



## Faculty Assembly Executive Committee Minutes

Friday, January 10, 2025

SCI 104

### In Attendance:

J Badenhop  
D Ballard  
J Burnett  
P Douthitt

B Liller  
M Martini  
J O'Quinn  
B Plitnik

C Pritts  
J Vogtman  
J Wallace

1. Call to Order 2:00 PM
2. Approval of minutes of November 8, 2024 (*Annex 1*) – Motion to approve the minutes as distributed was made by Dr O'Quinn, seconded by Prof B Liller. Motion carried.
3. Administrative Reports
  - a. Campus President's Report – Dr Wallace
    - i. Report submitted: [President's Report](#)
      1. Board approved \$65K household free tuition. More info at 1/31 all campus meeting.
  - b. Dean's Report – Dean Douthitt (*Annex 2*)
    - i. Report as submitted.
4. Chair Report – Chair Vogtman
  - a. Report submitted. (*Annex 3*)
  - b. After open forum, edits suggested. Will meet with Dr Wallace and Dean Douthitt. Will be sending out ballot ahead. Discussion on the voting method for Committees, Councils and Boards changes using Qualtrics, QR Code, devices. Chair Vogtman will into availability of iPads. If not available, Secretary Burnett to provide short URL link in addition to QR code.
5. WVU Faculty Senate Report – Dr O'Quinn and Dr Ballard (*Annex 4*)
  - a. Report submitted.
6. WVU Faculty Senate Executive Committee Report – Dr Chisholm (*Annex 5*)
  - a. Report submitted (note 2nd version sent).
7. Division Reports
  - a. Applied Sciences: Nothing to report.
  - b. Liberal Arts: Nothing to report.
  - c. STEM: Nothing to report.
8. Committee Reports
  - a. Instructional Programs – Chair Vogtman (*Annex 6*)

- i. Motion made by Dr Martini for the proposed changes to be forwarded to Faculty Assembly for approval, seconded by Dr Ballard. Motion carried.
- b. Academic Standards – Prof J Burnett (*Annex 7*)
  - i. Report as submitted will be presented at the January Assembly. Motion made by Dr Ballard, seconded by Dr O’Quinn. Discussion on vote for the Online Course Development Policy. Motion carried.
- 9. Proposed Faculty Assembly Agenda
  - a. Motion made by Prof Liller to approve the agenda, seconded by Dr Martini. Motion to amend agenda by Dr O’Quinn, seconded by Dr Martini to move the Committees, Councils and Boards vote to be before the Academic Standards report. Discussion followed, Dean Douthitt then suggested amendment to add Faculty Welfare report with Committees, Councils and Boards changes vote to 7b, moving Academic Standards report to 7c. Motion passed.
- 10. New Business – none.
- 11. Announcements –
  - a. Dr O’Quinn has 10 Kahoot Pro licenses if anyone is interested.
  - b. Chair Vogtman reminded 1/31, 1 pm in DCC to attend All Campus Meeting, and memorize the mission.
- 12. Adjournment at 2:43 PM.