



Faculty Assembly

Minutes

January 25, 2019

The Faculty Assembly meeting of WVU-Potomac State College was called to order at 3:03pm by Chair Chisholm in Science Room 220.

Voting Members Present

Armentrout, D.	Goff, N.	Oberlechner, S.
Badenhoop, J.	Haich, N.	Petersen, R.
Ballard, D.	Hudgins, C.	Pritts, C.
Bello, A.	Kline, V.	Rawlings, J.
Bridges, C.	Lawrence, C.	Saifi, M.
Burnett, J.	Lessard, D.	Samuels, H.
Cheves, R.	Liller, B.	Schafer, A.
Chisholm, S.	Little, D.	Schafer, D.
Cunningham, E.	Martini, M.	Sydow, T.
Frazier, V.	Meadows, Y.	Vogtman, J.
Ganesh, G.	Moore, M.	Weaver, A.
Garcia Martinez, N.	Morgart, J.	Wilcox, G.

Voting Members Absent

Arjel, K.	Julian, C.	Plitnik, B.
Chandler, N.	Mehra, D.	Stone, J.
Huffman, V.	Merrifield, J.	Upton, R.
Jones, J.	Miller, J.	Whitacre, K.

Non-Voting Members Present

Ochoa, G.
Orlikhoff, J.

Dr. Meadows moved for approval of the minutes from the November 30, 2018 faculty assembly. **Motion Carried.**

President Orlikoff reported the following:

- On Wednesday, January 30, 2019, there will a State of the College given in the Davis Conference Center at 8:00am. Following there will be a “town-hall” type meeting for open discussion.
- The next employee lunch will be Tuesday, February 5. It will be open from 11:30am-1:00pm for those that want to come and enjoy a meal.
- Retention numbers from Fall 2018 to Spring 2019 are up 10%.
- WVU-PSC is up by 143 admissions this spring from last year.
- WVU-Morgantown is implementing the Strategic Transformation Plan. This is a plan that will be implemented on all WVU campuses. The chairs of each division will be trained on facilitating discussions with their own divisions to create reports. These reports will then be integrated in the Strategic Transformation Plan.
- The Code of Conduct is available online, and it is based on our 5 core values; service, curiosity, accountability, appreciation, and respect.

- WVU-PSC was granted the HISTA grant with our proposal. The forensic science camp will be held next summer in July.
- Olivia Canoy, a criminal justice student, was awarded the prestigious Judith A. Herndon internship.

Dean Ochoa reported the following:

- There is an abroad trip to Quebec that is being led by President Orlikoff. The co-leader is open to faculty members. Please submit a letter of interest if you would like to go. There must be fifteen students interested in this abroad study to be able to go.
- Tricia Shultz has found that twenty-eight computers will need to be replaced due to compatibility issues with the new Windows software. Due to the high number of computers that need to be replaced, there will be a 5 Year Rotation Plan implemented. There will be discussion with faculty chairs to start the rotation in 2019, 2020, and possibly into 2021.
- Early Alerts are important! They tell the school who is/is not at risk, who is/isn't showing up to class, etc. This information is used by many employees here; to get students into the Academic Success Center, for Resident Life issues, and for Success Advisors as well. The incentive to have these in on time this year this is a \$500 addition to the winning divisions Chair budgets.

Faculty Assembly Chair Chisholm reported the following:

- All committees are working hard on their tasks. Faculty Welfare is diligently trudging through various tasks. Instructional Resources ask that if you have any need for resources, you reach out to your division representative on that committee. Instructional Programs Committee is also working diligently on various tasks as well.
- Many new faculty searches are about to begin.
- Budget changes.

Faculty Representative Reports:

- WVU Senate Report:
 - Provost McConnel reported that Governor Justice presented the State of the State Address on January 9, 2019. In his speech, he stated that education was a top focus for the future. He stated that there has been a revenue surge; which he proposed to use towards PEIA. He discussed the idea of extending the PROMISE scholarship to include vocational education. Finally, he stated he would like to increase salaries for public school teachers.
 - The NRA and Citizens Defense League voted to pass Campus Carry legislation. WVU has made plans to deal with this legislation as it comes into fruition.
 - WVU's HRI status continues.
 - WVU is putting together a package on Carnegie classification for university engagement.
 - The Blue-Ribbon Commission have completed the initial phase. They are looking to transform HEPC to a service organization that provides to small institutions. This change will not include policy making.
 - Professor's Goff time is ending as Faculty Senate Executive. Please nominate via email who you'd like to be the next FSE.
 - There is a new grading policy, 2.5, that says 20% of your grades must be entered by midterm.
 - WVU-PSC's Health Science degree passed Board of Governors.
 - There have been some course changes. Please refer to the full minutes for detailed information.
 - Full minutes of the January 14 meeting, and annexes, can be found [here](#).
- WVU Senate Executive Committee:
 - None.
- ACF Report:
 - There are various bills in process. The campus carry bill is expected to pass. Senate did pass free tuition at two-year institutions (annex).
 - Blue Ribbon Commission needs more time to come to a conclude. They want to change HEPC from an oversight to a service commission.
 - January 28, 2019 is Higher Education Day
 - Great Teachers Seminar is June 17 to June 20, 2019 which is open to all faculty members (annex).

Instructional Programs Committee:

- Chair Vogtman moved to vote on the change of PSC_SEC_ED to PSE: Secondary Education. **Motion Carried.**
- Chair Vogtman moved to change course CIS 152 to BTEC 152. **Motion Carried.**
- Chair Vogtman moved for termination of the Geology Program. **Motion Carried.**
- Chair Vogtman moved for termination of Environmental Geoscience Program. **Motion Carried.**

Ad-Hoc Classroom Evaluation Committee:

- Professor Goff moved to approve the new classroom evaluation form (annex). **Motion Carried.**

Faculty Welfare:

- Information was provided on the following:
 - Proposed Changes to Governance Charter (annex).
 - Brief Explanation of Changes to Governance Charter (annex).
 - Proposed Changes to Faculty Constitution (annex).
 - Brief Explanation of Changes to Faculty Constitution (annex).

New Business:

- None.

Featured Faculty—Andrea Schafer: (annex)

Announcements:

- Dr. Meadows advertised her book club (annex).
- Dr. Samuels ad-hoc committee is to develop online course review evaluations.
- Professor Garcia-Martinez handed out Black History Month fliers for events going on campus (annex).
- Professor Moore invited everyone to attend the Data Privacy presentation on January 28, at 3:00pm in AC 304.
- A. Schafer announced that STEM proposals for the Mineral County STEM festival are due by February 1. Mineral county is also looking for substitute teachers—must have a Bachelor's degree to teach.

Adjournment:

- Secretary Vogtman moved for the meeting to be adjourned at 4:40pm. **Motion Carried.**

/ Kay Jones
Administrative Secretary