

Classified Staff Council Minutes

Date: December 9, 2025
Location: AD 200
Zoom: Join Zoom Meeting
https://wvu.zoom.us/j/97377019587?from=addon
Meeting ID: 973 7701 9587

In attendance: Ginger Cottrell, Karen McRobie and Anna Kephart

Regrets: Joshua Boyce, Thomas Burdock, Jessica Barrick, Bonnie Lawson, Jaden Fultz

Minutes: October 7, 2025, were reviewed and accepted.

1st Motion: Karen McRobie

2nd Motion: Ginger Cottrell

All approved.

Old Business:

- ACCE representative, Ginger Cottrell, attended a virtual meeting and shared her experience. The website for WV Advisory Council of Classified employees: <https://wvacce.org/>
- Discussed ideas to uplift morale
- How to encourage participation via Zoom or in person
- Discussed the current meeting minutes are not up to date on the web page. <https://www.potomacstatecollege.edu/communities/classified-staff-council>

New Business:

- Contact to update website minutes:
 - Daina Savage, daina.savage@mail.wvu.edu, is the Director, Strategic Communications and Marketing, WVU Potomac State College #304.788.6811
 - Website now includes 2025; Feb, Sept and Oct minutes.
 - Approved minutes will be updated through URL submission process.

The next meeting will be held on February 10, at 10 a.m. in the AD building, room 200. Zoom option will be available.

Minutes respectfully submitted, Anna Kephart