

## The Faculty Assembly

### MINUTES

Friday, December 2, 2016

1. Call to Order

Chair Chisholm called the meeting to order at 3:12 p.m. in Science Hall, room 220.

Faculty Executive Committee Members Present:

Badenhoop, J.	Goff, N.	Pritts, C.	Vogtman, J.
Ballard, D.	Merrifield, J.	Sydow T.	Wilcox, G.
Chisholm, S.			

Voting Members Present:

Butcher, A.	Johnson-Olin, M.	Moore, K.	Snider, C.
Cheves, R.	Kline, V.	Oberlechner, S.	Weaver, A.
Cumbo, V.	Little, D.	Saifi, M.	Westfall, K.
Huffman, V.	Meadows, Y.	Samuels, H.	Wilson, J.
Hunt, R.	Miller, J.	Slivoskey, E.	

Voting Members Excused:

Douthitt, P.	Schafer, A.
	Weber, K.

Voting Members Absent:

Arjel, K.	Falkowski, H.	Ninesteel, J.	Stone, J.
Armentrout, D.	Gilbert, J.	Perron, M.	Stuckey, A.
Bane, L.	Jones, J.	Petersen, R.	Upton, R.
Beck Roth, S.	Julian, C.	Plitnik, B.	Vandenberg, M.
Cunningham, E.	Mehra, D.	.	

Non-Voting Members Present:

Orlikoff, J.

Non-Voting Members Absent:

Ochoa, G.

2. Professor Vogtman moved for the approval of the minutes from the October 28, 2016, Faculty Assembly meeting (*Annex 1*). Motion Carried.
3. Campus President Orlikoff reported the following:
- Expressed appreciation for the cake presented and shared before FA was called to order to commemorate her being officially named president of PSC. Noted how grateful and excited she is to be a part of the College, working aside others, who share her positivity about PSC and its future.
  - WVU Morgantown's SGA hosted a Unity Circle on November 14, celebrating the common values and diversity of its community and promoting OneWVU; Campus President Orlikoff distributed buttons from the event. Per Campus President Orlikoff's request, Professor Snider shared about a Social Justice Club

event, where a panel, consisting of Professor Snider, Dr. Denny, Professor Goff, Professor Meadows, Professor Saifi, Dr. Brown, Librarian Bane, and Hannah Kress, answered previously submitted but randomly selected questions to promote discussion about unity at PSC. Was suggested the event be held again to promote more discussion on the topic. On a similar note, Safe Zone Training was also a recent success.

- College's website is currently being revamped. Thus far, eight programs, such as Forestry and SAGE, have finalized their respective webpages. Encouraged remaining programs to review these finalized webpages and the provided handout (*Annex 5*) to redesign their own webpages. The information listed on the webpage should better fit searches by students to better-market each program as well as the College. Mid-January is the intended deadline. Email completed webpages to Chair Chisholm.
- There has been an increase in the number of visitors on campus recently. Such visits, especially those by high school students, are golden opportunities to exude enthusiasm and "sell" PSC to prospective students as well as their parents. Be aware of students, current and prospective, in hallways when discussing sensitive subjects.
- Mentioned possibility of an Applied Science degree in Fire Science and maybe even another in Emergency Services being added to the curriculum. Welcomed those interested in creating and developing this program contact her.
- Two new areas of emphasis in Journalism: Strategic Communication Public Relations and Strategic Communication Advertising. Both degrees will transfer to WVU Morgantown. Thanked Professors Butcher and Merrifield for their hard work in this regard.
- On behalf of Academic Dean Ochoa, acknowledged and thanked the faculty for their many efforts this semester. She echoed the same and encouraged all to take breaks, as able, in an effort to remain steadfast and keep spirits up during the final week.

4. Chair Chisholm reported the following:

- Friday, January 6, 2016, will be a Faculty Development Day, which will include speaker Cris Mayo, the director of the LGBTQ Center at WVU Morgantown, affiliated with Safe Zone Training; an open forum to discuss final changes to the Faculty Constitution and Governance Charter; an opportunity for Faculty Development grant recipients, who have not yet submitted personal summaries to FWC, to instead share their experiences/insights from the events, webinars, etc. for which funds were granted in a five to ten minute presentations (if preferred); and lunch. Actual agenda will be forwarded, once finalized.
- Mentioned yellow handout that addresses key points of discussion from Lucas Taylor, Director of Development, who spoke at the prior FA about a possible capital campaign to fund one of the collaborative learning spaces (*Annex 6*). Asked faculty members to review, inquire, and respond, as needed, before the January FA. Though complete participation is not necessary, it will take a majority from the FA for item to be endorsed and, thereby, successful. Also, relayed per Mr. Taylor that those wanting to donate funds for this specific campaign or any other project at PSC before year-end for tax reasons, to contact him directly.

5. WVU Senate Report

Senator Goff reported the following:

- SGA sponsored a WVU Women's Panel at 6:00 p.m. on November 15 in the Mountainlair, celebrating 125 years of women at WVU.
- WVU's educational study abroad program was ranked 19th in College Rank's list of Top 25 Study Abroad Programs and 3rd overall among public universities.
- WVU has become a member of the HathiTrust. Member libraries will attempt to digitize their collections and make that work available and searchable to member organizations.

