

Faculty Executive Committee Minutes

April 12, 2019

The Faculty Executive Committee meeting of April 12, 2019, was called to order by Chair Chisholm at 3:05pm in the Science Hall Conference Room.

Members Present

Ballard, D.
Badenhoop, J.
Chisholm, S.

Goff, N.
Ochoa, G.
Pritts, C.

Sydow, T.
Vogtman, J.

Members Absent

Jones, J.
Orlikoff, J.

Secretary Vogtman moved to approve the minutes from the March 3, 2019 meeting. **Motion Carried.**

Dean Ochoa reported the following:

- Dr. Ochoa is chairing the search for a new Dean of Student Experience. Phone interviews will be held within two weeks. They are looking to have on-campus interviews in May.
- The search committee for a new Library Director has been formed. The position should be posted within the next week.
- The Board of Governors has reported that WVU does not have a replacement for Provost Joyce McConnell.
- Faculty Development will be on May 7. Lunch will be provided.
- Leadership Team Update- Will be meeting next Wednesday to go over budget and WVU-PSC's tuition increase. Currently looking at 1 faculty leader fellowship position.

Chair Chisholm proposed to move agenda item 12 (Library Committee) forward.

Library Committee:

- Professor Vogtman moved the yearly committee report to Faculty Assembly(*Annex 6*). **Motion Carried.**

Chair Chisholm reported the following:

- Addressed the language for the workload planning document. There is language that says that the document cannot be used punitively.
- Clarified administrative level of yearly faculty file reviews. President does the reviews for division chairs and any faculty up for action. The remaining files are split between Dr. Orlikoff, Dr. Ochoa, and Associate Dean Douthitt for review. The group goes over reviews together to ensure consistency.
- Clarified concerns regarding SEI's and response rates. There is language that states "to recommend, develop, and implement strategies to continue to increase student participation in student evaluation of instruction in all courses with a goal of 60%." It is suggested that faculty detail their actions in their narrative. President Orlikoff will be creating guidelines for writing narratives for faculty files and files up for action.
- Thanked everyone for a great academic year and working well together.

Division Reports:

- Applied Sciences:
 - No report.
- Liberal Arts:
 - No report.
- STEM:
 - No report.

Faculty Representative Reports:

- WVU Faculty Senate meeting:

- Provost Joyce McConnell will be leaving WVU University to become President at Colorado State University.
 - C.B Wilson announced his retirement.
 - The Campus Read for 2019-2020 will be Educated by Tara Westover.
 - CHEM 111 was pulled from the agenda. The pre-requisites were updated, and the course was approved.
 - Roy Nutter announced that HEPC is trying to fill the void with Carolyn Long leaving. He also stated that the president of Glenville State College has resigned due to a no-confidence vote, and that the president of Bridge Valley Community & Technical College is under evaluation. Finally, Wheeling Jesuit College has eliminated 20 of its majors and is laying off faculty.
 - Stan Hileman expects rules 1.12 (Educational Materials) 5.8 (Travel), 1.5 (Intellectual Property Rule for Patent, Copyright, and Trademark Rights), 1.8 (Freedom of Expression), and 5.5 (Use of University Facilities) to be released for comment.
 - Lisa DiBartolomeo, from Eberly College, is promoting the use of #whatsmyname. This follows the death of a student in South Carolina who was killed by someone impersonating an Uber driver. WVU will soon be promoting #whatsmyname as well.
 - MyTravel is strongly encouraged to be used by faculty.
 - CHEM 110 was modified.
 - There will be searches for Deans at Statler College, Extension, CPASS, and Davis College.
 - For the full minutes of the April 8, 2019 Senate Executive meeting please click [here](#).
- WVU Senate Executive Committee:
 - WVU expects the budget gap of at least \$12 million this year.
 - Chair Hauser and Emily Murphy are planning to meet Rob Alsop to discuss Campus Carry.
 - The new Faculty Chair for 2019-2020 will be Nathalie Singh-Corcoran.
 - The Travel and Property rules were released today.
 - For the full minutes of the March 25, 2019 Senate Executive meeting please click [here](#).
- ACF Report:
 - April 26 is the next meeting.
 - Great Teachers Seminar is June 17. Encouraged faculty who have attended before to reach out to new faculty and tell them of their experiences. (*Annex 7*)

Instructional Programs:

- Professor Goff moved course change BTEC 350, Program Changes (PSC_P_MLS: Pre-Medical Laboratory Science) (PSC_E_CHD_ED: PSC-Child Development and Family Studies), and the Yearly Committee Report to Faculty Assembly (*Annex 2*). **Motion Carried.**

Faculty Welfare Committee:

- Workload Planning documents need to be in faculty files if they want to be promoted.
- Outstanding Professors and Great Teachers Seminar will be combined this year. It is on May 3 at 12:30pm at the Candlewyck Inn.
- Secretary Vogtman moved Yearly Committee Report to Faculty Assembly (*Annex 3*). **Motion Carried.**

Committee on Committees:

- Secretary Vogtman moved Yearly Committee Report to Faculty Assembly (*Annex 4*). **Motion Carried.**

Instructional Resources:

- Professor Sydow moved that Yearly Committee Report be moved to Faculty Assembly, along with a statement of support for WVU-PSC's IT department. Also, that an addendum should be made to include SCI 318 (*Annex 5*). **Motion Carried.**

Proposed Faculty Assembly Agenda:

- Secretary Vogtman changed agenda item 9 to read "course change" instead of "new course". Professor Goff moved to approve the amended proposed Faculty Assembly Agenda. **Motion Carried.**

New Business:

- None.

Announcements:

- None.

Adjournment:

- Secretary Vogtman moved for the meeting to be adjourned at 3:55pm. **Motion Carried.**

/ Kay Jones
Administrative Secretary