

## Minutes

Faculty Assembly Executive Committee  
Friday, September 9, 2022, 3:00 pm  
Science Hall Conference Room

1. Call to Order
  - *Meeting called to order at 3pm*
2. For Approval Minutes of August 19, 2022 (*Annex 1*)
  - *Accepted as corrected (Heidi)*
3. Report from Campus President Chris Gilmer
  - *PSC Faculty were well represented at WVU BOG meeting.*
  - *Spud Summit Thursday, September 15. Nine million pounds of potatoes needed.*
  - *Henry Lewis Gates concept paper submitted.*
  - *90 day report will be given the end of September.*
  - *Heidi thanked Dr. Gilmer for reaching out to the community and alumni.*
4. Report from Dean of Academic Affairs Phil Douthitt
  - *Chris Hamilton (Administrative Assistant) and Bonnie Lawson (Academic Advisor) new employees*
  - *2 applications received for Title III Assessment*
  - *October 3 Discover Day*
  - *Thank you to faculty for the 1 week alerts*
  - *Early alerts will go out next week.*
  - *Promotion and Tenure discussion, September 21.*
5. Report from Faculty Assembly Chair Jay Badenhoop
  - *Short 5 minute presentation given at WVU BOG meeting*
6. Division Reports
  - a. Applied Science- (Bobby Cheves) *No report*
  - b. Liberal Arts (Caitlin Hudgins)
    - *Requesting clarity on how unelected faculty positions are filled.-Vicki started spreadsheet with terms/release time/supplemental equity position.*
    - *Asked if Title III Grant Assessment Coordinator position covered-Yes, from Don Cruse federal project officier.*
    - *Supplemental Instruction Coordinator covered-Yes, will modify grant to allocate funds.*
    - *Will advising go under Teaching or Service? -Discussion will take place on Sept 21.*
  - c. STEM- (Jessie O'Quinn)
    - *Concerns over parking fee being doubled while students are parking in staff lots. Are students being fined? Suggest better signing which Dr. Gilmer agreed to.*
    - *Campus Safety has not met-need place to voice concerns.*
7. Faculty Representative Reports-(Heidi) *WVU Senate will meet Monday, September 12.*
  - a. *WVU Senate (Donna Ballard, MaryBeth Moore, Heidi Samuels)*
  - b. *WVU Senate Executive Committee (Heidi Samuels)*
    - *Heidi not on committee yet.*
  - c. *ACF Report (Tom Sydow)*
    - *ACF will meet early November*
8. Instructional Programs: *BUSA 320 course changes and the new eSports Minor*
  - *Heidi made motion to approve-vote unanimous.*
9. Proposed Faculty Assembly Agenda (*see below*)
  - *Change add Heidi for Erin for Online Review*
10. New Business (if any) *None*
11. Announcements-*None*
12. Adjournment-Heidi