- Faculty responses to the Alternate Pathways to Promotion and Tenure proposal are being reviewed by the Faculty Incentives and Rewards Working Group.
- Applications are being accepted for the 2017-2018 Academic Leadership Fellows program offered through the Office of the Provost. One of the projects will allow the Fellow to spend time on the WVU Tech Beckley campus.
- The amendments to the WVU Faculty Constitution were approved by a vote of the University Assembly. The amendments take effect immediately. An updated Faculty Constitution will be posted to the Faculty Senate web site in the near future.
- Lena Maynor, Lisa Martin, and Dixie Martinelli visited Potomac State College on October 21. They toured the new armory space, which will be used for a student rec center and for the 4-year nursing program. Potomac State College is in a period of transition. Both Jennifer Orlikoff, the interim campus president, and Greg Ochoa, the dean of academic affairs, are new to their positions as of July 1, 2016. Faculty and staff shared many positive comments about the transition. A similar trip will be made to the WVU Tech campuses in the spring.

Senator Merrifield reported the following about the annexes listed below, which were each submitted for information and filed accordingly at WVU's November Faculty Senate meeting:

- Discussed WVU's present and future applications of LEAP Goals (*Annex 2*); noted online faculty members this and next semester will be participating in a GEFCO Assessment Program project and, thereby, utilizing these rubrics; and informed that the full LEAP Value Rubrics are already available on the N drive, under GEF Program, which is under Program Reviews.
- Noted for those interested in proposing new Gen Ed courses, the GEF CIM Response Templates (*Annex 3*) are available in CIM. Welcomed any questions. Chair Chisholm mentioned document would be uploaded on the N drive.

Senator Wilcox reported the following:

- Roy Nutter, ACF representative, attended the WV Council for Community and Technical College Education meeting on October 20. His takeaway from that meeting was that two-year schools are experiencing serious financial difficulties.
- Stan Hileman, BOG representative, shared that Dixie Martinelli along with representatives from Potomac State College and WVU Tech presented the annual classified staff report. It was mentioned Potomac State College has lost 25 staff members in the last 12-18 months and some employees are being paid on a 2001 salary scale. Therefore, positions are difficult to fill at the salary being offered. Ms. Martinelli stressed the need for yearly salary adjustments.

Full minutes can be found at <http://facultysenate.wvu.edu/files/d/bf15e3a0-1213-481c-9ebf-ffdf18206ae/nov2016senateminutes.pdf>.

## 6. ACF Report

ACF Representative Sydow reported the following:

- Primary focus of ACF is to lobby the legislature to develop a steady stream of funding for education.
- Many members encouraged by the recent election of a new Justice, who appears sympathetic towards education. Now awaiting outcomes of December interim elections to know if other electees have similar viewpoints on education.
- Reminded that the ACF Report from the last meeting (*Annex 7*) and a flyer about the 2017 WV Great Teachers Seminar (*Annex 8*) was forwarded per him via email. Requested those interested in the latter, contact him.
- By means of lobbying efforts, striving to soften the impact of revenue issues pertaining to PEIA. Details available in the above-mentioned report.
- With regard to TIAA
  - Organization is streamlining the management of its investments, which will mean less out-of-pocket money for the same benefits.

- The spousal rights aspect has been changed, now to include 100% spousal rights. If beneficiaries are not the spouse, the spouse will have to approve and waive his/her right. Thus, naming a beneficiary is crucial.

#### 7. Academic Appeals Committee Report

AA Chair Badenhop explained that the Academic Appeals Committee has completed its revision of the Academic Appeals Policy. As the Academic Standards Committee at WVU Morgantown is currently addressing changes to its respective policy, AA will wait until those changes are received to incorporate said them into the policy. A new policy will be in place for the 2017-2018 Academic Year.

#### 8. Instructional Programs Report

IP Chair Vogtman presented and explained reasoning for approval of the following actions:

- Existing courses for deactivation and removal from catalog: BTEC 105, SAGE 120 and SAGE 131. Dr. Samuels made a motion to approve the deactivation of listed courses. Motion Carried.
- For Biology, new course: BIOL 108. Dr. Samuels made a motion to approve the new course. Motion Carried.
- For SAGE, new courses: SAGE 312, 318, 396, 397, 446, 451, 486, and 487. Dr. Samuels made a motion to approve new courses. Motion Carried.
- All of the above course information can be viewed in CIM at [futurecatalog.wvu.edu/courseadmin](http://futurecatalog.wvu.edu/courseadmin).

Chair Chisholm acknowledged and thanked the Applied Sciences division and Instructional Programs Committee.

#### 9. Proposed Changes to the Constitution and Governance Charter

Chair Chisholm distributed a bulleted list of proposed changes to the documents (*Annex 4*). Main goal is to have the documents mirror one another with regard to verbiage and terminology. Open forum held January 6, 2017, will address these changes. Strongly encouraged others to review the documents in an effort to have fresh eyes provide input.

#### 10. New Business

None.

#### 11. Announcements

- Campus President Orlikoff announced the holiday reception will be held December 15 in the Davis Conference Center at 1:30 p.m.
- Campus President Orlikoff updated on renovations and tentative hours of operation, relative to the opening of the armory, which is still scheduled for January 9.
- Professor Meadows shared about the online faculty development module WVU Morgantown will pilot this Spring. Chair Chisholm recognized cognitive efforts being made by WVU Morgantown to join all campuses and advised faculty to embrace these opportunities, as extended.

#### 12. Adjournment

The meeting adjourned at 4:09 p.m. to reconvene January 27, 2017.