

**Minutes
Faculty
Assembly
Friday, Sept 20, 2024
3:00 pm
Science Hall 108**

Attendance –

Alvaro, M	Huffman, V	Schafer, A
Ballard, D	Liller, B	Schafer, D
Badenhoop, J	Martini, M	Smith, F
Bilitsky, C	Oberlechner, S*	Sydow, T
Burnett, J	Gardner, N	Vogtman, J
Carder, J	O'Quinn, J	Warrier, A
Cheves, R	Petersen, R	Wyer, E
Cross, S	Plitnik, B	Zumbrun, E
DelSignore, R	Pritts, C	Douthitt, P**
Hudgins, C	Samuels, H	

* attendance via phone

** Administrator

1. **Call to Order** at 3:00 pm by Chair J Vogtman
2. **Motion to amend agenda** to include resignation letter of Faculty Assembly Secretary B Liller was made by Dr M Martini. *Motion Carried.*
3. **Motion to accept** resignation letter of Faculty Assembly Secretary B Liller was made by Prof T Sydow. (*Annex 8*) *Motion Carried.*
4. **Motion to amend the agenda** to include the election of Faculty Assembly Secretary was made by Dr V Huffman. *Motion Carried.*
5. **Election of Faculty Assembly Secretary**
 - a. JoAnn Burnett (20) and Mia Martini (6) and Bruce Liller (1) received votes.
6. **Approval Minutes of the April 26, 2024, Faculty Assembly Meeting** (*Annex 1*)
 - a. Dr J Badenhoop moved to approve. *Motion Carried.*
7. **Approval Minutes of the August 16, 2024, Faculty Assembly Meeting** (*Annex 2*)
 - a. Dr D Ballard moved to approve. *Motion Carried.*
8. **Report from Interim President Paul Kreider-** (*Annex 3*)
9. **Report from Dean of Academic Affairs Phil Douthitt** (*Annex 4*)
 - a. Update on Science Hall elevator. Otis is the company contracted to complete the repair. The part is not a shelf part, special modifications need to be made.
 - b. Roofing work on Science Hall and Lough Gym has been pushed back a week because of the rain. Expect to begin on Science Hall next week.
 - c. Update on Online Course Review given by Dr H Samuels
 - All courses taught online in Spring 2024 have been assigned for a review
 - Coordinate with Dr Samuels if course shell being used has been reviewed before

- Online Review Policy Draft is under discussion
 - Review is of the design, not delivery. Review of delivery is included in the P&T documentation. Committee suggests an ad Hoc committee for online instruction
 - GEF 8-week courses initiative continues to be offered, work with WVU online if you are interested in developing courses for Winter Session or Maymester
 - The HR emphasis in the RBA program has been discontinued, plan is to direct those students to the entirely online BSW that will offer its first cohort in Fall 2025
- d. Late start classes should be visible in the search, not always easy to find.

10. Report from Faculty Assembly Chair J Vogtman

- a. Time yielded for “Library-Based Services: What you need to know” by N Gardner and Dr C Hudgins

11. Faculty Representative Reports

- a. **WVU Senate** by Dr D Ballard, Dr J O’Quinn, and Prof B Liller (*Annex 5*)
- new SPOT assessment has been approved by TACO. See Dr S Chisholm for more details
 - TLC has been rebranded as Teaching and Learning Center with new director Dr S McCorporal
 - Transition to BlackBoard Ultra will be completed by Summer 2026
- b. **WVU Senate Exec** by Dr S Chisholm presentation on SPOT will take place as faculty development or at the Oct FA meeting
- c. **ACF** by Dr M Martini no report

12. Committee Reports

- a. **Faculty Welfare Report** by Chair J Vogtman (*Annex 6*)
- Update on number of development grants received is now 7.
 - Faculty Welfare development grants are made available to the faculty to assist in activities that will enhance the teaching and professional growth and development of individuals or groups. Any member of the faculty is welcome to apply. Information regarding this is on the N drive.
- b. **Instructional Programs Report** by Dr V Huffman (*Annex 7*)
- Dr V Huffman moved to approve the changes. Official accreditation report has not yet been received but changes need to happen for accreditation.
- Motion carried.*

13. New Business - none

14. Announcements – Looking for Faculty Team Captains for Trivia Night at the Library 10/16.

15. Adjournment – J Burnett moved to adjourn at 3:41 pm.

Respectfully submitted,
Joan Vogtman
Chair, Faculty Assembly