



West Virginia University

POTOMAC STATE COLLEGE

Faculty Assembly

Minutes

March 25th, 2022

The Faculty Assembly meeting of WVU-Potomac State College was called to order at 3:02 pm by Chair Ballard via Zoom.

Voting Members Present

Alvaro, M.
Armentrout, D.
Badenhoop, J.
Ballard, D.
Burnett, J.
Cunningham, E.
DelSignore, R.
Frazier, V.
Gardner, N.
Hudgins, C.

Lamichhane, R.
Liller, B.
Martini, M.
Moore, M.
O'Quinn, J.
Oberlechner, S.
Plitnik, B.
Pritts, C.
Saifi, M.
Samuels, H.

Schafer, A.
Sydow, T.
Upton, R.
Vogtman, J.
Weaver, A.
Wilcox, G.

Voting Members Absent

Bridges, C.
Cheves, R.
Chisholm, S.
Douthitt, P.
Ghimire, G.
Huffman, V.
Jones, J.
Lawrence, C.
Lessard, D.
Leverone, J.
Little, D.
Mitchell, S.

Morgart, J.
Petersen, R.
Runner, T.
Sankare, F.
Schafer, D.
Smouse, K.
Stone, J.
Van Vranken, N.
Vogtman, J.
Zyga, L.

Non-Voting Members Present

Ochoa, G.

Guests of Faculty Assembly

Meadows, Y.

1. Call to Order by Chair Ballard, 3:11 pm
2. For Approval Minutes of the February 25, 2021 Faculty Assembly Meeting (*Annex 1*)
 - a. Move J. Badenhoop 2nd R. Upton, carried
3. Report from Campus President Jennifer Orlikoff
n/a
4. Report from Dean of Academic Affairs Greg Ochoa
New initiative: [Summer Boost](#), enrolling and passing a summer course, with a Boost Plan, and get money back.
Contact is Jayne Gilbert.
Q: J. Badenhoop: Course restrictions? A: Any course or modality.
Q: M. Martini: What if they're a good student? A: Not unless they need it for prereqs or scholarships.
Q. Update on searches: A: STEM are finished. Struggling to get Surg/Tech. CJ and Business are done, CIS is a struggle (will begin to look for adjuncts). English: approved one TT and one visiting. Title III director is scheduling on-campus visits. Other committees are coming up.
Q: M. Saifi: What is title III? A: We won a 5-year grant to hire various specialists and help retention efforts. Professional advisors will take on all GenEd students, plus each will be attached to a division to serve as extra support.
Q: M. Martini: What about our GenEd advising loads and P&T? A: Ask Faculty Welfare in the fall.
Q. J. Badenhoop: Will there be a transition from V. Huffman's assessment position? A: Yes, it will not be a faculty position.
5. Report from Faculty Assembly Chair Donna Ballard
Thank you; I'm so happy to see everyone. Thank you for putting up with everything over the last two years. This should help with communication issues as we see everyone in person.
Upcoming: Honors Weekend. Eye on awards and student nominations.
Advising season: good luck.
6. Faculty Representative Reports
 - a. WVU Senate (**Vik Frazier**, Caitlin Hudgins, Heidi Samuels)
Provost Reed: Masks are now optional. Questions about masks in their classes: No. We could request accommodations, but so many have been denied.
Graduate stipends will not be raised. Other graduate issues are being raised/addressed.
Academic transformation- check the website.
President Gee: Ukraine solidarity.
Day of Giving, importance of donations.
Rob Alsop: Senate bill SP498 and anti-CRT issues.
M. Latimer: Morgantown workload document discussed.
Eloise Elliott: SP498.
C. Hudgins adds: Anti-racism bill did not pass (missed the deadline), shared governance committee is renewing activity and will be reviewing peer institutions for future recommendations.
D. Ballard adds: We can seat reps on any Faculty Senate Committee, they prefer 2 per college.
 - b. WVU Senate Executive Committee (Sheri Chisholm)
n/a
 - c. ACF Report (Tom Sydow)
Great Teachers Conference has one opening, luncheon will be May 6th at the Candlewyck. Details to follow. Guest of Honor: Gerry Wilcox.
7. New Business
 - a. Instructional Programs (*Annex 2*)
 - UGST 270. Move B. Plitnik, 2nd T. Sydow, carried
 - ~~Business Technology~~
 - ~~BTEC 350~~
 - b. Yearly Committee Reports
 - Committee on Committees (annex 3-3b) Move to approve A. Schafer, 2nd V. Frazier, carried
 - Instructional Programs (annex 4) Move to approve R. Upton, 2nd M. Saifi, carried

