



## The Faculty Executive Committee

Minutes  
Friday, October 14, 2016

1. Chair-Elect Ballard called the meeting to order at 3:05 p.m. in the Science Hall Conference Room.

Members Present:

Badenhoop, J.	Goff, N.	Orlikoff, J.	Wilcox, G.
Ballard, D.	Merrifield, J.	Pritts, C.	
Douthitt, P.	Ochoa, G.	Upton, R.	

Members Absent:

Chisholm, S.	Jones, J.	Sydow, T.	Vogtman, J.
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2. Professor Goff moved for approval of the FEC Minutes from September 16, 2016. (*Annex I*)  
Motion Carried.
3. Interim Campus President Orlikoff reported the following:
  - New PSC logo will be the yellow, flying WV with WVU in its standard font and with PSC in a sans-serif capitalized font, which is in use by all schools/colleges on the Morgantown campus. An example can be viewed at the Eberly College of Arts and Sciences website. Rollout of logo will occur when all alignments, DegreeWorks, and Two Plus Two transfer program criteria are in place, which is likely in six to seven months per Sharon Martin with University Relations. In the meantime, PSC's current logo and mascot will continue to be utilized.
  - Update given about the offering of a four-year nursing degree at PSC. Continued progress was realized yesterday from an on-campus visit with several WVU's School of Nursing representatives, who were especially impressed with the armory space. Though not yet definite, the degree is likely to be a one plus three program, whereas respective students will be PSC students the first year and WVU students the other ones, with all courses taken at PSC. The Chair has to be in place before PSC can propose a second location, which should be one year prior to the implementation of the program, making the Chair selection tentatively planned for March 2017. Hiring of a faculty member will occur before the onset of the first academic term. Only 24-30 students may be initially enrolled in the program, so need to determine alternate plans of studies, probably health-related, in which students not chosen for the nursing program may elect to enroll.

- Todd Petty, Associate Dean of Agriculture, Natural Resources, and Design, will visit October 24 to tour PSC for the first time and meet specifically with the agriculture and forestry professors, though all are welcomed to do so.
- Steve Belcher and Steve Watkins with IT at WVU will also visit PSC October 24 in effort to determine options for wiring to the armory, wireless services in the dorms, and centralized printing on campus. Advise if a meeting with either or both is desired.
- Lena Maynor (Faculty Senate Chair), Matt Valenti (Faculty Senate Chair-elect), Paul Martinelli (ACCE), Dixie Martinelli (Staff Council), and Julie Merow (SGA president), all from WVU, will visit PSC October 21. All invited to participate in a full campus tour that morning and constituent sessions that afternoon.
- Attendees of the Compact Conference will be in Charleston October 18-19.
- On October 31 Halloween candy will be handed out in the Administration Building to the children from the Catamount Children's Center. Participation encouraged.
- Recently reviewed and compared salaries with consideration given to the ranking as well as the division of each professor. Found compensation to be equitable overall. Will compile data to share at a later date.
- Russ Dean will visit PSC October 27; a reception with cupcakes and punch will be held at 1:00 p.m. in the Davis Conference Center. Likely to be his last visit before he retires.

4. Academic Dean Ochoa reported the following:

- Students with GPAs below a 2.0 will soon be notified via mail about his/her academic standing. Freshmen will receive one version of the letter, and all other students will receive a second one. Remedies identified in letters were specified to include the requirement that freshmen with less than a 0.5 GPA at the end of the semester will participate in the Academic Recovery Program in the spring.
- In regard to testing accommodations with Accessibility Services, the following items need to be addressed: (1) coversheets (which are located on the N-Drive) with specific directions are required to protect not only the Academic Success Center but also the students and (2) guidelines to properly administer tests must be understood and followed. Reminded such accommodations are not judgment calls but federally mandated provisions.
- Priority registration begins next Tuesday. Packets with pin numbers, midterm grades, and transcripts will be ready for distribution Monday. Per Associate Dean Douthitt, an email will be sent as a reminder; noted that a column has been added to identify first generation college students, who often need more information during advisement. Also mentioned that Promise Scholars, financial aid students, athletes, etc. need to be reminded that GPA and hours enrolled can effect eligibility, so they may need to consult respective departments for more information. 15 to Finish is another consideration worth mentioning to students. Also, veterans are now required to register within a certain timeframe, so advise respective students accordingly.

5. Chair-Elect Ballard relayed the following report forwarded from Chair Chisholm:

- Sixteen Type B faculty development grant applications (which support individual research and study) received with fourteen grants awarded in the amounts of \$225-\$340.

