



**Minutes
Faculty
Assembly
Friday, August 25, 2023 3pm
Science Hall 220**

1. Call to Order
2. For Approval Minutes of the April 28, 2023, Faculty Assembly Meeting (*Annex I*)- *Approved as distributed.*
3. Report from Campus President Chris Gilmer
 - *Academic Transformation will begin for PSC in January 2024*
 - *4/4 workload proposal has been tabled due to financial changes. Dr. Gilmer will continue to support and pursue.*
 - *Answers from questions posed from the faculty.*
 - *There are plans in process to provide additional furnishings to new Faculty Lounge.*
 - *There are mechanisms in place for shared governance with the staff (classified and non-classified). Dr. Gilmer is in support of more input from non-classified staff. His office is always open to more ways to include all staff with decisions regarding the college.*
 - *AD 200 is new conference room and is ADA compliant. Contact the President's office to reserve.*
 - *The Online Coordinator Secondary Assignment was selected by the President. The chair of the Online Education Committee was selected, along with faculty volunteers to assist with the development of 8-week online courses. If this assignment would become a position in the future, a posting will be made. Dr. Gilmer believes this program will benefit the college with increase enrollment and other teaching opportunities for faculty.*
4. Report from Dean of Academic Affairs Phil Douthitt –
 - *In Dean Douthitt's absence, a report from this office was submitted.*
5. Report from Faculty Assembly Chair Richard Petersen
 - *Dr. Petersen attended the Board of Governors in June. He highlighted the accomplishments of several faculty members across all divisions. The report was well received. President Gee remarked that PSC is a valued gem, and he is invested in its continuation.*
 - *The Faculty Welfare Committee will review the Promotion and Tenure Document. In addition, he wants to meet with Andrea Schafer regarding the work of the Ad Hoc Advising Committee. The committee will also focus on updating the charter and removing any committees that are no longer relevant.*
 - *Andrea Schafer remarked that there are no updates on the*

document from the Ad Hoc Advising Committee. The proposals were sent to the Office of Academic Affairs in May. Dr. Petersen will follow up with the Academic Dean.

6. Faculty Representative Reports

- *WVU Senate – Dr. Ballard reports that the Senate met several times during the summer to focus on Academic Transformation. The next meeting will be on August 28. Anyone can watch through ZOOM. Appeals have been submitted from 19/25 of the programs. The Office of the Provost will give the decisions to the Board of Governors on September 17. The Senate approved a resolution to support the World Language Program. Any non-academic units will be provided time to review for feedback but are not able to appeal. Dr. Ballard encourages all faculty to visit the Academic Transformation website.*
- *WVU Senate Executive Committee – Mary Moore was unable to attend but sent a report through the Faculty Chair. There was a summer meeting to approve the AI statement for syllabi.*
- *ACF Report – Tom Sydow was unable to attend but sent a report through Faculty Chair. The focus of the committee has been on the closure of Alderson Broaddus University.*

7. Report from Jessie O’Quinn regarding Summer Bridge Program-

- *Jessie acknowledged Amy Weaver and Rachel DelSignore who helped with the program. There were 17 students registered and 15 students participated. Of those participants, 6 placed into a higher math class and 3 placed into a higher English course.*
- *There are 7 S.I. Leaders for 9 course sections. Any requests should be directed to Jessie O’Quinn. The appointments in math and English started this week.*

8. Change in ACF Representation

- *A secret ballot passed 22-4 in favor of Mia Martini to serve as ACF representative and Tom Sydow as an alternate.*

8. New Business (if any)- *There were none.*

9. Announcements-

- *Dr. Shapiro reported nine 8th grade students attended the Nursing Academy this summer. There is a peer support program entitled SOAR to pair senior nursing students with sophomore nursing students. The LPN-BSN program was approved by the Board of Governors in August. PSC will have the only program in the state. Applications will be starting on December 1st. Dr. Shapiro extends an appreciation to everyone who helped with the program.*
- *Molly Alvaro, Secretary is requesting that all committee chairs submit the names of persons who will be filling open slots in their committees as soon as possible.*

10. Adjournment

- *Joan Vogtman moved for adjournment.*
- *Nicholas Gardner seconded the motion for adjournment.*

- Adjournment was passed.