- Faculty Welfare (annex 5) Move to approve G. Wilcox, 2nd J. Badenhoop, carried
- c. Scott McVicker, finance
- How are we doing? S. McVicker started in July 2020 when people were on furlough and we reopened with various restrictions. But- shutdown actually saved us some money.
 Chart of cash balances dwindling, well into the red. However, rate of loss is decreasing.
 Fall 2022 looks optimistic with revenue pickup, however, costs will increase, too.
 Revenue ~ \$12 million, Costs ~ \$14 million. Remember- we are part of the \$1.1 billion entity.
- Q: J. Badenhoop: How is fundraising? A: Target was one million last year, and we came within a few thousand of the mark. Unsure about this year yet.
- Q: M. Saifi: How did the cash balance change so drastically? Where did we lose money? A: Students peaked, we paid off a dorm, bought some properties (thinking things would continue to go up). However, enrollment went down, and new building costs remained.
- Q: M. Saifi: What is the best solution? A: We need to generate more money and be judicious in spending. However, austerity budgets don't solve a deficit. Instead: strategic moves needed. We're looking for multiple small solutions, not a single \$12 million solution.
- Q: M. Martini: But we aren't a household budget. What about state and federal appropriations? A: He is confused, it's all based on relationships. There will be a new formula, and hopefully it will help, but it's all up in the air. Maybe hire a government relations person. Our appropriations have stayed at \$4.5 million since 1999.
- Q: C. Hudgins: So we won't get what the governor promised? A: It's based on the average state employee salary. So- 5% of \$50k, but complicated by the fact that we're not fully state funded. So it has to be prorated. Timeframe: over the summer, see it in August.
- Q: H. Samuels: entitled to raises? A: It will be tied to performance and COMPA ratio. How do we get this info? We'll be working through it... (A: G. Ochoa- A. Morgan in HR will sit down with us to review)
- Q: N. Gardner: Will this ensure that staff at making \$15/hr? A: Not necessarily. University is committed to the idea that we should pay enough that staff are not on benefits. With understanding of benefits cliffs. Are we compared to only WV or Cumberland metro? A: Good question, talk to A. Morgan.
- Q: V. Frazier: How to deal with promotions? A: Unsure. Ask A. Morgan.
- d. Committee chair election: Instructional Resources, V. Frazier, 20 to 3.
- e. Officer nominations
- Chair-Elect: Richard Peterson, Jeff Jones
 Secretary: Jessie O'Quinn, Ganesh Ghimire
 ACF rep: Mia Martini, Tom Sydow, Vik Frazier (highest vote = rep, 2nd is alternate)
8. Announcements
- STEM Festival Tomorrow!
- Y. Meadows: April 22- TLC Open House with food. Furniture quotes have expired, will be redone. We are getting a card swipe for access. [Website](#) up and running.
- Y. Meadows will not be renewing. Morgantown affiliates will be taking over (Amy Kuhn and others).
- G. Ochoa: be aware that someone is messing with projectors. Keep an eye out and notify Tricia.
- N. Gardner: 4/20 Library Film Screening, *Two Regimes*. Q&A with film director. 4/23 Library Donor Reception.
- B. Plitnik: Final Weekend of *Tarzan*. Please attend.
9. Adjournment. Move R. Upton, 4:39 pm. Carried.