

Minutes
Faculty Assembly
Friday, March 31, 2023, 3:00 pm
Science Hall 220

1. Call to Order
 - *By Jay Badenhoop at 3:02 pm.*
2. For Approval Minutes of the February 24th, 2023, Faculty Assembly Meeting (*Annex 1*)
 - *Approved as presented in Annex 1.*
3. Report from Campus President Chris Gilmer
 - *Overview of President Gee's State of the University/Campus Conversation Scheduled. A similar campus conversation will be scheduled to discuss the current situation including financial matters. It will be face-to-face and virtual as well as recorded for those who can not make it.*
 - *Faculty Evaluation: Most of them distributed as of now.*
 - *Promotion and Tenure Outcomes: will make reviews and recommendations*
 - *Promotion and Tenure Document Revisions: Drafts are being reviewed and suggestions are being included*
 - *Faculty Equity Workload Proposal*
 - *Campus Events for Spring, DCC Redecoration, Staffing of University Relations and Facilities: working as planned despite staffing shortage*
 - *Legislative Surplus Funding for Renovations: We are expecting to receive a fair amount*
 - *Status of Athletics: Athletics is the integral part for us as institution. We will all we can to promote it in our campus.*
 - *Student House Fire Tragedy*
 - *Other: Congratulate Andrea for winning Nicholas Evans faculty advising award.*
4. Report from Dean of Academic Affairs Phil Douthitt
 - *Revisions for Advising sheets ready for NSOs*
 - *AA and AS program changes, ready to go fall Fall, advising sheets updated*
 - *Radiology technology program plan submitted*
 - *Trying to utilize AI for the better educating our students*
 - *Summer boost and Summer bridge prgrams to help with GPAs.*
 - *3 contact hours release for Assembly secretary will continue to Fall*
5. Report from Faculty Assembly Chair Jay Badenhoop
 - *Our faculty welfare has been working on a number of Projects faculty had brought to us. Online courses, referred to Academic standards.*
 - *About the plan to replace all or most of the computers on campus with docking stations*
 - *concerns about the custodial maintenance in the buildings*
6. PSC Promotion & Tenure Guidelines Document Discussion
 - *changes were suggested by a Faculty Welfare Committee or members, or as a group*
 - *Assembly Chair wrote a summary of changes*
 - *Andrea presented about advising and its role on student success. She also proposed*

some models on advising

- *Bruce made a motion to call a meeting to discuss where advising should be placed in the document.*
- *Meeting went to Executive session*

7. Faculty Representative Reports

- a. WVU Senate (Donna Ballard, MaryBeth Moore, Heidi Samuels)
 - *Agreed to send the reports over email due to time constraints.*
- b. WVU Senate Executive Committee (Heidi Samuels)
 - *Agreed to send the reports over email due to time constraints.*
- c. ACF Report (Tom Sydow)
 - *No report*
- d. Report from the President's Leadership Team Representative (Emily Zumbrun)
 - *Agreed to send the reports over email due to time constraints.*

8. Yearly Committee Reports

- a. Academic Standards (Mia Martini) (Annex 2)
 - *All in favor to accept the report from the Chair.*
- b. Instructional Resources 5 year review (Candace Lawrence) (Annex 3)
 - *Mia proposed a motion to table the Instructional Resources report to next month. All favored.*
- c. Library (Richard Petersen) (Annex 4)
 - *All in favor to accept the report from the Chair.*

9. Committee Chair Elections

- a. Academic Standards
- b. Instructional Programs
- c. Instructional Resources
- d. Library
 - *A Qualtrics survey will be sent to solicit nominations for all committee chairs.*

10. Faculty Assembly Officer Nominations

- a. Assembly Parliamentarian
 - *Joan Vogtman nominated Cassandra Pritts.*
- b. Assembly Secretary
 - *Joan Vogtman nominated Molly Alvaro and Danielle Lessard*
- c. Assembly Chair-Elect
 - *Joan Vogtman nominated Danielle Lessard and Mary Beth Moore, JoAnn Burnett and Jeff Jones*

11. United Way Fundraising Activities (JoAnn Burnett and Diana Niland)

- *JoAnn Burnett tabled it until next time and will come to division meetings to go over it.*

12. New Business (if any)

- *None*

13. Announcements

- *Brian Plitnik announced about the musical show Friday and Saturday at 7:30 pm.*
- *Jessie O'Quinn: Opening our LGBTQ Center next Wednesday at 4:00 pm*
- *Molly Alvaro: Recognition day award ceremony*

14. Adjournment

- *Meeting adjourned at 5:15 pm.*