

Faculty Executive Committee Minutes

September 18, 2020

The Faculty Executive Committee meeting of September 18, 2020, was called to order by Chair Wilcox at 3:00 p.m. in the Science Hall Conference Room.

Members Present

Ballard, D.
Frazier, V.
Hudgins, C.
Martini, M.

Moore, M.
Ochoa, G.
Orlikoff, J.
Pritts, C.

Samuels, H.
Wilcox, G

Members Absent

Chisholm, S.
Sydow, T.

Minutes from 17 April 2020 were approved as distributed.

President Orlikoff reported the following:

- Pleased with the start of the Fall semester and the compliance of faculty and students with the COVID protocols and guidelines.
- Three positive tests on campus from the initial back to campus testing have been resolved. Surveillance testing has begun. Testing will include 10 faculty/staff and 15 students, focusing on student athletes.
- Cards have been placed on all instructor podiums with contact information for IT, facilities, emergency 911 and the non-emergency police contact.
- Onboarding of 150 carpenter apprentices begins next week. They will be admitted for the Spring 2021 semester.
- Increased opportunities are coming soon with the new recycling grant.

Dean Ochoa reported the following:

- Academic Affairs Office is working on the Spring and Summer schedules.
- Pre-Registration has been pushed back to November 4.
- Tutoring opportunity for students to work with children of the PVH. Student tutors may qualify for federal work study. Sheri Chisholm and Andrea Schafer are coordinating the effort.
- Yelena Meadows is the TLC lead affiliate. She will start on 21 September and is 80% TLC and 20% WVU Online.
- Launch Lab has been approved for \$80,000 in funding to begin construction. It will be located in the Ag Tech building.
- Intent to Plan have been submitted for an AA in Human Nutrition and an AAS in Surgical Tech. The AAS in Surgical Tech has been requested by PVH and will be housed on the ground floor of Catamount Place.

Chair Ballard reported the following:

- Thank you to Donna Ballard for helping with Faculty Chair transition and to Mia Martini for setting up the meetings and agendas.
- Some faculty files are closing on Monday, 21 September.
- Some minor changes to Constitution and Governance Charter are needed this year.

Division Reports:

- Applied Sciences:
 - No report
- Liberal Arts:
 - No report.
- STEM:
 - Trash is not being removed from Science Hall on a regular basis.

Faculty Representative Reports:

- WVU Faculty Senate meeting:
 - TACO developed tool for early assessment that will only be shared with instructors and is voluntary. Data can go in DM if desired and is for 16-week courses only.
 - Morgantown Curriculum Committee working on more guidance to develop good proposals for program development in CIM.
 - Morgantown teaching assessment did a major syllabi review. May want to do this at PSC in the future.
 - Provost Reed
 - Morgantown mostly online for spring not so for PSC.
 - Working on a standard for asynchronized courses.
 - Identify course modalities with specific titles in course schedule.
 - Provost Reed encouraged faculty to enter their SCI early assessment into DM to demonstrate concern for making sure faculty are teaching in a way that works for their students.
 - Dr. Ballard is the PSC Rep to TACO and Faculty Welfare
- WVU Senate Executive Committee:
 - Senate Exec asked to address faculty and student engagement. Student complaints of having to purchase extra software for online platforms.
- ACF Report
 - No meeting yet, but they will be addressing increased faculty workload without increased compensation.

Online Course Policy:

- Dr. Ballard motioned to move the Online Course Policy to Faculty Assembly. **Motion carried.**

Committee on Committees:

- Dr. Samuels moved to forward the Slate of Candidates to Faculty Assembly for a vote. (*Annex 2*)
Motion carried.

Faculty Assembly Proposed Agenda Items:

- Dr. Ballard moved to approve the amended Faculty Assembly Agenda. **Motion Carried.**

New Business:

None

Announcements:

- Flu shots will be offered in the Quad on Thursday, 24 September from 9 – 3. Bring your insurance card.

Adjournment:

- Dr. Samuels moved for the meeting to be adjourned. **Motion Carried.**

/ Joan Vogtman
Acting Faculty Assembly Secretary