitted. The Dean's Council will soon identify outstanding webpages in an effort to garner support for their completion. Modernized webpages with minimum clicks necessary to successfully link programs, coursework, and other pertinent materials online are critical to the recruitment of today's students.
- Recruitment is the responsibility of every PSC employee in that all can engage visitors on campus in a friendly manner; affirmatively share about PSC, whether on campus or elsewhere; and build enrollment by knowingly discussing specific programs available at PSC, especially nursing, SAGE, and criminal justice. Faculty members can go a step further by providing quality, innovative teaching that encourages students to positively share about their personal experiences with prospective students, which is the most effective type of recruitment. Properly addressing negative issues is also greatly important.

5. Chair Chisholm reported the following:

- Connection workshops to be held on August 14 for the Fall 2017 semester. Titles for the academic workshops will be similar to those held last year and include: Academic Culture, Learning Strategies, and Goal Setting and Time Management. Input regarding content of these workshops will be requested in the near future.
- The Faculty Welfare Committee has composed a pay document, encompassing everything to do with pay, including salary compression, which has been forwarded to administration for review. The document is with the administration for their input and review. Pay is an administrative function. Faculty can offer suggestions and input which the document created does. However, at this point, Faculty Welfare believes it would be premature for global review until the administration has had a chance to review and offer comment and suggestions.
- The first part of work on the Promotion and Tenure Document, a Promotion and Tenure rubric (available on the N drive) is currently under review by the administration. Next step is for FWC members and administrators to meet to review policies and decide changes to be brought forward to the FA.
- Midterm grades may be entered as of today until noon March 3.
- With regard to graduation applications, faculty members are to complete their parts, then return forms to their respective students, so they may each receive an exit survey to complete, when submitting graduation applications to the Academic Affairs Office. Given an inquiry about this method per a faculty member, Academic Dean Ochoa will confirm procedure and update accordingly.
- Due to problems with temperature in various buildings, the following faculty members have been designated to compile and report issues, respective to the following locations: Professor Sydow – Church-McKee Arts Center; Professor Vandenberg – Academy Hall; and Professor Vogtman – Science

Hall. For those with issues not yet reported please forward concerns accordingly; for those with issues in buildings not listed, please convey problems to Professor Vogtman.

- Location for the FA meetings on March 24 and April 28 confirmed to be in Science Hall, room 220.
- Nominations for FA officer vacancies (chair-elect, secretary, and parliamentarian) for next academic year will be called for during the FA meeting in March.
- Committee on Committees will soon send out interest forms for committee work as well as nominations to each division chair in an effort to facilitate division representation on designated committees for the upcoming academic year.
- Nominations for this year's Outstanding Professor of the Year award are due by today, February 24, at 4:00 p.m. Nominees will be notified via email by close of business Monday; files for those who accept the nominations will be due March 17. Reception is tentatively scheduled for April 27 at the Candlewyck Inn.
- Congratulations given to the equestrian program, regarding the birth of a foal, named Lyrica.

6. WVU Senate Report

Senator Goff reported the following:

- The new legislative session began on February 8. In his state of the state address, Governor Justice outlined the issues facing West Virginia, which included declining revenues. The state is facing a \$500 million deficit this year and a projected \$700 million one next year. The governor proposed a balanced budget, which consisted of about \$26 million in cuts, including a \$5.9 million cut to WVU.
- An open forum was held on January 30, relating to the White House travel ban. WVU Morgantown's Office of Global Affairs has been engaged in ongoing conversations with students and interested faculty about this matter.
- Joyce McConnell hosted a legislators forum on education January 26-27. Twenty-four legislators attended. The session was extremely valuable.
- Year Three Healthy Tomorrows forms are due by May 15. PEIA policyholders are required to comply with the initiative to avoid a \$500 increase in their medical deductible. (*Annex 7*).
- The Faculty Senate Volunteer survey should have been received via email, requesting volunteers for Faculty Senate committees and certain officer positions. Not required to be a Faculty Senator to participate on Faculty Senate committees.
- February 10 legislature introduced House Bill 2335, which purports to protect academic freedom in higher education across the state. It remains in committee; though no way to know if bill will make it out of committee, all strongly encouraged to review document for own sake of familiarity.

