



**Agenda
Faculty
Assembly
Friday, February 23
3:00 pm Science Hall 220**

1. Call to Order-
2. For Approval Minutes of the January 26, 2024, Faculty Assembly Meeting- There was a correction to the minutes in PSC Campus President Report. The statement, “*He will be transitioning to a new position in the WVU system*” will be removed. Minutes were approved with the amendment. (*Annex 1*)
3. Report from Campus President Chris Gilmer (*Annex #2*)
 - A report was sent to all faculty prior to the meeting. The email highlighted upcoming announcements.
 - Dr. Gilmer extended a thank you and appreciation to all faculty for his time while at PSC.
 - There will be a campus event to recognition the aviation partnership between PSC and Marshall University on March 2. PSC is hoping for a 3-million-dollar amount from the legislation for more equipment purchase. PSC will provide the General Education part of the program.
 - The sale of Catamount Place is progressing forward. The sale price will pay off debt and allow for extra revenue. Approval from BOG is still pending.
 - Friend Hall will be taken offline in the fall for renovations. Each resident hall will rotate for needed upgrades.
4. Report from Dean of Academic Affairs Phil Douthitt (*Annex # 3*)
 - Reminder advisors that there are still seats available for late start courses. The courses begin on March 4.
 - As advisors are reviewing Degree Works, please ask Sabrina to remove the Honors Block if the student has decided not to pursue.
 - Dean Douthitt reminded faculty to let Office know of Academic Affairs for class or office hours cancelations.
 - Students and Advisors will receive an email if hours are short in graduation application. Successful applications will be noted in Degree Works. More details about graduation will be forthcoming.
 - There were classes removed from GEF deactivation for Fall 2024. WVU will allow 300- level GEF for this Fall 2024. After this, no 300 GEF courses will be approved.
 - An advising survey will be distributed to all undergraduates March 8-29.
 - There have been major challenges with FASFA. The implication could be an unusually long waiting period for financial aid distribution.
 - The Policy Committee has approved fifteen open hours of general education

credits for Bachelor Programs. PSC will need to review and adjust requirements in Bachelor Programs.

- Students who are transferring in with a completed AAS will be marked as complete for GEFs. Some items in articulation agreements may need reviewed.
- Tracks are no longer allowed in Undergraduate programs because they do not show up on transcripts. Instead, areas of emphasis are encouraged because they do show up on transcripts.
- A question about First Amendment Rights statement and social media was posed. Neither Dean Douthitt nor Dr. Gilmer were aware of any such information.
- A discussion ensued on student attendance. There is no extended leave of absence policy for students. The Student Handbook allows for leave under three weeks to be discussed with faculty members. The faculty would like to see some more consistency with Athletic absence notification.
- There is updated information on the Campus Carry Act released through WVU News earlier in the afternoon.

5. Report from Faculty Assembly Chair Richard Petersen

- The deadline for Outstanding Professor Nominations is nearing. Paper and online applications are available.
- March 22 is the deadline for program self-studies.
- Academic Transformation Committee Reports will be collected on March 28.
- At the next March Faculty Assembly, there will be nominations accepted for chair in the committee.
- The Committee on Committees is working to compile the At Large and Division representations for 2024-2025 committees.
- There are funds still available for Faculty Development Grants. Monies will be distributed first come, first served.
- Dr. Petersen distributed a sign-up sheet for volunteers to help with the spring musical production of “Singing in the Rain.” This is a great service opportunity.
- There is no other information regarding WVU Online leadership roles. No timeline has been provided.

6. Faculty Representative Reports

a. WVU Senate (Donna Ballard, Bruce Liller, Jessie O’Quinn)

- Senate met on March 5. The deadline for FASFA is being extended. Nominations for an open seat for PSC have been accepted. A ballot will be coming shortly.

b. WVU Senate Executive Committee (Jessie O’Quinn)

- Dr. O’Quinn will be attending her first Executive meeting soon.

c. ACF Report (Mia Martini)

- The Anti-DEI legislation was not proposed in time to meet the legislative deadline. The impact statements will still be sent from PSC faculty and staff.
- WVU is looking for legislation funding to incorporate Campus Carry Act.
- Applications for the Great Teachers Conference in June are available now.

7. Faculty Seating for Graduation

- Bruce Liller made a motion that the faculty return to seating on stage during

- graduation ceremony. Jessie O'Quinn seconded the motion. **Motion carried.**
- Mia Martini made a motion to allow Academic Affairs to figure out the seating chart for graduation. Joan Vogtman seconded the motion. **Motion carried.**

8. New Student Evaluation Pilot Program

- Sheri Chisholm spoke about the new student evaluation initiative. The goal is to provide feedback on the curriculum and effectiveness of learning rather than rating the instructor. A pilot program for Student Perception of Teaching (STOP) is collecting data. Dr. Chisholm will distribute a PowerPoint on STOP to faculty. If accepted, it will be implemented next academic year. Online and lab evaluation questions are incorporated. Early feedback is positive for a comprehensive approach to course evaluation.

9. P/T Document Changes Vote

- Jay Badenhop moved for voting on the P/T document changes. Emily Zumpano seconded the motion.
- The ballots were distributed, collected, and tallied by Faculty Secretary Molly Alvaro.
- Results were presented to the Faculty Assembly (Annex # 4). Dr. Petersen will send the results to Morgantown.

10. Writing Center Presentation- Caitlin Hudgins

- A presentation was made regarding the services and successes of the Writing Center and staff.

11. New Business

- Academic Transformation Committees chairs provided brief committee updates.
 1. Sheri Chisholm (4:4 Workload). The report was distributed prior to the meeting (Annex # 5)
 2. Bruce Liller (2x2) The committee has met a few times. They are collecting information and looking for partnerships and alignments with other institutions.
 3. Andrea Schaefer (Advising). The committee has been collecting data and analyzing the centralized advising model. She discussed the details of their findings. Their proposal will be to hire an added professional advisor. The professional advisors will be tasked with the day-to-day transactional process of academic advising. The faculty will work in a mentor role in cooperation with the professional advisors.
 4. Mia Martini (Online). The committee is presently on hold at the direction of the provost.

11. Announcements

- Jay Badenhop announced that Circle K Club will not be providing the year blood screening fundraiser. This is due to lack of interest from the vendor.

12. Adjournment

- Joan Vogtman moved to adjourn the meeting. Mia seconded the motion. Motion carried.