

Minutes

Faculty Assembly Executive Committee

Friday, October 20, 2023, 3:00 pm

Science Hall 205

- **Call to Order-** Richard Petersen, Chair
- **Approval Minutes of September 8** (*Annex 1*)- Minutes were approved as distributed.
- **Report from Campus President Chris Gilmer** (*Annex 2*)
 - *Appalachian College Conference was successful. Seventy-five participants were registered.*
 - *Dr. Gilmer reported on the status of the Academic Transformation at PSC. There has been an initial meeting. Dr. Petersen will participate in the weekly meetings as a representative of the faculty. On November 2, representatives from the Office of the Provost will be on campus to present the matrixes. Dr. Gilmer is saving the date of November 6 for a potential campus forum. On November 17, a plan will be presented to the Board of Governors. If the faculty is interested in providing input to the weekly meeting, please contact Dr. Gilmer, Phil Douthitt or Dr. Petersen.*
 - *Dr. Gilmer will not be able to attend the next faculty assembly.*
- **Report from Dean of Academic Affairs Phil Douthitt** (*Annex 3*)
 - *Dean Douthitt expressed appreciation to the faculty for taking care of exceptions in Degree Works. Although the graduation deadline for online application has passed, students are encouraged to continue to apply. Paper applications will be needed.*
 - *Students who are interested in WVU Winter Session should submit a Dual Campus Form.*
 - *Spring semester registration has started. Faculty report Schedule Building is working properly.*
 - *Registration and Refreshment Events are scheduled to encourage students to complete registration. Faculty are encouraged to volunteer.*
 - *Discover Day program has changed. In lieu of majors fair and classroom demonstration, a question-and-answer forum was held by Dean Douthitt and Jayne Gilbert. Some discussion ensued regarding encouraging students to take placement testing.*
- **Report from Faculty Assembly Chair Richard Petersen**
 - *Dr. Petersen encouraged the faculty to send suggestions to him for the weekly Academic Transformation meetings.*
 - *With Mary Moore's departure, nominees will be accepted for WVU Senate for the next Faculty Assembly. Dr. Petersen will clarify some issues raised by Faculty Executive Committee Members. .*
- **Division Reports**
 - a. *Applied Science- no updates.*
 - b. *Liberal Arts- The issue of recycling was addressed. Dr. Gilmer reassured us that this will be a part of the next contract negotiations with waste management. Some concerns were brought up regarding the understaffing in University Relations. Dr. Gilmer is aware of the situation and looking into additional resources.*
 - c. *STEM-no updates.*

- **Faculty Representative Reports**

- a. WVU Senate –*Dr. Ballard reported on the meeting last week. The Provost spoke about main campus faculty retirements. She encouraged faculty to participate in Dr. Gee's State of the University on Monday, October 22.*
- b. WVU Senate Executive Committee- *position is presently vacated. .*
- c. ACF Report- *Dr. Martini reported on two pending legislative bills to allow faculty to hold state office.*

Instructional Programs- *Sheri Chisholm (Annex 4)- Dr Chisholm reported on changes in the Human Nutrition and Food. Advising sheet. Additional changes were made regarding CJ233, HTOR 135, HTOR 220 and HTOR 230. These changes will be presented to the Faculty Assembly. Dr. Martini moved to add Dr. Chisholm to the Faculty Assembly agenda. Leo Johnson seconded the motion. The motion carried.*

Proposed Faculty Assembly Agenda – *- Dr. Martini moved to accept the Faculty Assembly Agenda for October 27 with the addition of Instructional Programs presentation. Jeff Jones seconded the motion. Motion carried.*

- **New Business-** none

- **Announcements-** *WVU News featured a PSC graduate.
PSC Trunk and Treat will be held following the Faculty Assembly meeting.*

- **Adjournment-** *A motion was made for adjournment.*
 - *Dr. Martini made the motion.*
 - *Jessie O'Quinn seconded the motion.*