



MINUTES

Faculty Assembly

Friday, November 22, 2024 | SCIENCE HALL ROOM 220

Attendees:

M Alvaro	E Cunningham	M Martini
J Badenhoop	R Del Signore	R Petersen
D Ballard	P Douthitt**	B Plitnik
C Bilitsky	C Hudgins	C Pritts
J Burnett	V Huffman	M Saifi
J Carder	J Jones	F Smith
R Cheves	D Lessard	J Vogtman
S Chisholm	B Liller	A Weaver
S Cross	D Little	E Zumbrun

*Guest **Administration

1. Call to Order 3:00 PM
2. Approval Minutes of the October 25, 2024, Faculty Assembly Meeting (*Annex 1*)
 - a. Dr V Huffman moved to approve; Dr M Martini seconded. Motion Passed.
3. Report from Interim Campus President Dr P Kreider
 - a. Time yielded to Amy Alton, CFO, WVU Regional Campuses, for budget report, which was presented via zoom (*Annex 12*).
4. Report from Dean of Academic Affairs P Douthitt (*Annex 2*)
 - a. In addition to the report submitted: the Retention Committee has been working on a call campaign, sending texts and emails to non-registered students as well as participating in registration fairs.
5. Report from the Faculty Assembly Chair J Vogtman (*Annex 3*) – Report as submitted.
6. Faculty Representative Reports
 - a. WVU Senate by Dr D Ballard, Dr J O’Quinn, and Prof B Liller (*Annex 4*) – Report as submitted.
 - b. WVU Senate Exec by Dr S Chisholm (*Annex 5*) – Report as submitted.
 - c. ACF by Dr M Martini (*Annex 6*) – Report as submitted.
7. Committee Reports
 - a. Instructional Programs by Dr V Huffman (*Annex 7*)
 - i. Prof J Jones moved to approve; seconded by Prof A Weaver. Motion passed.
 - b. Faculty Welfare by Chair J Vogtman (*Annex 8*) - Report as submitted.
 - c. Online Review Committee – Online Course Development Policy (*Annex 9*)
 - i. Prof J Burnett moved to approve; seconded by Dr V Huffman. Discussion followed.

- ii. Dr V Huffman made a motion to send policy back to Academic Standards to seek faculty input regarding the entire policy, particularly the requirement to have a fully developed course prior to being put on the schedule and return the policy by the Jan Assembly meeting. Dr S Chisholm seconded. Discussion followed. Motion passed.
- 8. Election: New Chair of Instructional Programs
 - a. Resignation of Dr V Huffman (*Annex 10*)
 - i. Prof M Saifi moved to approve; Prof J Carder seconded. Motion passed.
 - b. Election of New Chair (*Annex 11*)
 - i. Voting by ballot: 19 for Dr J O'Quinn, 9 for Dr D Lessard.
 - ii. New Chair of Instructional Programs: Dr J O'Quinn.
- 9. New Business - none
- 10. Announcements - none
- 11. Adjournment –
 - a. Prof J Jones moved to adjourn, seconded by Prof B Liller.
 - b. Meeting adjourned at 4:16 PM.