Senator Wilcox reported the following:

- Requirement to complete PEIA health form to avoid \$500 increase in medical deductible was reiterated.
- WV's bond rating was recently downgraded by Moody's Investors Service, the third of the three big credit rating agencies to do so this year. Cited reason for downgrade is because WV does not have a reliable tax revenue. Governor Justice has proposed balancing the budget by raising revenue from taxes and fees as well as imposing cuts.
- Fairmont State College recently announced that all extras, including services to the community and extracurricular trips, have already been eliminated in an effort to balance its budget. All that remains in its budget are courses, and any further cuts will result in layoffs.

Complete minutes can be found at <http://facultysenate.wvu.edu/files/d/ea33d3a7-30b1-405e-abfd-bb3216c34143/feb2017senateminutes.pdf>

7. ACF Report

ACF Representative Sydow reported the following:

- Governor Justice's political platform of no new taxes noted, relative to his concession to already raise taxes to balance the budget.

- Informed the ACF Report (*Annex 2*) concerns three meetings involving higher education: the WV Higher Education Policy Commission meeting, the *Charleston Gazette* Reports Forum on the Future of Higher Education, and the Advisory Council of Faculty Meeting at the HEPC building. Provost McConnell attended the HEPC meeting and is optimistic about information pertaining to WVU. Topics, such as furloughs and layoffs, mentioned in the report were directed to two-year colleges. Welcomed later comments and questions about the report.

8. Proposed Changes to the Constitution (*Annex 3*).

Secret ballots were distributed and tallied, relative to proposed changes to the Constitution. No proxies. Per Secretary Vogtman, proposed changes and the final version of the Constitution were unanimously passed (33 to 0).

9. Proposed Changes to the Governance Charter (*Annex 4*).

Secret ballots were distributed and tallied, relative to proposed changes to the Governance Charter. No proxies. Per Secretary Vogtman, proposed changes and the final version of the Governance Charter were unanimously passed (33 to 0). Also noted that said document would be forwarded to the campus president for constituents to approve.

10. Instructional Programs Report

On behalf of Professor Vogtman Chair Chisholm reported the following:

- Professor Vogtman made a motion to approve program changes to the Pre-Occupational Therapy major, so as to align it with the prerequisites for the first two years of the same program at WVU Morgantown (*Annex 5*). Motion Carried.
- Letter of support was received from the Davis College at WVU Morgantown, so the approval of the BAS SAGE major is no longer conditional.

11. Shipper Library in a Minutes

Dr. Julian briefly explained how the library's role as an educator can be used to not only assist students but also faculty. Noted the library can be very beneficial to faculty by collaborating about classroom on-site instructional delivery, aids, handouts, assessments, etc.; assisting with Qualtrics surveys, infographics, equipment loans, team-based exercises, etc.; and supporting pedagogically-based methods, such as session objectives and student learning outcomes. Welcomed opportunities for librarians to work "shoulder-to-shoulder" with faculty. (*Annex 8*)

12. New Business

None.

13. Announcements

- All Academy Hall professors should have received a survey about the learning, teaching environment there and requested all recipients complete the survey in a timely manner. Professor Vandenberg will keep the collected information confidential.
- STEM Festival on March 25 from noon to 4:00 p.m. and welcomed all to attend and bring lots of visitors.
- The motivation-based interview training to be held March 7 from 8:30 a.m. to 4:30 p.m., which only has thirty spots available, so please RSVP to Cindy Hartmann. Dr. Ochoa explained attendees of the motivation-based interview training may step out of the training, if for an hour or two, to attend the science fair being held the same day.
- Travis Stimeling with Bluegrass Band and Old-Time Band will perform a free concert February 28 at 7:00 p.m. in Church-McKee Arts Center.
- John Campbell, Vice Provost at WVU Morgantown, will visit campus March 3.
- President Gee will visit campus March 30 to attend a staff appreciation brunch and meet with regional presidents later that afternoon.

- Candidates for the position of Coordinator of Assessment and Accreditation will be on campus March 3 and 6; encouraged faculty to attend open sessions, as able.
- “Oliver!” will be held March 17-26 at Church-McKee Arts Center.
- Kathy Moore is seeking volunteers to work the ticket booth for “Oliver!”

14. Adjournment

The meeting adjourned at 4:12 p.m. to reconvene March 24, 2017.

jsws 02/28/17