

Faculty Executive Committee Minutes

March 13, 2020

The Faculty Executive Committee meeting of March 13, 2020, was called to order by Chair Ballard at 3:04 p.m. in the Science Hall Conference Room.

Members Present

Ballard, D.
Chisholm, S.
Frazier, V.
Hudgins, C.

Ochoa, G.
Orlikoff, J.
Pritts, C.
Samuels, H.

Sydow, T.
Vogtman, J.
Wilcox, G

Members Absent

Dr. Samuels moved for approval of the minutes ([Annex 1](#)) from the February 14, 2020 faculty executive committee. **Motion Carried.**

President Orlikoff reported the following:

- Greatly appreciate the willingness to adapt and the patience shown by campus community as we go through this crisis
- Main point of all the to slow the spread of the virus, which will help prevent the medical community from being overwhelmed.
- Governor Justice has closed schools in WV statewide
- WVU is aware of hourly employee concerns and is working to develop solutions.
- Leadership from Morgantown and regional campuses is meeting daily, as is the Provost's office and PSC leadership team.
- The goal is to bring students back this semester.
- When students come back, all previous face to face instruction must resume
- While online instruction is happening, faculty can work remotely
- Ban on state employees traveling outside of the state on official state business. Exceptions are made to travel through a neighboring state.

Dean Ochoa reported the following:

- TLC information will be coming out soon to assist faculty in the transition to online learning.
 - Have the ability to move to pass/fail if necessary
 - Not looking for perfect Quality Matters approved courses at this point. Looking to deliver the content to meet the learning objectives outlined in the syllabus.
 - TLC will be hosting many webinars, as well as some on campus meetings. At this time, those will take place in a computer lab with a small number (approximately five) faculty members.
- WVU purchased more access for ZOOM
- Online policy will be distributed at a later date, when things are calmer

Chair Ballard reported the following:

- Continue on as we normally do.
- Need to discuss a plan for Faculty Assembly, because nominations for the FA 2020-2021 Officers need to occur.
 - Decided to move the meeting to 1 pm on 27 March. Voting for the Chair Slate for Committee and Council Chairs will be done by Qualtrics survey. Approval of the various committee reports

will be done by Qualtrics survey. Will work with IT to make arrangements for faculty to remotely attend the meeting. Will work with IT/current FA officers to develop a plan for remote nomination of FA officers.

Division Reports:

- STEM:
 - Inquired about funding for new Science Building.
 - Admin response was that this project is currently on hold. Leadership is awaiting the results of the Sightlines report, which was to assess all buildings on campus.
 - Inquired about advertising targeting recruitment in STEM programs.
 - Most new advertising campaigns are social media campaigns
- Liberal Arts:
 - No report.
- Applied Sciences:
 - Request to place faculty evaluation of Deans, Division Chairs, and Leadership Team up for a faculty vote. Suggest an Ad Hoc Committee to review and obtain the reviews used by Morgantown.
 - Suggest removal of Academic Appeals Committee from Constitution and Governance Charter.
 - This was added as an informational item to the March Faculty Assembly Agenda for full faculty discussion.
 - When is the exact date for the budget presentation?
 - This has been placed on hold until after the COVID 19 crisis has passed
 - What schools were used in the CUPA data?
 - Online pay for new to online courses should be revisited. Under current rate, it will be difficult to attract quality online instructors.
 - Admin team is open to revisiting this issue
 - BAS application location is not in a user-friendly location
 - Why is advertising money being spent on commercials on cable tv when students watch TikTok and YouTube
 - Applied Sciences needs a dedicated enrollment recruiter who can knowledgeably address concerns.

Faculty Representative Reports:

- WVU Faculty Senate meeting:
 - Electing Chair Elect for Faculty Senate 2 nominations the nominees will be submitting a candidate state.
 - Point of contention with new courses coming forward Biology 345 and Biology 346 Lab courses look very similar to our Biology 230 and 231 collectively those courses are 5 credits. Those courses were passed pending until further information was gathered.
 - WVU Foundation wants to continue to grow wants to become a \$2 billion organization bringing in \$200 million a year targeting individual donors.
 - The teaching and assessment committee reported that faculty will receive new language around SEI's this semester.
 - TACOs is working on a procedure on how to submit unprofessional SEI's from students.
 - Roy Nutter reiterated the importance that students should participate in the Census based on where they sleep.
- WVU Senate Executive Committee:
 - Going with the Senate Committee report
- ACF Report (Sydow, T.)
 - Copies distributed of the legislation that passed
 - Concerns about the effect of the Coronavirus on the budget
 - The Great Teachers Seminar in July
 - Next meeting in mid-April

Faculty Welfare:

- Annual report
- Taking faculty reports forward and placing suggestion boxes
- Committee awarded 6 faculty members and for the Great Teachers reception faculty development funds totaling \$6,000
- Asked to relook at the promotion and tenure guidelines and the P&T rubric
- [Annex 6](#)

Instructional Programs:

- Program Changes
 - [Annex 2](#)
- HIIM Program Deactivation
- Yearly Report
 - [Annex 3](#)

Committee on Committees:

- Yearly Report ([Annex 4](#))
- Faculty Welfare 5 year report (*Annex 7*)
- Professor Sydow moved to amend the slate of candidates to remove the option of co-Chairs and also to remove his self-nomination for Library Committee Chair. **Motion carried.**

Faculty Assembly Proposed Agenda Items:

- Dr Samuels moved to approve the Faculty Assembly Proposed Agenda as it was submitted adding Constitution and Governance Charter amendments to remove Academic Appeals Committee. **Motion Carried.**

New Business:

- Professor Frazier informed FEC of the possibility of an articulation agreement with Frostburg State University with the Athletic Coaching degrees.

Announcements:

- None.

Adjournment:

- Professor Vogtman moved for the meeting to be adjourned at 4:16 pm. **Motion Carried.**

/ Joan Vogtman
Faculty Assembly Secretary