

1. **Call to Order:** The Faculty Executive Committee meeting of April 13, 2018, was called to order by Chair Ballard at 3:05pm in Science Hall Conference Room.

**Members Present**

Ballard, D.  
Badenhoop, J.  
Chisholm, S.

Johnson-Olin, M.  
Orlikoff, J.  
Sydow, T.

Wilcox, G.  
Vandenberg, M.  
Vogtman, J.

**Members Absent**

Goff, N.  
Jones, J.

Ochoa, G.

**Guests**

Douthitt, P. (Proxy)  
Petersen, R.

2. Dr. Badenhoop moved to approve the minutes from the March 9, 2018, Faculty Executive Committee Meeting (*Annex 1*). **Motion Carried.**

3. **President Orlikoff reported the following:**

- Harlan Shreve is retiring on July 3. WVU-Morgantown is putting together a search committee made of members from WVU-Morgantown and WVU-PSC faculty/staff to find his replacement. The replacements expectant hire date is June 15.
- WVU-Morgantown used CUPA data to adjust staff and faculty salaries at WVU-PSC close to the 90<sup>th</sup> percentile of job median. These adjustments should be noticed come August.
- Faculty Evaluations at Administrative level were discussed.
  - Reviewers are looking to see that recommendations from previous years are acknowledged, either by addressing concerns directly or talking about inability to address concerns in Narrative
  - Good Learning Outcomes are important
  - Good means room for improvement, so there is growth that can happen
  - Any reviewer is happy to meet and discuss the evaluation

4. **Associate Dean Douthitt reported the following:**

- Thanked faculty for getting graduation applications in.
- Expressed the importance of maintaining connections with WVU-Morgantown.

**5. Faculty Assembly Chair Ballard reported the following:**

- Searches for new faculty are ongoing. Many offers have been made.
- Nominations for the Outstanding Professor award have been received and are being reviewed.
- A survey was emailed to faculty to submit questions for President Orlikoff to address at an upcoming Open Forum regarding Pay Issues. The meeting time will be decided once questions have been reviewed.
- The Equity Pay document has been reviewed by C.B Wilson and will be put up for approval soon.

**6. Division Reports:**

- Applied Sciences:
  - No report.
- Liberal Arts:
  - No report.
- STEM:
  - No report.

**7. Faculty Representative Reports:**

- WVU Senate:
  - President Gee reported the following:
    1. The preliminary HLC report has been received. WVU is setting the standard for land-grant institution of the future.
  - Provost Joyce McConnell reported the following:
    1. She thanked everyone who worked on the HLC accreditation process and attended public meetings.
    2. About a year ago, the legislature passed a statute requiring the Higher Education Policy Commission to submit a report on a funding formula. We heard from HEPC in October to schedule a meeting in November. HEPC provided a presentation, but we were not given any data at that time nor were we given any sort of preliminary report. When we appeared before the legislature in January to begin talking with the House and Senate chairs of the education committees, we were surprised to learn that they had received copies of the report as well as some financials that were run using the possible model. The model does not recognize the distinct mission of various colleges and does not look at the entire landscape of higher education in West Virginia to determine what kind of investments the state wants to make. A 30-day comment period opened on March 23. We submitted a preliminary list of objections that we had from seeing the original report. We have filed a data request so that we have more information with which to respond. Will be filing a full report whether or not we receive that data. The proposed funding formula only uses student access, student success, and student impact in its measures, so that our research activities and our service mission as a land-grant university are not being fully credited.
    3. The campus read for next year is Station Eleven by Emily St. John Mandel.
    4. The new center for Humanities received an NEH grant. Thanked Ryan Claycomb, the Center director.
    5. The five percent pay raise approved by the legislature is actually a five percent pool, not a guaranteed five percent pay raise for each person. The allocation is based upon the average salary of a West Virginia employee. Vice President

Rob Alsop, our CFO, and the Provost's Office are working to pull together the best raise package possible. Raises will be based upon performance.

