



~ MINUTES ~

## Faculty Assembly

Friday, October 25, 2024 | 3:00 pm | SCI 220

### In Attendance:

Alvaro, M	Douthitt, P**	Plitnik, B
Badenhoop, J	Gardner, N	Pritts, C
Ballard, D	Hudgins, C	Samuels, H
Bilitsky, C	Huffman, V	Schafer, A
Burnett, J	Jones, J	Schafer, D
Carder, J	Kreider, P**	Smith, F
Cheves, R	Lawrence, C	Snider, C
Chisholm, S	Liller, B	Vogtman, J
Cross, S	Martini, M	Warrier, A
Cunningham, E	O'Quinn, J	Weaver, A
Del Signore, R	Petersen, R	Zumbrun, E

\*Guest \*\*Administration

1. Call to Order 3:00 pm
2. Approval of the Minutes of the September 20, 2024, Faculty Assembly Meeting (*Annex 1*)
  - a. Librarian E Zumbrun moved to approve, Dr M Martini seconded, motion carried.
  - b. Amendment needed: add Prof C Pritts to the attendee list.
  - c. Dr D Ballard moved to approve as amended. Dr V Huffman seconded; motion carried.
3. Report from Interim Campus President Dr P Kreider (*Annex 2*)
  - a. Report submitted. In addition:
    - i. Weekly reports from facilities/maintenance and enrollment management will be sent to faculty/staff weekly on Mondays.
    - ii. Survey on remote work plan to be distributed next week.
    - iii. Campus President search finalized with announcement expected next week.
    - iv. City of Keyser had sprung paving work on us, now complete.
    - v. Roof work complete for Library, Science Hall. Gym to be finished November.
    - vi. Maintenance projects approved by State:
      1. Science Hall and Church-McKee need design team; will engage faculty in process.
      2. A & B Street properties: funding secured to raze houses; possible land trades with city of Keyser.
      3. Deferred maintenance projects:
        - a. Church-McKee: replace stage rigging \$750,000
        - b. Church-McKee: abate and replace fire curtain \$300,000
        - c. Science Hall: Lab renovations \$2,300,000

- d. Church-McKee: Roof Replacement \$1,000,000
  - e. Student Union: Roof Replacement \$133,000
- 4. HVAC
  - a. Administration Building: Replace boiler \$100,000
  - b. IT Server: HVAC replacement \$40,000
  - c. Church-McKee: Boiler replacement \$521,000
  - d. Church-McKee: Chiller replacement \$500,000
  - e. Library: Chiller and controls replacement \$200,000
  - f. Student Union: HVAC overhaul \$133,000
  - g. University Place: HVAC replacement \$1,400,000
  - h. University Place: Boiler replacement \$143,000
- 5. Utilities & Electric
  - a. Academy Hall: Switch gear replacement \$50,000
  - b. Church-McKee: Emergency circuit wiring replacement \$108,000
  - c. Church-McKee: Switch gear replacement \$25,000
  - d. Academy Hall: Replace waste piping \$100,000
- vii. Status of Horner House discussed.
  - 1. House is being rented.
  - 2. Additional apartment space used for out-of-town staff stays as needed.
- viii. Current enrollment approximately 850 students (not counting high school programs). Plans for guest Amy Alton to attend November assembly to discuss enrollment and budgets.
- 4. Report from Dean of Academic Affairs P Douthitt (*Annex 3*)
  - a. Report submitted. In addition:
    - i. Rad Tech plan approved by Vice-Provost in CIM.
    - ii. Midterm grade entry report rate of 99.93% was highest of all WVU campuses.
    - iii. Discover Day planned for Monday, 11/11. Volunteers to speak on a specific major by division, talk to Phil.
- 5. Report from Faculty Assembly Chair J Vogtman (*Annex 4*)
  - a. Reported submitted. Summary:
    - i. Questions about members and chairs of assembly committees.
    - ii. Dr V Huffman has stepped down from Faculty Welfare and as Chair of Instructional Programs (effective Spring 2025).
- 6. Faculty Representative Reports
  - a. WVU Senate by Dr D Ballard, Dr J O'Quinn, and Prof B Liller (*Annex 5*)
  - b. WVU Senate Exec by Dr S Chisholm (*Annex 6*)
    - i. Report submitted.
    - ii. Update to honorary degrees being distributed.
  - c. ACF by Dr M Martini (*Annex 7*)
    - i. Report submitted.
    - ii. Reminder that these are legal concerns when reading report.
- 7. Committee Reports
  - a. Faculty Welfare by Chair J Vogtman (*Annex 8*)
    - i. Report submitted.
    - ii. Lengthy discussion.
  - b. Instructional Programs by Dr V Huffman (*Annex 9*)
    - i. Report submitted.

- ii. Presented Instructional Program changes for approval. Dr M Martini moved to approve, Librarian N Gardner seconded, Chair called to a vote by voice. Motion passed.
- 8. New Business
  - a. Hybrid Meeting for Faculty Assembly:
    - i. Motion to “offer hybrid meeting option for Faculty Assembly meetings” made by Prof J Burnett, seconded by Dr J O’Quinn.
    - ii. Lengthy discussion.
    - iii. Prof J Jones called to question; Dr V Huffman seconded. Motion passed to end discussion.
    - iv. Dr D Ballard moved to vote by ballot, Prof R Cheves seconded. Motion to vote by ballot passed.
    - v. Chair called to vote by ballot. Results: 7 yay, 26 nays. Motion defeated. Void Annex 10.
  - b. Policy for Online Course Development and Instruction (*Annex 11*): Motion “to not approve the Policy for Online Course Development and Instruction as submitted” made by Dr H Samuels, seconded by Dr C Bilitsky, followed by lengthy discussion. Chair called for a show of hands. Motion carried.
    - i. Motion “to refer the Policy for Online Course Development and Instruction to the Online Review Committee for further development” made by Dr H Samuels, seconded by Prof B Liller. Discussion followed. Motion passed.
    - ii. Floor motion to “revise the charge of the Academic Standards committee to remove evaluation of instruction” made by Prof A Schafer. Seconded by Prof D Schafer. Lengthy discussion followed. Chair called vote by show of hands. 2 opposed, 14 For. Statement not removed from charge. No change necessary to the wording of the charge regardless. Motion discarded.
- 9. Announcements
  - a. Librarian N Gardner: Speakers at library next Wednesday.
- 10. Adjournment
  - a. Dr D Ballard moved to adjourn, seconded by Prof J Burnett.
  - b. Adjourned at 4:49 pm