

## Minutes

### Faculty Assembly Executive Committee

Friday, October 21, 2022, 3:00 pm

Science Hall Conference Room

1. Call to Order
  - *Jay Badenhoop, Chair*
2. For Approval Minutes of September 9, 2022 (*Annex 1*)
  - *Minutes approved as distributed (Heidi)*
3. Report from Campus President Chris Gilmer
  - *The college welcomed the President and Vice President of Wollo University in Ethiopia today. Interested in a student/faculty exchange between campus'. Also interested in having a Fulbright Scholar Grant.*
  - *Homecoming went well.*
  - *Alumni Board would like to be more involved with PSC students and faculty. In need of a liaison.*
  - *Seeking Federal and Philanthropic support (ARC Grants-Dr. Gates)*
  - *Manchin and Capito both interested. Meeting in November*
  - *Working on prioritizing the Strategic Plan and will call a Town Hall meeting to engage in dialogue.*
  - *Salary and Workload Study will be shared in a few months.*
  - *Rene is retiring, Hunter previously resigned, and Taylor will be leaving in November. Will be taking a strategic look at the department.*
  - *P&T guidelines, we will have complete latitude as to where advising is placed.*
  - *Critical Year will not change in appointment letters.*
4. Report from Dean of Academic Affairs Phil Douthitt
  - *Students applying for spring will be directed to the Virtual Resource Center to schedule advising appointments.*
  - *Exploring Radiology Tech program. Earliest would be Fall 2024.*
  - *Group from Liberal Arts reviving the Journalism Degree possible Fall 2024.*
  - *Students getting assistance at workshops this week with procrastination and study skills. Low enrolled so may offer a Zoom format in the future.*
5. Report from Faculty Assembly Chair Jay Badenhoop
  - *Abby Shillingburg will be attending the Faculty Assembly meeting on October 28.*
  - *Faculty Welfare not meeting this month. Send feedback through division as to how advising should be treated Setvice/Teaching. Heidi, Mary, and Donna need input as to how they should vote.*
  - *Heidi asked to address the 4:4 and 5:5 workloads. She stated 59% of faculty do overloads and asked if that was considered service.*
  - *Faculty Workload Forum was requested by Heidi. Previous deadline was Dec 1.*
  - *Jay agreed to have a forum and push the date back for feedback and to collect feedback about advising.*
6. Division Reports
  - a. Applied Science (Bobby)
    - *Adjunct Pay*
    - *Professional Growth and Development how to apply - use the same form as Faculty Welfare (Faculty Welfare \$4,000 available, Dean's Office \$10,000 available).*
    - *Faculty Lounge-Green room Micah Pears working on it.*
    - *Updated Admin/Organizational Chart-Out of the President's Office*
    - *Glitch with Schedule Builder*
    - *WVUe 191 Pilot. Retention Advisory Committee changed to twice a week because it was poorly attended at once a week. Direct feedback to Andrea.*

- *Concerns over Writing Center student numbers-34 distinct students but 90 sessions*
- b. Liberal Arts
  - *Veteran's Lounge no longer has a printer*
  - *Shirts (8 coming)*
- c. STEM
  - *No report*
- 7. Faculty Representative Reports
  - a. WVU Senate (Donna Ballard, MaryBeth Moore, Heidi Samuels)
    - *Met October 3*
    - *Provost Reed spoke on Academic transformation-wrap around program Pell and 1<sup>st</sup> Gen*
    - *P&T Document – responded and put up to download and will have town hall meeting, vote will be in December.*
    - *Academic Integrity 3 types of issues (Didn't know, Knew but had to pass, and malicious intent routine offenders)*
    - *TLC offering peer teaching support from morgantown Campus.*
    - *DEI developing tool kit-Stephanie Hines*
    - *Pilot Program from TACO to replace SEI with student perception findings*
    - *Next meeting November 7 (send any issues that need addressed)*
  - b. WVU Senate Executive Committee (Heidi Samuels)
  - c. ACF Report (Tom Sydow)
    - *Meeting will be November 4.*
- 8. Instructional Programs: Sheri Chisholm
  - a. *Deactivation of BIOL 216*
  - b. *Change to Pre-Pharmacy major*
- 9. Proposed Faculty Assembly Agenda (*see below*)
  - *Heidi made motion to approve*
- 10. New Business (if any): *No new business*
- 11. Announcements: *No announcements*
- 12. Adjournment
  - *Tom made motion to adjourn*