- Chair Valenti reported the following:
  1. Diversity Week will take place September 29-October 7, 2018. Lecture and activity proposals will be accepted until April 30, 2018.
  2. PEIA has terminated its contract with GO365. You can continue to accumulate points until April 30, at which point you can cash them in. Rewards are considered taxable income.
  3. The governor formed a task force charged with finding a solution for PEIA and its problems. WVU is represented by Rob Alsop, Vice President for Strategic Initiatives, and Board of Governors member Marty Becker. The task force held their first meeting on March 13, at which time they split into three subcommittees: Coverage and Plan, Cost and Revenue, and Public Outreach. Rob will be chairing the Coverage and Plan subcommittee. Their next meeting is April 10, where they will hear a presentation from Ted Cheatham on how PEIA works. WVU Senator Shine Tu plans to give a presentation on "Coverage and Plan" sometime soon.
  4. Open enrollment for benefits started April 2 and will run through May 15. He encouraged everyone to use this year's freeze on PEIA as an opportunity to reevaluate your plan choices.
  5. The University has officially unveiled the details of the Dependent Education Scholarship. The features of the program include: up to \$1650 per year for in-state students; the difference between out-of-state and in-state tuition for out-of-state students; the scholarship cannot exceed the total cost of attendance and cannot be combined with the benefit from WVU Medicine; the student must be a full-time, undergraduate, dependent child (not a spouse) under age 26, and maintain a minimum 2.75 GPA; the program starts in the fall 2018 semester; no minimum service is required; the student must apply each year; the application deadline for next year is May 1, but in subsequent years, the deadline will be February 1. For more information, go to [talentandculture.wvu.edu](http://talentandculture.wvu.edu) and select the Dependent Education Scholarship from the Wellness and Perks pulldown menu.
  6. The comment period for most of the faculty-related BOG rules expire on March 20. The comment period for the other rules, including reduction-in-force and some academic rules expire on April 11.
- Chair Valenti moved for approval of Annex ID, GPA Weighting Scale. The motion was carried. He commented that faculty are free to continue to use discretion in how they award grades. Moreover, the scale does not become effective until Fall 2021, so there is still time to turn off plus/minus grading before then, if that is what the faculty and students really would like to do.
- Cris DeBord, Vice President for Talent & Culture, discussed the results of the 2016 and 2017 WVU Culture Surveys and actions the University is taking in response to the findings. Further information is available on the Bureaucracy Busters website.
- Ralph Utzman, Chair of the Curriculum Committee moved for the approval of a new minor in Business Cybersecurity.

→ Full minutes of the April meeting can be found [here](#).

- WVU Senate Executive Committee:
  - No report.
- ACF Report:

- Great Teacher's Seminar will be held on 4 May at 12 noon in the Candlewyck Inn.

8. **Academic Appeals Chair's Annual Report:** (Annex 5)

9. **Academic Standards Chair Annual Report:** (Annex 2)

10. **Instructional Resources Chair's Annual Report:** (Annex 3)

11. **Library Committee Chair's Annual Report:** (Annex 4)

12. **Committee on Committee**

- Chair Vogtman clarified how the Committee on Committee selects and places faculty members. The committee would like faculty input with ideas on how to create a guideline/rule set for chair elections. (Annex 6)

13. **Instructional Programs Committee:**

- Following changes have been approved and are now moving to FA
  - BTEC 405 course
  - Program Changes
    1. CJ AA
    2. CJ AAS
    3. CJ BAS
  - Intent to Plan for AAS Health Sciences with 3 tracks

14. **Proposed Faculty Assembly Agenda:**

- Shipper Library in a Minute will be removed.
- Academic Appeals Chair's Annual Report will be annexed.
  - Professor Vogtman moved for the corrected agenda to be approved. **Motion Carried.**

15. **New Business:**

- No report.

16. **Announcements:**

- The shred truck will be on campus on May 9.

17. **Adjournment:** Professor Vandenberg moved for the meeting to be adjourned at 4:19pm. **Motion Carried.**

*-Kay Jones*

Faculty Assembly Administrative Secretary