One faculty member submitted two applications of which only one was awarded. Another application was received a week late and denied per the committee. The one Type A grant (which benefits the faculty, as a whole) for the Great Teachers Seminar in the spring was fully funded for \$450.

- The Ad-hoc Promotion and Tenure Committee is currently determining dates for the group to meet, now that midterms are done.
- The Faculty Welfare Committee is also in the process of deciding upcoming meeting dates. Its charges include addressing the pay issue raised at the last FEC and FA meetings as well as drafting an amendment for the constitution to include that the same person may not concurrently serve as the FA chair and a division chair.
- Three BTEC courses that were approved by FA in the April 2016 meeting have also been approved in CIM per the FA chair. These courses are expected to be part of the November meeting for the Faculty Senate Curriculum Committee.
- Appreciation expressed to all who participated in Diversity Week activities. A special thank you given to the leadership for their attendance at various homecoming and Diversity Week activities. Many faculty relayed that their presence made campus have a real sense of community.
- Reminder for those, who have not yet participated in Title IX training this year, to register for one of the remaining sessions to be held October 18 and 19.

Dr. Orlikoff asked for clarity about the Ad-hoc Promotion and Tenure Committee. Chair-Elect Ballard explained that the committee divided into two groups this past summer to work on either (1) matching PSC's document to WVU's or (2) developing a rubric to guide evaluations. Chair-Elect Ballard also noted that the rubric will not go into effect until next Fall, after it receives faculty approval.

#### 6. Division Reports:

- Applied Sciences division: no report.
- Liberal Arts division: no report.
- STEM division: no report. Dr. Badenhoop did mention the faculty's influx of emails about their specific office hours. Link to locate this information on the website under Academic Advisors has been forwarded to all freshmen professors in effort to relay same to the students. Dr. Orlikoff suggested the use of the Doodle Poll found at doodle.com to sign up students for advisement appointments.

Per Dr. Badenhoop's inquiry, Associate Dean Douthitt confirmed students may change their majors as soon as pre-registration begins.

#### 7. Faculty Representative Reports

- Faculty Senate:  
Senator Merrifield reported the following per the last Senate Executive meeting on September 26:

- Members of the GEF Committee, Senate Curriculum Committee, and University Registrar have agreed the Registrar's Office can change the workflows in CIM to allow department chairs from all three campuses to review and approve/return (to the originators, if revisions are necessary for approval) the courses.
- To decrease the number of courses that have to be sent back for syllabus issues, Chair Maynor hopes to provide helpful materials and training to department chairs, which can thereby be passed along to faculty.
- The Curriculum Committee has recommended that the syllabus rubric be sent out to department chairs in an effort to inform faculty about specifics needed for course applications and syllabi at the initiator level.
- To increase efficiency future alterations and course changes will be combine into one report. Alterations will be indicated as such and remain for information, whereas changes will require approval.
- WVU remains in the top 100 of all public universities, according to the latest *U.S. News and World Report*. WVU is tied for 99<sup>th</sup> and 183<sup>rd</sup> for public and national universities, respectively. Need to make a concerted effort to share the greatness of WVU, given the West Virginia stereotype.

Senator Wilcox added the following:

- Resilience was the theme of WVU President Gee's State of the University speech, which continues to be his stance as he addresses the ongoing challenge the University has to reduce annual spending by \$45 million by the year 2020.
- Noted fact that in 1982, WVU was publicly funded 60-70 %; said percentage is currently 14%.
- Shared WVU President Gee's analogy to how fiscally shaping WVU is comparable to sculpting an elephant. Have to keep taking away that which is not needed to ultimately realize result desired.
- Proceeds from a WVU pharmacy student's debut single, "WV Strong," will go toward helping West Virginians affected by recent flooding.

Full minutes of the meeting can be found at <http://facultysenate.wvu.edu/files/d/9e8f0e94-153b-444a-880e-c6527ce9a5a5/oct2016senateminutes.pdf>

- AFC: no report.
8. Dr. Badenhoop moved for acceptance of the Suggested Faculty Assembly Agenda. (*Annex II*) Motion Carried.
  9. New Business  
None.
  10. Announcements
    - Professor Goff strongly encouraged other FEC members to share the availability of the Frasure-Singleton Internship Program to all PSC students, who qualify as a sophomore with at least one political science course. Historically, these internships have been awarded to CJ students, mainly because students from other departments were not aware to apply.

11. The meeting adjourned at 4:09 p.m. to reconvene on Friday, November 11, 2016.

jsws 10/19/16