

## Minutes

Faculty Assembly Executive Committee  
Friday, February 12, 2021, 3:00 pm  
Zoom Meeting

### Voting Members Present

Donna Ballard	Mia Martini	Heidi Samuels
Sheri Chisholm	MaryBeth Moore	Tom Sydow
Vik Frazier	Cassie Pritts	Ruth Upton
Caitlin Hudgins		Gerry Willcox

### Non-voting Members Present

Dean Ochoa Norma Hart

1. Call to Order, Chair Gerry Wilcox at 3:00
2. For Approval Minutes of 8 January 2021 (*Annex I*) Set as distributed
3. Report from Campus President Jennifer Orlikoff
  - Welcome on this snowy afternoon
  - Good meeting with agriculture commissioner Kent Leonhardt. Cory Armstrong and Dave Miller gave a great presentation
  - As preparing the P&T files, very impressed with everyone, particularly with service during a pandemic. Speaks to who we are as a faculty.
  - Spoke with Mark McCoy, now a special advisor to President Gee, who appreciates the college because what we represent is so important for the state and the region. Where people come to start figuring out who they are and where they want to go. Spoke highly of our mission.
  - Everyone 50 and over who expressed interest in the vaccine has gotten it. Under 50s need to register through the county.
  - Coming up- communication about strategic plan for the Spring. Rene is crafting the document now. Covering what we've accomplished and what's to come. SWOT will reconvene soon. New strategic plan by June 15<sup>th</sup>.
  - Question: T. Sydow: Why was the vaccine program halted? We as a faculty were assured that we would get it.
    - Answer: Decision was made by Higher Ed Commission and Governor Justice. R. Upton added that Mineral County did well; process was smooth.
    - V. Frazier added that Maryland is not doing nearly as well distributing the vaccine.
    - G. Wilcox added that as One WVU, it should be coming through the school for our Maryland faculty.
    - S. Chisholm stated that vaccines rollouts are historically done through the state. President states we were lucky that vaccines were set aside for education.
    - H. Samuels asked who we can ask about this, as President Gee did not accept questions re: vaccine well. Highlights problems with border state issues, such as with our health insurance.
    - D. Ballard- Faculty Welfare met on Monday and addressed F2F classes without vaccine; this is being discussed on multiple levels.
    - V. Frazier expressed that this is a major concern, would rather be in person but we need safety.
    - J. Orlikoff can reach out to Mineral County Health Dept to see how rollout is going.
    - H. Samuels asked if there is someone to reach out to in Allegheny County.

