

Faculty Assembly

Minutes

January 31, 2020

The Faculty Assembly meeting of WVU-Potomac State College was called to order at 3:01 pm by Chair Ballard in Science Room 220.

Voting Members Present

Arjel, K.	Hudgins, C.	Schafer, A.
Armentrout, D.	Huffman, V.	Schafer, D.
Badenhoop, J.	Lawrence, C.	Smouse, K.
Ballard, D.	Lessard, D.	Stephens, V.
Bridges, C.	Martini, M.	Stone, J.
Burnett, J.	Meadows, Y.	Upton, R.
Cheves, R.	Moore, M.	Van Vranken, N.
Chisholm, S.	Morgart, J.	Vogtman, J.
Del Signore, R.	Oberlechner, S.	
Douthitt, P.	Petersen, R.	
Frazier, V.	Plitnik, B.	
Garcia Martinez, N.	Pritts, C.	
Gardner, N.	Saifi, M.	
Ghimire, G.	Samuels, H.	

Voting Members Absent

Cunningham, E.	Marmo, F.	Sydow, T.
Jones, J.	Mullins, M.	Weaver, A.
Liller, B.	Poole, J.	
Little, D.	Rawlings, J.	

Non-Voting Members Present

Ochoa, G.
Orlikoff, J.

Guests of Faculty Assembly

Professor Saifi moved for approval of the minutes ([Annex 1](#)) from the November 22, 2019 faculty assembly. Professor Frazier amended the minutes to reflect the proper attendance. **Motion Carried**.

President Orlikoff reported the following:

- Welcomed all back to the Spring Semester.
- WVU's FY 2020 Compensation Program has a very small pool of money used to bring faculty salaries more in line with the average. This will be used for faculty who are not currently at 90% or those in critical retention areas. Moving forward, WVU is committed to having more resources devoted to this initiative.
- Budget Presentation for the entire WVU system is happening now. Many positives, but also some harsh truths are being presented. The presentation has been made to WVU Senate.
- The funding model for state appropriations is being reexamined and the PSC campus president is participating in the Council of Campus Presidents.
- Due to the resignation of the Athletic Director, looking at options for his replacement.
- EDFO search is underway with Dean Little as chair. So far there are 14 applicants.

- Per the request of Faculty Welfare, Faculty Assembly has 2 new suggestion boxes. FW will be responsible for the placement of them. Suggests that they be used for positive suggestions “my idea is... this is how I would implement it...”. Negative comments and criticisms should continue to be addressed through proper channels so that they can be dealt with appropriately.

Dean Ochoa reported the following:

- Congratulations on making it to the end of Week 3. Thanks to all who participated in the attendance early alerts, contact is being made by coaches, residence hall staff, and professional advising staff. Notices will be sent out to the advisors soon.
- Several announcements regarding the Professional Growth and Development Opportunities that faculty were invited to apply for:
 - 4 faculty were selected as Certified Faculty Developers – Ms. JoAnn Burnett, Dr. Sheri Chisholm, Dr. Vicki Huffman, Ms. Amy Weaver
 - 3 faculty were selected to participate in the OER program sponsored by HEPC – Dr. Ganesh Ghimire, Mr. Tom Sydow, and Ms. Ginny Stephens
- Update on Launch Lab
 - Because of a new funding model with the overall Launch Lab program, the Launch Lab will no longer be a mobile lab, but will be housed in the Ag Tech building. Dave Miller and Corey Armstrong are overseeing the rehab of the space.
 - The space will host “Maple Day” in March where many state-wide vendors will be on display. PSC’s own Maple Syrup and Maple flavored cotton candy will be featured.
- Faculty Searches are moving forward, including the search for the new Library Director (chaired by Professor Armentrout)
- Recognition Day will be held on Sunday, 26 April 2020. Please look for an email soon outlining new guidelines. Also, the deadline for the program printing is 10 April. This is a hard deadline.

Faculty Assembly Chair Ballard reported the following:

- Spring Faculty elections are upcoming. Please consider running for an office. Also, Committee on Committees will be sending out a Qualtrics Survey for faculty to indicate interest in serving on committees and councils. Please take a moment to fill out the survey when you get the email.
- The dorms will close on Saturday morning for Spring Break. Students will no longer have an excuse to miss class on Friday.
- The Diversity Lunch and Learn will happen on Tuesday 4 February. It is too late to rsvp for the lunch, but please make plans to attend the discussion portion of the event that starts at 12 noon. Also, encourage students to attend the student session at 2:30 pm.
- Feel free to request a classroom evaluation from any member of College Wide Review Committee, Division Chair or any other faculty member.
- The deadline to submit applications to present at the Mineral County STEM Fest is 1 February. The STEM Fest will be 28 March from 12 noon to 4 pm.

Faculty Representative Reports:

- WVU Senate Report:
 - Budget overview
 - The Provost introduced a new program to improve student success.
 - Emily Murphy, Faculty Senate Chair, reported that a report from a consulting group is to come out about strategies for recruitment and retention.
 - Faculty representative from the state government reported that enrollment at 4-year schools is down while enrollment is up at 2-year schools.
 - The campus carry is not making progress.
- WVU Senate Executive Committee:
 - Full minutes of the January meeting and annexes can be found [here](#).
 - Everything that went through Senate Executive Committee will show up at Senate. No controversies.

ACF Report:

No Report.

Faculty Welfare Committee: ([Annex 2](#))

- Professor Saifi moved to approve the Faculty Development Grant Policy. **Motion Carried.**

Instructional Programs Committee:

- Dr. Chisholm moved to approve changes to PSC_C_IN_SY: PSC- Computer Information Systems.
Motion Carried.
- Dr. Chisholm moved to approve changes to PSC_GEN_TECH: PSC – General Technical Studies.
Motion Carried.

BOG Rules in a Minutes:

- [Annex 3](#)

New Business:

- None

Announcements:

- Link to file free self-taxes will be coming soon, however due to software issues with the IRS that will no longer be offered at our campus library. You can seek assistance at the Keyser Library on Saturdays in February and March with this program. There is one student working that site this year.
- Circle K is sponsoring its annual blood screening on Saturday 4 April from 7 to 10 am.
- Anyone interested in some faculty development is invited to give a presentation to one of the many service groups in Keyser.
- There will be a home basketball game tomorrow, Saturday 1 February at 1 pm.
- Welcomed Staff Librarian Nick Gardner to Faculty Assembly.
- Josiah Rawlings still needs volunteers to help with the Keyser MS event in March. Please see him to volunteer.

Adjournment:

- Dr. Martini moved for the meeting to be adjourned at 3:48 pm. **Motion Carried.**

/ Joan Vogtman
Faculty Assembly Secretary