

Minute
Faculty Assembly
Friday, January 27, 2023, 3:00 pm
Academy Hall Room 204 ← Note change of location

1. Call to Order
 - Maryanne Reed, provost and vice president of academic affairs for West Virginia University joined the meeting virtually and announced that Dr. Chris Gilmer has been officially named the President of WVU Potomac State College effective immediately. Provost Reed said, "We believe that Doctor Gilmer is doing an excellent job. And that he has more than demonstrated his ability to lead and guide the campus in his first six months in campus. We decided to act now because we know that the campus and the entire university face a number of challenges and opportunities, better timely, and we want President Gilmer to have the true authority to act."
2. For Approval Minutes of the December 2nd, 2022, Faculty Assembly Meeting (Annex 1)
 - Approved as presented.
3. Report from Campus President Chris Gilmer (Annex 2)
 - Report attached as Annex 2..
4. Report from Dean of Academic Affairs Phil Douthitt:
 - We had some requests to see if we could limit enrollment for online courses to just PSC students. Enrollment in online courses for all campuses is reciprocated. This is accomplished through the dual campus forms on all campuses that go to the Morgantown Registrar's office. If a course of ours that a student wants to take has department approval, or is limited by a major, then they contact our office to see if we give approval for a student to be enrolled. Otherwise, the dual campus gets approved and the student gets registered for the classes. So, to avoid having this happen and students not getting a seat that they want somehow, we have to convince our students that they need to register sooner.
 - About the dual campus forms for winter session and Maymester, we would change the forms to automatically come to Jayne.
 - About moving some of our associate arts degrees to be associate science, we've worked with the registrar's office in Morgantown to make these effective for fall 2023. The programs in blue (in excel file shared) change from AA to AS degrees. There are five programs that will maintain an AA and AS.
 - About registered, not paid which means that students who have a balance over \$1000 or more will get removed. Students who owe more than \$1000 will lose ecampus access on Wednesday, February 1. The ecampus access will not be reinstated until the student pays down the balance or set up a payment plan and makes the first payment.
5. Report from Faculty Assembly Chair Jay Badenhoop
 - At the academic transformation committee, Provost Reed shared some things about budgeting and there are some stricter measures being applied.
 - WVU Faculty Welfare Committee met today. There were a couple of amendments proposed in West Virginia University promotion and tenure document and it was not approved. So the P&T document WVU is using reverts to their previous one which was 2015. Now PSC is currently operating under a version of the PSC P&T document that was approved in 2018. WVU is reevaluating the document, so it's likely that any further changes will not come until the end of this semester or longer.
 - We discussed the the evaluation of advising and we've received inputs from faculty. The consensus seems to be that faculty should be able to choose whether the advising is evaluated under teaching or under service.
 - We set the dates for the outstanding Professor award deadlines.
6. Faculty Representative Reports
 - a. WVU Senate (Donna Ballard, MaryBeth Moore, Heidi Samuels)
 - Donna: Discussion of P&T document, a proposal was circulated, only 715 people actually voted out of 2000 full time faculty. Asked to sign when it comes again.

-Heidi: A big focus in academic transformation on student success.

b. WVU Senate Executive Committee (Heidi Samuels)

-On the vote for the new P&T document, 2/3 voted it down. The external review language did not pass.

c. ACF Report (Tom Sydow)

-Monitoring bills as they will go through the legislature, will pass probably. Written into the bill is also a limitation of boards of governors ability to minimize those effects on their campuses.

- There are some bills that are going to affect secondary education as far as limitations of what can be taught.

7. Instructional Programs: Sheri Chisholm

a. New Program LPN to BSN

b. Program Change Pre-Vet Medicine degree

c. Proposed Program Change Exercise Physiology AA degree

-Anonymously approved as proposed

8. 4/4 Workload Committee Report (Heidi Samuels)

-Putting the report together and will be distributed soon. The faculty body will have two weeks to comment on that, at which time we hope to put it before the faculty for a final vote and then move the proposal to our new President.

9. Library Presentation – AI Text Generators (Nick Gardner)

-Presented general information on AI Text generators and offered to help when needed.

10. Syllabi Statement: Mental Health (Annex 3)

-unanimously approved as presented.

11. New Business (if any)

-Mia: We presented the faculty travel and Funding handbook and got 60 days of comments. Received no comments. The document was unanimously approved.

12. Announcements

-Andrea: STEM festival will be on this campus March 25th. Please plan to attend if you have anyone in your family or circle that might be interested in this kind of event. Title 3 Professional Development Group is going to start in the second week in February.

13. Adjournment

-Meeting adjourned at 4:15 pm