



The Faculty Executive Committee

Minutes
Friday, November 11, 2016

1. Chair Chisholm called the meeting to order at 3:04 p.m. in the Science Hall conference room.

Members Present:

Badenhoop, J.	Jones, J.	Orlikoff, J.	Upton, R.
Ballard, D.	Merrifield, J.	Pritts, C.	Vogtman, J.
Chisholm, S.	Ochoa, G.	Sydow, T.	Wilcox, G.
Goff, N.			

Guests Present:

Dean, R.	Samuels, H.
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2. Professor Vogtman moved for approval of the FEC Minutes from October 14, 2016. (*Annex 1*)
Motion Carried.
3. Chair Chisholm moved for FEC to enter Executive Session at 3:05 p.m. Motion Carried. Exited Executive Session at 3:32 p.m.
4. Interim Campus President Orlikoff reported the following:
 - FuelRod portable battery charging kiosk from WVU (which allows mobile devices to be fueled/charged on the go and then recharged or swapped for a fresh one, all for an initial fee of \$20 that includes the kit and adapters) is expected to be delivered to the PSC Student Union Tuesday, November 15. More information to be relayed then, regarding printers WVU Morgantown intends to set up at PSC. (*Annex 5*)
 - Politically charged week both nationally and locally (WVU Morgantown), given the presidential election. In response President Gee relayed a message about unity and solidarity to reinforce the goal of WVU of which the demonstration of mutual respect by all is a significant part.
 - The West Virginia University Board of Governors learned Friday about new initiatives focused to attract international students as well as equip U.S. students with an international vision. Interim Campus President Orlikoff and Academic Dean Ochoa are both serving on an international advisory council at WVU Morgantown. Look for future discussion as to ways in which PSC can strengthen its international outlook.
 - Positive report recently presented from classified staff, headed up by Dixie Martinelli from WVU Morgantown. Debi Cruse shared her viewpoint as to what it means to be a staff member at PSC. Downsides mentioned were underpayment and PEIA costs.
 - Greg Corio, Executive Director of Campus Recreation and Outdoor Education at WVU, is looking into the creation of a PSC activity, comparable to the Adventure WVU offered

on Morgantown campus. Incoming WVU freshman who participate in the WVU adventure take an outdoor trip before Fall term in order to bond and learn about leadership with fellow new students. Data has shown higher retention as well as (speed to) graduation rates for students who have participated.

- Classroom WVUe 191 visits have been both really interesting and informative. Realized how dining hall food selections and hours as well as campus parking particularly impact students' college experiences. Many of these suggestions are easy "fixes" on PSC's end. Intend to conduct surveys to gather more data in an effort to strengthen their experiences on campus. A few students have doctor's notes allowing them to have a comfort animal in the dorm. May look into the possibility of resident students having certain type and size pets in the dorms; many considerations and possible legalities involved, though.
- The PSC women's volleyball team won the Region XX, Division II volleyball championship for the first time in school history, earning a trip to the national tournament in Charleston November 17 and 18.

5. Academic Dean Ochoa reported the following:

- Friday, November 4, Tracey Beckley, executive director of T&LC at WVU Morgantown, shared about the purchase of an online faculty development module it will pilot this Spring. PSC has been offered 15-20 of the 125 licenses issued. Several PSC faculty associates will be selected from applications received and paid \$2,000 to work a few days on a particular module each month for the duration of the program. There are many excellent modules offered, all with teaching as the focus.

6. Chair Chisholm reported the following:

- Updated that committees and councils are diligently working and realizing progress, relative to respective charges. Encouraged faculty to reach out to these chairs, as needed.

7. Division Reports:

- Applied Sciences division: no report.
- Liberal Arts division: no report.
- STEM division: no report.

8. Faculty Representative Reports

- Faculty Senate:
 - Senator Wilcox reported the following:
 - An item and annex on the WVU Faculty Senate agenda for Monday's meeting include the following new 3 hour courses, which are known as shell courses in that like courses can easily be developed within respective shells: HONR 202: Science and Technology; HONR 204: Society and Connections; HONR 206: Arts and Creativity; and HONR 207: Global Studies and Diversity.

- AFC:
 - ACF Representative Sydow mentioned that the next ACF meeting is Friday week in Charleston, which will address the next legislative session. Will receive and distribute new flyers for the upcoming Great Teachers Seminar to be held June 19-22, 2017. For now, openings are for faculty members, who have not yet attended. (*Annex 6*)

9. Instructional Programs Report

- Chair Vogtman reported the following:
 - Existing courses for deactivation and removal from catalog include BTEC 105, SAGE 120 and SAGE 131.
 - New courses for approval are courses BIOL 108 and SAGE 318. Seven more SAGE courses expected for later approval.
 - All of these courses can be viewed in CIM at futurecatalog.wvu.edu/courseadmin.

10. Academic Appeal Report

- Chair Badenhoop explained that the committee has been dutifully working on the College's academic policy, specifically addressing two contradictory sections on appeals in the catalog, and diligently striving to adapt WVU's academic policy to PSC's campus structure. Gave instance that procedural consideration had to be given to the fact that PSC division chairs also instruct, so some academic matters will be forwarded to the academic dean's attention for further review, as deemed necessary. Also, informed that a new section, Procedure for the Academic Appeal Hearing, has been added, relative to the one followed the past several years. The committee will follow potential changes from WVU's Academic Standards Committee that would effect this policy. (*Annexes 2 and 3 are the old version with revisions shown and the new policy with revisions implemented.*)

11. Report from Safety and Access Council (*Annex 4*)

- FEC received and discussed the report. Several concerns were raised and will be addressed at a later date.
- Professor Merrifield made a motion for the Campus President to re-visit how membership on the Safety Council is constituted and would like to see that the Campus President be responsible for ultimately selecting the membership, as the Campus President is for all other councils. Motion Carried. Dr. Orlikoff stated she would prefer to wait until Faculty Assembly completed its proposed amendments of the Governance Charter before acting on this request.

12. Chair Chisholm proposed a Faculty Executive Committee special meeting, scheduled for Monday, November 28, 2016, at 3 p.m. Purposes of the meeting are to provide (1) adequate time for Instructional Programs to finish its review for approval of SAGE courses and (2) opportunity for FEC to approve for proposal amendments of the Constitution and the Governance Charter at the FA Friday, December 2. Requested FEC members with conflicting obligations review information and provide proxy votes accordingly.

13. Chair Chisholm proposed the Faculty Assembly Agenda. (*Annex 7*) If changes to WVU's academic policy are not received in time for application to be made accordingly to PSC's version, the Academic Appeal Committee chair will instead provide a report. An item for Instructional Programs Committee was added to the agenda.
14. New Business
None.
15. Announcements
 - Grapes and Grains field trip to Davis has 4 empty spots. Talk with Tom immediately following the meeting if you are interested.
 - Interim Campus President Orlikoff announced that a PSC logo/decal will be affixed to a door at the Country Club Mall in LaVale, Maryland.
16. The meeting adjourned at 4:39 p.m. to reconvene on Friday, January 13, 2017.

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