4. Report from Dean of Academic Affairs Greg Ochoa
  - Dean's Council: Issues re: half day / virtual snow day was causing issues with attendance. We will only do fully virtual days moving forward to avoid half day confusion.
  - Virtual Discover Day on Tuesday (last one)
  - Update on apprenticeship program: some bumps with FAFSA and WV Promise. They are being worked out. There are other trades out there waiting to start programs like this.
  - Share with peers about IDEA Fellows Program. Not sure how travel will work next year, but the program normally pays for attendance at the conference.
  - For Faculty Assembly: Program Assessment meetings > Journalism will be put on hiatus and English faculty are going to work on how to bring it back. VAP and Chairs are aware. Will be removed from website soon. Must be deactivated, but will stay in CIM.
5. Report from Faculty Assembly Chair Gerry Wilcox
  - Faculty Welfare Committee is looking at the P&T Guidelines, particularly assessment and assignment percentages (teaching, research, service). Will report back and changes will be made through Faculty Exec and Assembly. CWRC requested the review to clarify the language.
6. Division Reports
  - a. Applied Science
    - Met 2/9. Division would like to see additional transparency re: budget and cuts. How are they going to be handled? President Orlikoff can ask Scott to come for a Faculty Forum. Budget is still being finalized.
  - b. Liberal Arts
    - T. Sydow reports we handled committee and council seats.
  - c. STEM
    - Athletes are still getting Covid tests during class time. Or they are lying. Dean Ochoa shared that students can reschedule easily. Faculty can contact Ray (or Ochoa) to ensure that students are not taking advantage.
    - Custodial situation in Science Hall is still uneven. Physics classroom had first trash removal this week.
    - Snow day / half day problems. Already addressed.
7. Faculty Representative Reports
  - a. WVU Senate (Sheri Chisholm, Caitlin Hudgins, Heidi Samuels)
    - People are frustrated with the vaccine distribution change and the lack of transparency with a variety of items. There may be a Campus Conversation to address these concerns (next Thursday).
    - Monday May 3<sup>rd</sup> was originally non-instructional and is changing to instructional for Morgantown only. PSC remains non-instructional.
    - President Gee reported on potential income tax repeal and it may lead to a budget crisis. (Lack of income tax may attract more people to the state.) Encouraged us to concentrate on post-pandemic:
      - a. Transparency can be an impediment to speed. Faculty governance must be reviewed for structure/function in name of shared governance/responsibility. Committee structures and policies must be reviewed.
      - b. New sources of revenue must be identified.
      - c. We must articulate the value of the University to the public.
      - d. The University must accelerate toward opportunity/resilience.
    - Shared Governance: monthly lunches with admin. Also want a more detailed look at other universities and how they handle governance to get more faculty control over curriculum.
  - b. WVU Senate Executive Committee (Sheri Chisholm)
    - Mental Health and Addiction Studies (Key 1228 to review in CIM), moving through approval process in Morgantown.
    - H. Samuels added that BLS info shows that Addiction Counselor job placement is growing at 25%.
  - c. ACF Report (Tom Sydow)
    - Major concern re: income tax. Taking part in Legislative Days.

8. Instructional Programs
  - M. Moore reported on the course changes and replacements.
    - a. Program Changes: [Link](#)
      - i. PSC\_BUS\_ADMIN: PSC-Business Administration
      - ii. PSC\_BUS\_TECH: PSC-Business Technology
      - iii. PSC\_ECONOMIC: PSC-Economics
      - iv. PSC\_SAGE: PSC-Sustainable Ag Entrepren
    - b. Course Change
      - i. BTEC 260: Computerized Accounting
  - H. Samuels move, T. Sydow second. Motion passes.
9. Proposed Faculty Assembly Agenda
  - S. Chisholm motion to amend and remove the Honors Handbook from the Announcements. H. Samuels 2<sup>nd</sup>. Motion approved.
10. New Business
  - Instruction Resources is buying a new generator for IT. We have some extra money, so Ginny will be sending an email for faculty requests.
11. Announcements
  - a. ~~Honors Handbook~~
12. Adjournment. H. Samuels Moved, 3:47pm.

**Suggested Agenda**  
**Faculty Assembly**  
**Friday, February 26, 2021, 3:00 pm**  
**Zoom Meeting**

1. Call to Order
2. For Approval Minutes of the 22 January 2021 Faculty Assembly Meeting (*Annex I*)
3. Report from Campus President Jennifer Orlikoff
4. Report from Dean of Academic Affairs Greg Ochoa
5. Report from Faculty Assembly Chair Gerry Wilcox
6. Faculty Representative Reports
  - a. WVU Senate (Sheri Chisholm, Caitlin Hudgins, Heidi Samuels)
  - b. WVU Senate Executive Committee (Sheri Chisholm)
  - c. ACF Report (Tom Sydow)
7. Instructional Programs
  - a. Program Changes
    - i. PSC\_BUS\_ADMIN: PSC-Business Administration
    - j. PSC\_BUS\_TECH: PSC-Business Technology
    - k. PSC\_ECONOMIC: PSC-Economics
    - l. PSC\_SAGE: PSC-Sustainable Ag Entrepren
  - b. Course Change
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10. Adjournment